



City Of
BOONVILLE

City of Boonville

(Amended) Council Meeting Agenda

July 5, 2022

7:00 p.m.

City Council Chambers

525 E. Spring Street

Boonville MO 65233

Meeting Live streamed <https://www.youtube.com/user/cityofboonvillemo> & Channel 3 with Suddenlink Cable TV

I. Call to order – Pledge and Prayer (Steve Young)

II. Roll call

III. Hearing of Citizens' Comments

IV. Approval of the Minutes of the June 20, 2022, Council Meeting

V. Consent Items.

Consider Pay Request Order No. 4 from Greis Trucking and Excavating in the amount of
\$62,688.56 for Morgan Street/Alpine Drive Stormwater Improvements

VI. Presentation of Accounts and Claims

VII. Unfinished Business

**A. Third Reading of Bill NO. 2022-014 Approving Annexation of Jesse Viertel Memorial
Airport located at 20044 Pierre Lane, Boonville, MO 65233**

VIII. New Business

**A. First Reading of Bill No. 2022-015 Authorizing and Approving an Agreement with the
Water District for a Buy Out**

- B.** First Reading of Bill No. 2022-016 Authorizing a Real Estate Transaction with David Joynt
- C.** First Reading of Bill No. 2022-017 Approving a Re-Zoning Application for 1290 Locust Street
- D.** Consider Resolution NO. 2022-09 for preliminary engineering services for ARPA Grant Applications

IX. Reports of Standing Committees

X. Reports of City Officials

- A.** City Administrator
 - a. CIP updates
- B.** Mayor
 - a. Follow up discussion on tax collection for 2023
- C.** City Clerk

XI. Miscellaneous

XII. Adjourn

NOTICE: The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at (660) 882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

City of Boonville
City Council Meeting Minutes
June 20, 2022

The Boonville City Council met in Regular Session on June 6, 2022, at 7:00 p.m. in the Council Chambers located at 525 East Spring Street, Boonville Missouri. The following officers were present; Ned Beach, Mayor; Kate Fjell, City Administrator; Amber Davis, City Clerk; and Randy Ayers, Sergeant at Arms. Interim City Counselor, Doug Abele, was absent.

NOTICE POSTED: June 16, 2022 at 3:59 P.M.

CALL TO ORDER – PLEDGE AND PRAYER

The meeting was called to order. Albert Turner led the prayer, after the pledge of allegiance.

ROLL CALL

The following Council Representatives were present: Albert Turner, Steve Young, Susan Meadows, Andrew Cowherd, Sy Harvell, Barry Elbert and Whitney Venable. Council Representative Michael Stock was absent.

HEARING OF CITIZENS' COMMENTS

None

APPROVAL OF THE MINUTES OF June 6, 2022, COUNCIL MEETING

The minutes stand as presented

CONSENT ITEMS

- A. Consider Change Order No. 3 from Greis Trucking and Excavating in the amount of **\$36,500.00** for Morgan Street/Alpine Drive Stormwater Improvements.

Mr. Venable moved, and Mr. Young seconded the motion to approve the Consent Items. Roll call was taken. Ayes: Turner, Young, Meadows, Cowherd, Harvell, Elbert, and Venable. Total (7) Opposed: None (0). Absent: Michael Stock. Total (1) Motion Carried.

PRESENTATION OF ACCOUNTS AND CLAIMS

Ms. Davis read the ordinance appropriating money, in its entirety, and a second time, by title only since a copy of the ordinance had been made available prior to the meeting. Mr. Turner moved, and Mr. Elbert seconded the motion to approve the ordinance appropriating money.

Ms. Meadows moved, and Mr. Venable seconded the motion to approve the Consent Items. Roll call was taken. Ayes: Turner, Young, Meadows, Cowherd, Harvell, Elbert, and Venable. Total (7) Opposed: None (0). Absent: Michael Stock. Total (1) Motion Carried.

UNFINISHED BUSINESS

SECOND READING OF BILL NO. 2022-013 APPROVING LOCAL AGENCY FUNDING CONTRACTS FOR FY 2022-2023

Ms. Davis read, by title only, a copy of the bill. Mr. Stock moved, and Mr. Young seconded the motion to approve the bill.

Mr. Turner stated he still has some questions about the Local Agency Funding. Morris Carter, Local Agency Funding Chairman came before the council to answer those questions. Mr. Turner wanted clarification on the purpose of the program. Mr. Turner thought the purpose of the program was to enhance quality for Boonville Residence. Mr. Carter stated that is correct.

Mr. Turner stated he thought in the past there had been discussion about rolling over unclaimed funds to the next year. Mr. Carter stated the program is doing that.

Mr. Turner also had concerns about the school supply distribution that is done every year and why the Kiwanis stop giving away at the 6th grade level. Mr. Carter stated there are not enough funds to give away school supplies for any of the higher grade levels. Mr. Turner had some concerns about the money being used towards non-Boonville residents. For example, The Harvest House. Mr. Turner stated he had been made aware of non- Boonville residents staying at the Harvest House. Mr. Carter stated the Harvest House is not used for strictly Boonville residents and will not turn away out of town residents.

Mr. Carter stated there are a lot of examples of the money being given out to the Boonville Community but out of town residents benefit from it as well such as, prom, school supply distribution, the buddy pack, and the Independence Day fireworks.

Mr. Turner stated he thought the committee should go and do a walkthrough or look at these projects before deciding to fund them. Mr. Carter stated that is not a requirement, but anyone on the local agency funding committee is more than welcome to go look at these projects and ask questions.

Mr. Turner stated it was his understanding that who receives the fund and how much does not get released until they are voted on and approved. Mayor Beach stated if the item is on the agenda, then it has to be made public.

Roll call was taken. Ayes: Turner, Young, Meadows, Cowherd, Harvell, Elbert, and Venable. Total (7) Opposed: None (0). Absent: Michael Stock. Total (1) Motion Carried.

***SECOND READING OF BILL NO. 2022-014 APPROVING ANNEXATION OF JESSE
VIETTEL MEMORIAL AIRPORT LOCATED AT 20044 PIERRE LANE, BOONVILLE MO
65233***

Ms. Davis read, by title only, a copy of the bill

NEW BUSINESS

BID FOR ROLLING HILLS PLAYGROUND SURFACING

Mr. Linhart came before the council and stated the playground surfacing at rolling hills park needs to be replaced. Mr. Linhart recommended the surface be replaced with a pour in place system. Mr. Linhart went over 3 different bids that he got together that were in the council packet. Mr. Linhart stated there is A pour in-place system at the spray grounds at the swimming pool and David Barton School. Mr. Harvell stated the bids do not include removal of the old tiles. Mr. Linhart stated the parks department would remove the old tiles and lay down rock for the new surface to be put in place. Mr. Young inquired if this project was budgeted, and Mr. Linhart stated no. Mr. Turner inquired on clarification of what is happening to the tiles. Mr. Linhart stated the ends are curling causing a big trip hazard. Mr. Harvell stated the lowest bid does not have a warranty and he thinks the bid that will be chosen needs to have a warranty. Mr. Linhart stated he needs approval from the council to get the go ahead to move forward with this project. Mr. Venable inquired about the cost of the tile. Mr. Linhart stated purchasing the tile and the parks department install the tile would be around \$35,000. Council requested Mr. Linhart to get more information and possibly another bid and come back to them for consideration and approval.

REAL ESTATE AND PROPERTY TAX DISCUSSION

Jennifer Griffin, attorney for the City of Boonville joined the council meeting by phone to discuss the options for city tax collection in 2022. Ms. Griffin stated all the municipalities had asked to commission to consider the agreement and as of right now the commissioners have not put it on their agenda despite several request. Ms. Griffin put together a list of 9 different options the city could utilize moving forward.

- 1) Use the media to put pressure on the commissioners to consider to agreements.

Ms. Griffin stated this disagreement has costs the county, city, and elected officials a lot of money and time.

Mr. Cowherd inquired about how much money the county commissioners have spent on legal fees for this matter.

Ms. Herman, county collector stated over \$80,000.

Ms. Griffin also stated the clerk's legal bills are still outstanding and have not been paid.

Ms. Herman stated those fees are \$43,000.

Mr. Cowherd stated \$ 123,000 has been spent on this matter so far, Ms. Fjell stated that is not including the cities legal fees which are in that \$80,000 range.

2) Legislative change to the statutes.

Ms. Griffin stated she likes this option for long term, but it will not do much for short term.

3) Persuade the County Clerk to extend the taxes one more year.

4) Enter into a contract with the county and the collector in which the collector will continue to provide collection services for the same fee and/or be assigned the tax extension duties by the county. The County would have to take responsibility for assuring that taxes were extended and collected in accordance with state statute.

5) Cooperative agreement with the other municipalities to purchase the software and appoint one person to collect the taxes for all the municipalities.

Ms. Griffin stated she doesn't think this is the best option due to costs. Ms. Griffin stated she thinks the collection duties need to stay within the county.

6) Have the city collect their own taxes

7) The city could argue since there is an existing contract with the collector the county has obligation to determine how to provide extension services otherwise the collector cannot uphold the contract.

8) Litigation against the commissioners

9) A final effort to negotiate with the commissioners to put this matter on their Agenda.

Ms. Griffin stated Mayor Beach could send out an email to the commissioner listing all 9 of these options and see how they feel about any of the options.

Mr. Harvell inquired about if any other municipalities has ever completely removed the county clerk from tax collection. Ms. Griffin stated she has never heard of any city that has done that. However, there is case law to support the commissioners assigning duties to elected officials. Mr. Harvell stated he does not think removing the county clerk is a good option

Ms. Meadows inquired about option number 2 the legislative statute changes and how much time that could take. Ms. Griffin stated the timing is related to when the general assembly is in session.

Mr. Young stated he thinks the public should know about this situation and how much this has cost the taxpayers of the county.

Mr. Venable stated he likes the fact this matter is getting out to the public so maybe the public can put pressure on the commissioners to come up with a solution.

Mr. Young inquired if Sarah, the County Collector has been doing the job and the city just owes her for that. Ms. Fjell stated the agreement that was in April stated the city would pay her for back tax collection services in 2019, 2020, and 2021. Mr. Young stated do we have to get permission from the commissioners to pay her. Ms. Fjell stated yes, the commissioners must approve any contract with an elected official. Mr. Young stated he thinks the council should ask Sarah to extend the taxes one more year. Ms. Herman, County Clerk came before the council and stated the appeals ruling stated she must have a contract to extend the taxes. Ms. Herman has concerns that if she extends taxes for the city again without a contract the commissioners will sue her.

Mr., Turner stated he wants to dwindle down the options to only a couple realistic options. Ms. Fjell stated there are a couple of options that are more long term and cannot be done before October 31st. Ms. Fjell stated the taxes have to be extended by October 31st so we are under a time crunch.

Ms. Meadows inquired about if this can be done by the city if it comes to that point. Ms. Fjell stated the city uses a software called Incode that the city can do tax collection on. The city would also have to appoint a collector.

Mr. Young stated the city should put this issue out to the media and get the public involved and try to persuade Sarah to do another year.

Mr. Cowherd stated there is a lot of topics covered at council meetings that are brought up by the public. This issue has never been brought up to the council. Mr. Cowherd is encouraging the public to get involved in this and Mr. Cowherd stated he thinks public pressure would help. Mr. Cowherd urged the city council and the commissioners to get together and work this out.

Ms. Meadows stated the city needs a backup plan for how they are going to handle the taxes because she set in a meeting with the commissioners a year or so ago and the commissioners stood very firmly on their decision.

Mr. Harvell stated if the city decides to take litigation action, then the city needs paper trails to show that the city has tried to reach out and make contact to the commissioners.

Mr. Harvell inquired on who from the city has spoken to the commissioners. Ms. Fjell stated this issue started in 2019 and the council members at that time were parties to the discussions with the commissioners. Since Then, the city has engaged with the commissioners primarily through attorneys due to litigation. In November 2021 the western district of appeals court ruled, and no one has appealed that decision. So now we

are back to negotiated directly with the commissioners. Depending on the outcome there could be changes to the contract or ordinance.

Mayor Beach asked the council for recommendations and do we move forward with a letter drafter by Jennifer Griffin. Mr. Cowherd stated he would like to set up a meeting with the commissioners to talk all of this out and try to understand their process behind it. Ms. Meadows stated she would like to see a plan B put in place. Ms. Fjell stated her, and Teresa Studley can put together an alternative plan before next council meeting.

REPORTS OF STANDING COMMITTEES

BOONVILE HOUSING AUTHORITY

Minutes in the packet

PLANNING AND ZONING

Mr. Turner reported that the commission took up 2 rezoning requests. The first request is at 1290 locust street the commission recommends a rezoning and asked that a public hearing be set for July 18th before the council for consideration.

Mr. Turner moved, and Mr. Venable seconded the motion to hold a public hearing on July 18th at 7:00 p.m.

Roll call was taken. Ayes: Turner, Young, Meadows, Cowherd, Harvell, Elbert, and Venable. Total (7) Opposed: None (0). Absent: Michael Stock. Total (1) Motion Carried.

The second request is at 213 Ashley Rd, the commission decided to first hold their own public hearing at the next planning and zoning meeting.

BOARD OF PUBLIC WORKS

No quorum

FIRE BOARD

Mr. Elbert directed council to the minutes in the packet

REPORTS OF CITY OFFICIALS

CITY ADMINISTRATOR

Ms. Fjell directed the council to the budget numbers in the packet.

Ms. Fjell stated at last council meeting the council approved 3 resolutions for DNR grant funding. The city had to go through a engineering RFQ and there were 2 responses. Ms. Fjell stated her, and Jeff Ditto will look over the RFQ and come back to council with a recommendation at that time the council will need to approve engineering services.

MAYOR

Mayor Beach stated City Hall is officially closed so if anyone needs anything the city hall staff is at council chambers.

CITY CLERK

NONE

ECONOMIC DEVELOPER

Gigi Quinlan McAreavy came before the council with an update on MU urgent care they are expecting completion in Spring 2023. Ms. McAreavy stated she has been working on some projects and the projects that have been referrals or seen local things are the ones showing the most interest.

Ms. McAreavy stated The Cooper /Howard County Port was recognized in a major trade magazine.

Ms. McAreavy stated she attended a summit last week and stated most companies looking for a site wants the site to be certified which means the ground has to be mostly cleared and level, 25 acres of more, 6-inch water line, industrial capacity sewer and 3 phase 12-Kilowatt electricity. To certify a site, it takes lots of money and time.

MISCELLANEOUS

Mr. Elbert stated there is problem with the trash on the corner of 7th Street and Spruce Street. The trash is laying all over the ground and not being picked up and it needs to be addressed.

Mr. Harvell stated in the Trout Dale area the culverts need to be cleaned out they are all full of debris. Mr. Harvell stated he would contact Kate and Jeff further on this matter.

Mr. Turner wanted clarification on the trash and what the policy is when the trash is piled up in the can with the lid open. Mr. Turner inquired if the trash company is picking that trash up Mayor Beach stated he has seen the trash company on his street pick up those overflowing cans.

Mr. Turner inquired about holding a session on Roberts Rules of Orders. MS. Fjell stated she is reaching out to the FFA once school starts.

Ms. Fjell stated next meeting is on Tuesday July 5th.

ADJOURN

With no further discussion, Mr. Young moved, and Mr. Turner seconded the motion to adjourn at 8:40 p.m. and the voice vote was unanimous.

Respectfully Submitted,

Amber Davis, City Clerk

Approved:

Ned Beach, Mayor

APPLICATION AND CERTIFICATE FOR PAYMENT (PAY ESTIMATE)

Original _____ of 6

Page _____ of

PROJECT NO: 454-286

CONTRACTOR: Greis Trucking and Excavating

OWNER: City of Boonville MO

APPLICATION NO: _____

4

APPLICATION DATE: _____

5-Jul-22

PERIOD FROM: _____

FEMA/SEMA Program West Morgan Street / Alpine Drive Stormwater Improvements

ORIGINAL CONTRACT SUM:	\$261,595.37
NET CHANGE BY CHANGE ORDERS:	\$63,516.40
CONTRACT SUM TO DATE:	\$325,111.77
TOTAL COMPLETED & STORED TO DATE:	\$240,554.86
RETAINAGE 10%:	\$24,055.49
TOTAL EARNED LESS RETAINAGE:	\$216,499.37
LESS PREVIOUS CERTIFICATES OF PAYMENT:	\$153,810.81
CURRENT PAYMENT DUE:	\$62,688.56
CONTRACT TIME LIMIT DATE:	April 10, 2022

ORDER NO.	DATE APPROVED	ADDITIONS	DEDUCTIONS
CO #1	2/7/2022	\$0.00	
CO #2	2/21/2022	\$27,016.40	
CO # 3	6/20/2022	\$36,500.00	
TOTALS		\$63,516.40	\$0.00

NET CHANGE BY CHANGE ORDERS: \$63,516.40

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

In accordance with the Contract Documents, based on site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED OF \$ 62,688.56
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONTRACTOR: Greis Trucking & Excavating

OWNER:

BY: Kathy Day

BY:

DATE: 6/22/22

ENGINEER:

BY:

MECO ENGINEERING COMPANY, INC.
ENGINEERS * SURVEYORS



2701 INDUSTRIAL DRIVE
JEFFERSON CITY, MO 65109

(573)893-5558

Pay Estimate No.4

Item No	Description	Contract Quantity	Unit	Unit Price	Total	In Place Prev. Pay App	Installed This Period	\$ Installed This Pay App	Total in Place	Left to Finish	Unit
1	Mobilization	1	LS	\$ 2,500.00	\$ 2,500.00	1	0	\$0.00	\$2,500.00	0.00	LS
2	Sedimentation & Erosion Control	1	LS	\$ 5,000.00	\$ 5,000.00	1	0	\$0.00	\$5,000.00	0.00	LS
3	Construction Signage & Traffic Control	1	LS	\$ 5,000.00	\$ 5,000.00	1	0	\$0.00	\$5,000.00	0.00	LS
4	Removal of Improvements	1	LS	\$ 6,000.00	\$ 6,000.00	0.8	0.2	\$1,200.00	\$6,000.00	0.00	LS
5	Excavating, Filling & Grading	1	LS	\$ 30,000.00	\$ 30,000.00	0.8	0.2	\$6,000.00	\$30,000.00	0.00	LS
6	36" Reinforced Concrete Pipe	180	LF	\$ 181.00	\$ 32,580.00	180	0	\$0.00	\$32,580.00	0.00	LF
7	Type 2 Rock Blanket with Filter Cloth	1,900	CY	\$ 42.11	\$ 80,009.00	950	900	\$37,899.00	\$77,903.50	50.00	CY
8	2' thk Compacted 2" Minus Base	488	SY	\$ 4.31	\$ 2,103.28	0	488	\$2,103.28	\$2,103.28	0.00	SY
9	Geotextile Fabric	488	SY	\$ 2.05	\$ 1,000.40	0	488	\$1,000.40	\$1,000.40	0.00	SY
10	4" Compacted Type 5 Aggregate Base	488	SY	\$ 6.56	\$ 3,201.28	0	488	\$3,201.28	\$3,201.28	0.00	SY
11	8" PCCP Concrete	488	SY	\$ 100.82	\$ 49,200.16	0	0	\$0.00	\$0.00	488.00	SY
12	Guardrail Removal & Replacement	275	LF	\$ 54.55	\$ 15,001.25	0	0	\$0.00	\$0.00	275.00	LF
13	Contingency CO#1, CO#2	1	LS	\$ -	\$ -	0	0	\$0.00	\$0.00	0.00	LS
14	40' of 24" CMP CO#1	1	LS	\$ 5,016.40	\$ 5,016.40	1	0	\$0.00	\$5,016.40	0.00	LS
15	Dirt Fill and Grading for 24" CMP Installation CO#1	1	LS	\$ 4,000.00	\$ 4,000.00	1	0	\$0.00	\$4,000.00	0.00	LS
16	Unsuitable Material Removal with Rock and Dirt Backfill for Bank Stabilization CO#2	1	LS	\$ 48,000.00	\$ 48,000.00	1	0	\$0.00	\$48,000.00	0.00	LS
17	Extra Roadway Removal and Replacement with Curb and Gutter & Guardrail Modification CO#3	1	LS	\$ 36,500.00	\$ 36,500.00	0	0.5	\$18,250.00	\$18,250.00	0.50	LS
Contract Total					\$ 325,111.77	\$69,653.96			\$240,554.86		

ORDINANCE APPROPRIATING MONEY

Be it Ordained by the Council of the City of Boonville as follows:

Section 1: For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on **July 5, 2022** the sum of **\$458,876.59**

General Fund	\$221,169.56
Sanitation	\$24,120.90
CIP Tax	\$16,247.84
Water Works	\$92,761.78
Capital Projects	\$18,630.13
Waste Water	\$49,659.00
Tourism	\$5,995.16
Gaming	\$28,492.22
Parks/Water	\$0.00
Kemper Sales Tax	\$1,800.00
Economic Development Projects	\$0.00

Section 2: The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to **\$458,876.59** being the total amount of money above appropriated.

Section 3: This ordinance shall take effect and be in force from and after its passage. First reading on **July 5, 2022** read for the second time this **July 5, 2022** since a copy was made available prior to the meeting.

Approved **July 5, 2022**

Mayor

Endorsed **July 5, 2022** : I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

Accountant

BILL NO. 2022-015

ORDINANCE NO. XXX

AN ORDINANCE OF THE CITY OF BOONVILLE, MISSOURI AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF BOONVILLE, MISSOURI AND THE CONSOLIDATED PUBLIC WATER SUPPLY DISTRICT NO. 1 OF COOPER COUNTY TO SUPPLY WATER FOR RECENTLY ANNEXED PROPERTIES ALONG THE HIGHWAY 87 CORRIDOR; INCLUDING CITY OWNED PROPERTIES, HAIL RIDGE GOLF COURSE AND JESSE VIETTEL MEMORIAL AIRPORT, AS WELL AS THE FOX HOLLOW SUBDIVISION PROPERTY OWNED BY TROY THURMAN CONSTRUCTION, LLC PROVIDING AN EFFECTIVE DATE THEREFORE; AND REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE.

WHEREAS, the recent annexations along the Highway 87 corridor to Interstate 70 encompasses approximately 640 acres.

WHEREAS, the City and Consolidated Public Water Supply District No. 1 of Cooper County have negotiated an intergovernmental agreement detailing the terms and conditions facilitating the buy out of this area and an understanding that the water district will supply water to the areas until the City completes the water line extension.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONVILLE, MISSOURI, AS FOLLOWS:

SECTION 1: That the City of Boonville, Missouri shall accept and authorize the intergovernmental agreement as set forth in "Exhibit A" attached hereto and made a part hereof as fully as if set forth herein verbatim.

SECTION 2: City clerk shall record with the Cooper County Recorder of Deeds and provide a certified copy to the Cooper County Collector.

SECTION 3: This Ordinance shall take effect and be in full force from and after its passage and approval.

SECTION 4: That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

FIRST READING: July 5, 2022

**READ FOR THE SECOND TIME AND PASSED THIS 18 DAY OF July, 2022,
AFTER A COPY OF THIS ORDINANCE AND REFERENCED
INTERGOVERNMENTAL AGREEMENT HAS BEEN MADE AVAILABLE FOR
PUBLIC INSPECTION PRIOR TO ITS FIRST READING.**

APPROVED THIS 18th DAY OF July, 2022

NED BEACH, MAYOR

ATTEST

AMBER DAVIS, CITY CLERK

**MEMORANDUM OF AGREEMENT TO PROVIDE WATER SERVICE,
BETWEEN THE CITY OF BOONVILLE, MISSOURI AND
CONSOLIDATED PUBLIC WATER SUPPLY DISTRICT
NO. 1 OF COOPER COUNTY, MISSOURI**

This Agreement, made and entered into as of the ____ day of _____, 20__, by and between The City of Boonville, Missouri, a Municipal Corporation and political subdivision of the State of Missouri, whose principal place of business is located at 401 Main Street, Boonville, MO (hereinafter referred to as the "CITY"), and Consolidated Public Water Supply District No. 1 of Cooper County, Missouri, a political subdivision, being a Consolidated Public Water Supply District pursuant to Chapter 247 of the Revised Statutes of Missouri, whose principal office is c/o Michael Conway, Attorney at Law, 213 Main Street, Boonville, MO (hereinafter referred to as the "DISTRICT"),

RECITALS

WHEREAS, the CITY has recently been contacted by a residential developer (hereinafter referred to as the "DEVELOPER") about the possible development of a residential subdivision located on approximately 250 acres of land on the outskirts of the CITY as more fully described in "Exhibit A" attached hereto; and

WHEREAS, said property is currently situated outside the corporate limits of the CITY and within the established territorial service area of the District; and

WHEREAS, the CITY has been asked by the DEVELOPER to consider annexing into the CITY the land being proposed for said subdivision; and

WHEREAS, the CITY is in the process of extending water service to the immediate area of said proposed residential development where the CITY owns the municipal golf course and the municipal airport; which extension would be sufficient to serve the golf course, airport and proposed subdivision; and

WHEREAS, the parties to this Agreement have engaged in detailed discussions aimed at setting out the terms and conditions whereby the CITY would pay the DISTRICT a lump sum amount in order to have the right to serve said subdivision and to independently seek the consent of the DISTRICT to serve the golf course and the airport, subject to certain contingencies hereinafter more specifically described; and

WHEREAS, Section 247.050 and 247.160, RSMo., expressly authorizes the

DISTRICT and the CITY to enter into a contract that would allow the CITY to sell water within the DISTRICT or in the territory of the district annexed into the CITY according to the terms and provisions of such contract.

NOW, THEREFORE, in consideration of the premises and the mutual covenants, conditions, and undertakings to be kept and performed by the parties as contained herein, and intending to be legally bound hereby, the parties hereto mutually agree as follows:

1. **Description of Properties to be Served by the CITY.** Subject to the contingencies hereinafter set out, the parties stipulate and agree that the property or properties covered by this Agreement are hereinafter more specifically described in Exhibit "A" hereto attached and incorporated by reference. The parties further stipulate and agree that the property described in Exhibit "A" is not property that is being sold or leased by either party, but that would be permanently provided with water service by the CITY unless and until the parties shall amend this Agreement, in writing, to provide to the contrary.

2. **Consideration.** It is understood and agreed that the CITY shall make a single lump sum payment to the DISTRICT in the amount of Two Hundred Thirty-Seven Thousand Eight Hundred Thirty-Eight and 90/100 (\$237,838.90) Dollars for the right to permanently provide water service to the subdivision property herein described. Such lump sum payment shall be made by the CITY to the DISTRICT on or before July 15, 2022. It is further understood and agreed that such lump sum payment shall be expressly subject to the contingencies hereinafter set out in this Agreement.

3. **Scope of Agreement.** The parties agree the scope of this agreement shall include:

(a) The consideration set out in numbered paragraph 2 above, shall apply to the subdivision property described in Exhibit "A".

(b) So long as the City of Boonville shall own the land upon which the golf course and the airport are located, and the property is operated as a golf course and an airport they may supply water to themselves from the water system of the City of Boonville.

4. **Agreement Contingent Upon the Following.** Notwithstanding the provisions hereinabove set out, it is expressly understood and agreed between the parties that with the exception of the provisions contained in numbered paragraph 3 of this Agreement

regarding water service to the municipal golf course and the municipal airport, this Agreement shall be contingent upon the following occurrences:

(a) The annexation by the CITY of the proposed subdivision property as described in Exhibit "A" hereto attached; and

In the event the contingencies is not met by the lump sum payment date of July 15, 2022, either party may terminate this Agreement by giving not less than thirty (30) days written notice to the other of its intention to terminate. Provided, however, such notice to terminate shall not impact the CITY'S authority herein granted by the DISTRICT to provide water service to the municipal golf course or the municipal airport.

5. **Division of Costs**. The parties have each agreed to pay their respective attorney fees incurred with respect to the negotiation and preparation of this Agreement.

6. **Advice of Counsel**. It is understood and agreed that both parties have had the advice of legal counsel prior to the execution of this Agreement or have expressly waived such advice.

7. **General Provisions**.

(a) **Nonassignability**. Neither this Agreement nor any right or interest hereunder shall be assignable by either party, its successors or permitted assigns, without the prior written consent of the other party.

(b) **Binding Agreement**. This instrument constitutes the entire Agreement between the parties concerning the subject matter herein contained and is hereafter executed by the undersigned persons with full authority of the respective governing

bodies of the parties. It shall be binding upon and inure to the benefit of the parties, and their respective successors and permitted assigns.

(c) **Amendment of Agreement**. This Agreement may not be modified or amended except by an instrument in writing signed by both of the parties hereto.

(d) **Waiver**. No term or condition of this Agreement shall be deemed to have been waived, nor shall there be any estoppel against the enforcement of any provision of this Agreement, except by written instrument of the party charged with such waiver or estoppel. No such written waiver shall be deemed a continuing waiver unless specifically stated therein, and each such waiver shall operate only as

to the specific term or condition waived and shall not constitute a waiver of such term or condition for the future or as to any act other than that specifically waived.

(e) Headings. The headings of various paragraphs or subparagraphs herein are included solely for the convenience of reference and shall not control the meaning or interpretation of any of the provisions of this Agreement.

(f) Notices. Any and all notices sent pursuant to this Agreement shall be in writing sent by regular mail, electronic transmission, or shall be personally delivered to the parties hereto at the following addresses or such other addresses as they may designate:

If to the **CITY**: Boonville City Administrator
401 Main Street
Boonville, MO 65233

If to the **DISTRICT**: President, Board of Trustees
Consolidated Public Water Supply
District No. 1 of Cooper County, MO
PO Box 422
Boonville, MO 65233

The parties shall notify each other at once of any change of address for purposes of this provision, which notification shall be in writing.

(g) Enforceability. The provisions of this Agreement shall be deemed to be severable and the validity or unenforceability of any particular provisions hereof shall be construed in all respects as if such invalid and unenforceable provision

were omitted. This Agreement shall be interpreted exclusively according to the applicable laws of the State of Missouri.

(h) Time of the Essence. It is expressly understood and agreed that with respect to all notice requirements and time periods described in this Agreement, time shall be of the essence.

(i) Electronic/Facsimile Copies. Copies of this Agreement bearing facsimile or electronic images of the true signatures of the parties shall be deemed to be valid and binding in the same manner as copies containing original signatures.

WITNESS the due execution hereof in duplicate original as of the day and year first above written.

CITY OF BOONVILLE, MISSOURI

By: _____
Ned Beach, Mayor

ATTEST:

City Clerk

CITY

**CONSOLIDATED WATER SUPPLY NO. 1
OF COOPER COUNTY, MO**

By: _____
Randon Leathers
President, Board of Trustees

ATTEST:

Secretary

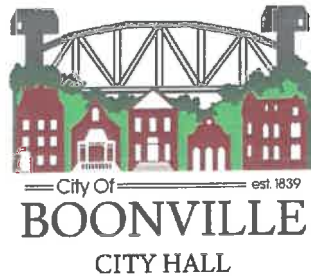
DISTRICT

**THIS IS A LEGALLY BINDING CONTRACT. IF YOU DO NOT UNDERSTAND THE
TERMS THEREOF, YOU SHOULD SEEK LEGAL ADVICE BEFORE SIGNING.**

EXHIBIT "A"

This property covered by the terms and provisions of the foregoing Memorandum of Agreement between the City of Boonville, Missouri and the Consolidated Water Supply District No. 1 of Cooper County, Missouri is as follow:

[The precise legal description(s) of the PROPERTY covered under the foregoing Agreement and located in Cooper County, Missouri, together with any easements and surveys necessary to accomplish the purposes of this Agreement, shall be included on this Exhibit "A" when the property description is available]



David and his wife own the "Colonel's House" at the northeastern corner of the Kemper properties, 601 3rd Street. David and his wife knew of the storm drainage project the city wants to do northeast and south, behind their property. Together with concerns for that and for the good trees adjacent to what they own south and east, they wanted to extend the portion of land they own by 100 feet to the south. After consulting with Scott from Mecos and with David Joynt, we discussed selling a strip of land that aligns with their southern border of property now, and parallels east west with their current property border on their south.

This sale yields better protection for the trees and for the yard on the Joynt's southern border of their property and will allow Mecos's designed storm water boundary an equal storm water path to that which what was originally planned.

Thanx
Ned Beach

BILL NO. 2022-016

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BOONVILLE, MISSOURI AUTHORIZING AND APPROVING A CONVEYANCE OF REAL ESTATE BY THE CITY TO DAVID AND JANET JOYNT, HUSBAND AND WIFE AND FURTHER AUTHORIZING THE PREPARATION OF A SPECIAL WARRANTY DEED AND OTHER NECESSARY DOCUMENTS FOR PURPOSES OF SUCH CONVEYANCE.

WHEREAS, the City of Boonville, Missouri (the “City”) acquired FT Kemper Park in 2001 following the closure of Kemper Military School; and

WHEREAS, the City of Boonville subdivided the campus and sold the President’s house; and

WHEREAS, during a survey of the property for a City improvement project, it was discovered that the fence on the south side encroached on the City’s property and two trees were bisected by the property line; and

WHEREAS, David and Janet Joynt inquired if the City would consider changing the lot lines approximately 10 feet so that the fence and trees would be solely on the Joynt property; and

WHEREAS, after consultation with City Staff and engineer, it has been determined that this will not adversely affect the City’s planed stormwater improvements.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONVILLE, MISSOURI AS FOLLOWS:

SECTION 1: That the City Council transfer and convey, for \$2500, the real estate described in **Exhibit “A”** hereto attached, to David and Janet Joynt, and

SECTION 2: That the Mayor and the City Clerk be and are hereby authorized to execute a Special Warranty Deed for such purpose, and attest to said conveyance, on behalf of the City of Boonville.

SECTION 3: This ordinance shall take effect and be in full force from and after its passage and approval.

FIRST READING: July 5, 2022

**READ FOR THE SECOND TIME AND PASSED ON THIS 18th DAY OF JULY 2022
AFTER A COPY OF THIS ORDINANCE HAS BEEN MADE AVAILABLE FOR PUBLIC
INSPECTION PRIOR TO THE SECOND READING.**

PRESIDENT OF THE COUNCIL

EXHIBIT "A"

All Lot 46, of East Boonville, Missouri, an addition to the City of Boonville, Missouri, according to the plat of said addition.

EXCEPT: The North Forty-six and five tenths (46.5) feet of Lot Number Forty-six (46) of East Addition to the City of Boonville, Missouri.

(Subject to roads. Subject to easements, conditions and restrictions of record, including all zoning ordinances of the City of Boonville, Missouri.)

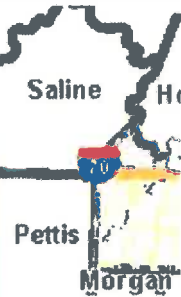
Exhibit "A"

PROPERTY BOUNDARY DESCRIPTION: A STRIP OF LAND 10 (TEN) FEET WIDE, BEING PART OF A TRACT OF LAND DESCRIBED IN THE CURRENT OWNER'S DEED FILED FOR RECORD IN BOOK 406, PAGE 751 OF THE COOPER COUNTY RECORDS, WITH THE BOUNDARY OF SAID STRIP BEING FURTHER DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF VINE AND THIRD STREETS IN THE CITY OF BOONVILLE, SAID POINT BEING THE NORTHEAST CORNER OF A TRACT OF LAND DESCRIBED IN BOOK 539, PAGE 018; THENCE S.13°06'10"E, ALONG THE WESTERN RIGHT-OF-WAY LINE OF THIRD STREET FOR A DISTANCE OF 122.0 FEET TO THE SOUTHEAST CORNER OF THE LAST SAID TRACT, (FROM WHICH A 5/8-INCH DIA STEEL ROD WITH CAP BEARS S.76°37'00"W, 5.0 FEET), AND SAID SOUTHEAST CORNER BEING THE POINT OF "BEGINNING" FOR THIS BOUNDARY DESCRIPTION; THENCE CONTINUING S.13°06'10"E, ALONG THE WESTERN RIGHT-OF-WAY LINE OF THIRD STREET FOR A DISTANCE OF 10.0 FEET; THENCE DEPARTING SAID RIGHT-OF-WAY LINE S.76°37'00"W, PARALLEL WITH VINE STREET FOR 204.0 FEET; THENCE N.13°06'10"W, PARALLEL WITH THIRD STREET FOR 10.0 FEET TO A 5/8-INCH DIA STEEL ROD WITH CAP AT THE SOUTHWEST CORNER OF SAID TRACT PER BOOK 539, PAGE 018; THENCE N.76°37'00"E, ALONG THE SOUTHERN LINE OF THE LAST SAID TRACT, AND PARALLEL WITH VINE STREET FOR 204.0 FEET TO THE POINT OF BEGINNING, CONTAINING IN ALL 0.047 ACRES, (2,040 SQ. FT.), MORE OR LESS, AND HAVING THE BENEFIT OF AND/OR BEING SUBJECT TO EASEMENTS & COVENANTS OF RECORD OR NOT OF RECORD.

End of Description

Prepared by: MECO Engineering Company, Inc. / R. E. Kliethermes, PLS
Project #454-000.22 for the City of Boonville - 10-ft wide strip to D. & J. Joynt

Cooper County, MO



Legend

- Road
 - call other v
 - Interstate
 - US Highwe
 - Numbered
 - Lettered St
- Railroad
- Parcel
- Parcel Numb
- Owner Name
- Situs Address
- Corporate Li
- Land Hook
- DASHED L
- SOLID LAM
- Stream
- Water Bound
- County Boun

Notes

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for coriveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

BILL NO. 2022-017

ORDINANCE NO. XXX

AN ORDINANCE OF THE CITY OF BOONVILLE, MISSOURI APPROVING THE REZONING APPLICATION FOR 512 INVESTMENTS, LOCATED AT 1290 LOCUST STREET.

WHEREAS, 512 investments, owner of the property hereinafter described and commonly referred to as 1290 Locust Street, requests rezoning 8.6 acres of property to R-3 in the City of Boonville, Missouri and

WHEREAS, The Planning and Zoning Commission has approved the rezoning application, herein attached and incorporated by reference as **Exhibit A**, and City Council held a public hearing on September 20, 2021 having first given fifteen days' notice of the time and place of such hearing in the Columbia Daily Tribune.

WHEREAS, the City Council of the City of Boonville, Missouri does find and determine that said rezoning, will not adversely impact the City or neighboring property owners, is in the best interest of the public health, safety, and welfare by providing new and expanded housing opportunities in the City.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONVILLE, MISSOURI AS FOLLOWS:

SECTION 1: That the City Council of the City of Boonville, Missouri does place 8.6 acres of property into an R-3 zoning respectively, as detailed and described in **Exhibit A**, attached hereto and incorporated by reference.

SECTION 2: That Sections 1.2(a) and (b) of Appendix C of the Code of Ordinances of the City of Boonville, Missouri pertaining to zoning districts are modified and amended to change the zoning classification of property herein described, portions of C-P to R-3.

SECTION 3: The City Engineer is hereby granted authority to amend the City zoning maps consistent with the provisions of this ordinance.

SECTION 4: The City Clerk of the City of Boonville is hereby ordered to cause three certified copies of this ordinance to be filed with the Cooper County Recorder.

SECTION 5: This ordinance shall take effect and be in force from and after its passage.

SECTION 6: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

READ FOR THE FIRST TIME: 5th DAY OF JULY, 2022

READ FOR THE SECOND TIME: 18TH DAY OF JULY, 2022

**READ FOR THE THIRD TIME AND PASSED THIS 1st DAY OF AUGUST, 2022,
AFTER A COPY OF THIS ORDINANCE AND REFERENCED PLANS HAVE BEEN
MADE AVAILABLE FOR PUBLIC INSPECTION PRIOR TO ITS FIRST READING.**

PRESIDENT OF THE COUNCIL

APPROVED THIS 1st DAY OF August 2022.

NED BEACH, MAYOR

ATTEST:

AMBER DAVIS, CITY CLERK



Date: June 30, 2022

To: Mayor and City Council

From: Kate Fjell and Jeff Ditto

Re: ARPA Funds RFQ for engineering

It is necessary to go through an RFP Process to select an engineer for preliminary engineering services for the ARPA applications we intend to apply for; the projects included the water line extension, firm capacity, Fox Hollow Sewer and the sewer hook up along Jefferson Road. We received two applications, Mecor Engineering and Bartlett and West.

Jeff and I reviewed the submissions and it is our recommendation to select Mecor Engineering for the preliminary engineering services. While both Bartlett and West and Mecor are qualified to do the work and have good reputations, we believe that Mecor Engineering will be better able to meet the application deadline of July 14th for submission. The proposed projects have been on the City's "to-do" list for several years and Mecor has extensive experience with these projects already.

RESOLUTION NO. R2022-09

A RESOLUTION OF THE CITY OF BOONVILLE, MISSOURI, AUTHORIZING THE SELECTION OF MECO ENGINEERING AS THE CITY OF BOONVILLE'S ENGINEER FOR PRELIMINARY ENGINEERING REPORT, ENGINEERING DESIGN AND INSPECITON SERVICES FOR MISSOURI ARPA GRANT APPLICATIONS FOR WATER AND WASTEWATER PROJECTS, PROVIDING AN EFFECTIVE DATE THEREFORE

WHEREAS, the City of Boonville approved Resolutions R2022-07 and R2022-08, authorizing the City to apply for Missouri ARPA subgrant awards for water and wastewater projects on June 6, 2022

WHEREAS, the City of Boonville has solicited professional engineering firms to assist the City, in the paper on May 19, 2022, in the Columbia Daily Tribune, through direct email solicitation, sent on May 17, 2022, and posted on the City's website, May 17, 2022, and

WHEREAS, the City received two RFQ submissions for consideration; and

WHEREAS, after reviewing the submissions it was determined that Mecos Engineering is best suited to meet the short time frame for application submission on July 14th.

NOW THEREFORE, be it resolved by the City Council of the City of Boonville, Missouri, as follows:

SECTION 1: That the City of Boonville selects Mecos Engineering to prepare a preliminary engineering report for water and wastewater projects for the submission of the City's ARPA grant applications to the State of Missouri, and subsequent engineering design and construction inspection services.

SECTION 2: This resolution shall take effect and be in full force from and after its passage and approval.

Passed this 5th day of July 2022, by the City Council of Boonville, Missouri

Ned Beach, Mayor

ATTEST:

Amber Davis, City Clerk

Public Works Monthly Report
May 2022

WWTP:

Total flow processed – 35,590,000 gallons

Average daily flow – 1,148,000 gallons

Sludge disposed – 98.09

WTP:

Gallons pumped from river – 31,576,000 gallons

Gallons pumped to customer – 31,737,000 gallons

Remarks:

Water Distribution / Sewer Collection:

Repaired forced sewer main on Bell and Water Street

Installed new fire hydrant on Boller Drive

Flushed high priority sewer lines

Installed 41 new meters

Street Department:

Cleaned Streets with Street Sweeper

Repaired Potholes

Picked up yard waste

Painted Streets

Rocked ditch on Jefferson Road

Sidewalk Kemper (Library)

Storm Drain at Grace Lane

Repaired PW Street Cut on Bell & Smith Street

Started Fox Hollow Sewer Line Project

Central Garage:

Vehicles serviced and inspected – 11

Vehicle and equipment repairs – 10

Weather:

Average Temperature –68°

High Temperature – 93° May 10th, 2022

Low Temperature - 47° May 22nd-24th, 2022

Total Rain – 3.19"

Maximum Rain – 0.73" May 3rd, 2022

CITY OF BOONVILLE CAPITAL IMPROVEMENT PLAN FY 2022-23 TO 2027-28

Priority #:	1	DARK FIBER FROM SOCKET FOR CITY BUILDINGS	
Department:	Gen. Admin/IT	Estimated Cost:	\$205,000
Project Length:	2022-2027	Funding Source:	Gaming funding
Impact on the operating budget:	See CIP - Projects over 100k		
Description:	See CIP - Projects over 100k (06.15.2022 Update: Airport fiber is still under construction. Hospital Tower is close to complete. Caterpillar Tower, Krohn St. Tower, H2O Pump House Station, WWTP, Rolling Hills Park, Animal Control, and City Services everything is complete. Soccer Fields, BFD, WTP, Pool, Tourism, City Hall, Council Chambers, and Parks Office all need to be labeled for Infinitech to complete switch transfer.)		

Priority #:	2	SECURITY CAMERAS FOR SEVERAL LOCATIONS WITH CITY	
Department:	Gen. Admin/IT	Estimated Cost:	\$250,000
Project Length:	2022-2027	Funding Source:	Gaming Funding
Impact on the operating budget:	See CIP - Projects over 100k		
Description:	See CIP - Projects over 100k (06.15.2022 Update: Cameras installed at Rolling Hills park and Tourism. City Services Cameras will be installed the week of June 20th. Everything should be completed by July 1. The Pool Cameras are getting moved up and we are shooting for a completion date of March or April 2023.)		

Priority #:	3	HVAC SYSTEM FOR CITY HALL	
Department:	Gen. Admin	Estimated Cost:	\$200,000
Project Length:	2022-2023	Funding Source:	??
Impact on the operating budget:	See CIP - Projects over 100k		
Description:	See CIP - Projects over 100k (06.15.2022 Update: Parts are ordered and we are awaiting for their arrival. We anticipate the project to be completed in maybe September 2022.		

CITY OF BOONVILLE CAPITAL IMPROVEMENT PLAN FY 2022-23 TO 2027-28

Priority #:	5	WINDOWS AT CITY HALL	
Department:	Gen. Admin.	Estimated Cost:	\$50,000
Project Length:	2023-2024	Funding Source:	??
Impact on the operating budget:	??		
Description:	New windows for City Hall. They would include Doug Abele's office as well. This is a guesstimate. Haven't moved forward on this.		

Priority #:	6	PARKS & REC TYLER PROGRAM (INCODE ADD-ON)	
Department:	Gen Admin/Parks/IT	Estimated Cost:	\$30,000
Project Length:	2024-2025	Funding Source:	CIP??
Impact on the operating budget:	There would be an annual maintenance/service agreement with Tyler Technologies for this program. The cost of the program is a guesstimate based on previous program costs. Guessing on the high end.		
Description:	This program will take care of Shelter Reservations and payment options for the reservations. This program will make it possible to do this 24/7 and be available to the citizens at all times.		

Priority #:	7	COUNCIL CHAMBER MAINTENANCE	
Department:	Gen. Admin	Estimated Cost:	\$50,000
Project Length:	2022-2027	Funding Source:	??
Impact on the operating budget:	??		
Description:	4-5 foot ladder for fire escape on West side of building for fire escape access for Railroad Display in basement of Chambers; Outdoor Painting; Outdoor Coolant Lines need rewrapped with foam; some window replacement; window caulking; molding repair in foyer above front doors, scraping and repainting of window trim and doors. Handicap railing, front entry lights need to be sandblasted and repainted.		

CITY OF BOONVILLE CAPITAL IMPROVEMENT PLAN FY 2022-23 TO 2027-28

Priority #:	8	CREDIT CARD PAYMENT SYSTEM FOR WATER DEPT.	
Department:	H2O, SS, IT	Estimated Cost:	\$40,000
Project Length:	2023-2024	Funding Source:	Water and Sewer Enterprise Funds
Impact on the operating budget:	?? This is a guesstimate (06.15.2022 Update: We have signed the final paperwork to allow water bill payments to be taken over the internet from the City of Boonville's web site and via telephone through an automated system. I anticipate it being complete within a month.)		
Description:	This is an online credit card payment system that will allow customers to go to City's website and pay their water bill. You can do this with 3 separate methods: 1. Go completely through Incode (Tyler Technologies) and customers can see their accounts, have access to their information, to view water usage, etc. Cost is more because it's in INCODE's cloud. 2. Go through 3rd Party and then customers just click the link. They pay their water bill, City pays interest fees with bank, and customer pays a \$3-\$4 service fee to pay online. 3. Go through 3rd Party and customers just click the link. They pay their water bill, City pays interest fees with bank for usage of card (like normal), but THE CITY PAYS FOR ALL OF THE SERVICE FEES!!! THIS CAN GET EXPENSIVE with City paying the services fees!!		

Priority #:	TOP	KITCHEN IN CITY HALL	
Department:	Gen. Admin	Estimated Cost:	\$10,000
Project Length:	2022-2023	Funding Source:	??
Impact on the operating budget:	Minimal		
Description:	Need to update the kitchen in City Hall. Put in cabinets, backsplash, and larger sink. Might install cabinets to South Kitchen Wall.		

Priority #:	4	FIBER AT WATER TREATMENT PLANT	
Department:	General Admin	Estimated Cost:	\$40,000
Project Length:	2024-2025	Funding Source:	
Impact on the operating budget:	See CIP - Projects over 100k		
Description:	This job would be incorporated with the camera system being installed at the Water Treatment Plant. There is already existing fiber at the River Pump House, making it possible to put a camera there with ease. But by putting fiber in the fenced area at the water treatment plant, while putting in the camera system at the same time (cameras need the fiber), we will be able to eliminate 3 radio's that the water plant talks to. This will make the whole entire water system fiber.		

CITY OF BOONVILLE CAPITAL IMPROVEMENT PLAN FY 2022-23 TO 2027-28

Priority #:		Bulding Inspector Permit Module	
Department:		Estimated Cost:	8-13,000
Project Length:	20yr-20yr	Funding Source:	Gaming
Impact on the operating budget:	Moving permits online will assist in improving efficiency and better tracking of permits. This will make the building department more efficient, which with increased building projects in the City may eliminate or delay the need of additional staffing.		
Description:	Purchasing an online module for building permits. This will enable deveopers to submit and staff to issue and track permits more efficiently. Also, in the future this will lead into the City's ability to take online payments for permit applications.		

Priority #:		Comprehensive Plan	
Department:	Admin	Estimated Cost:	\$50,000
Project Length:	2023-2024	Funding Source:	Gaming, Grant, etc
Impact on the operating budget:	Help to drive and focus the funding and staffing of the City by charting a plan for future growth.		
Description:			

Priority #:		LAPTOPS FOR COUNCIL AND MAYOR	
Department:	Admin	Estimated Cost:	\$10,000
Project Length:	20yr-20yr	Funding Source:	unknown
Impact on the operating budget:	This will help cut the costs of paper, making it possible for Council to view the council packets and other documents on their laptops verses printing everything for them.		
Description:	This will help cut the costs of paper, making it possible for Council to view the council packets and other documents on their laptops verses printing everything for them.		



Boonville Police Department
401 E. Morgan St.
Boonville, MO. 65233
Chief of Police Randy Ayers
Phone: 660-882-2727
Office: 660-882-4015
Fax: 660-882-6604
randy.ayers@boonvillepd.org

Gaming Projects

The Boonville Police Department was able to purchase two 2022 Dodge Durango's from Behlmann Chrysler for \$35,729.00 per vehicle. The total cost for the vehicles was \$71,458.00.

The vehicles had to be purchased through Behlmann Chrysler in Troy, MO. due to WK Chrysler not being able to order the police package Dodge Durango because of an early cut off on orders that went into effect on 12/08/2021. We had purchased a Dodge Durango from Behlmann Chrysler in the past and when the dealership was contacted they advised that they had ordered one hundred police package Dodge Durango's and that they were scheduled to be built and delivered sometime around May of 2022. Behlmann Chrysler reserved two vehicles for us and they were recently picked up on 05/25/2022.

The Dodge Durango's are in the process of being outfitted for road service and should be placed in the patrol fleet sometime in late June or July.

Capital Projects

I have recently ordered a replacement laptop computer and one desk top computer that has a failing hard drive. This is from the budgeted computer upgrade and replacement that is done on a yearly basis.

Sincerely,

Randy Ayers

For the Fire Department under CIP funds are:

Purchased new lawnmower at a cost of \$7,100

We have 20 sets of fire gear ordered, expected in August at a cost of
\$50,462

Waiting on a price of SCBA

CIP UNDER \$100,000.00

Project	Budgeted Amount	Completion Progress	Estimate Start Date	estimated end date
WATER DEPT				
Water Meters (Neptune)	\$80,000.00	40% paid for	Apr-22	Mar-23
Truck (Water Department)	\$45,000.00	Searching in June	Jul-22 ????	
Valve Machine	\$69,000.00	Picked it out in June	Jul-22 ???	
Sewer Camera	\$85,000.00	Picked it out in June	Jul-22 ???	
Small Backhoe Lease	\$12,000.00	Ended up buying		
WASTE WATER TREATMENT				
Lift Station Pump	\$78,500.00			
Garage Door	\$2,500.00	Received estimate	Jul-22	Aug-22
STREET DEPARTMENT				
Truck (Street Department)	\$45,000.00	ordered in May	May-22	Oct-22
Rt. B Shoulder	\$40,000.00		Sep-22	Sep-22
Leases	\$59,000.00	3 of 4 leased		
Attachments	\$10,000.00	when receive truck	October	November
Pipe Lazer	\$3,000.00			
Chi & Seal	\$75,000.00	20% done May	Sep-22	Oct-22
Signal Control Boxes	\$60,000.00	ordered in May	Sep-22	Septmber 2022
Street Shop Lights	\$2,500.00	Bids received	Aug-22	Septmber 2022
HACH Service Mainenance	\$20,800.00	Quarterly	Apr-22	Mar-23
WASTE MANAGEMENT TRANSFER STATION				
New Weigh Scales	\$65,000.00	Maybe next year	???	???

CIP OVER \$100,000.00

Project	Budgeted Amount	Completion Progress	estimated start date	estimated end date
Fox Hollow INSIDE	\$500,000.00			
Fox Hollow OUTSIDE	\$500,000.00	sewer line 35% ran	Jun-22	Jul-22
Waterline to Golf Course	\$3,200,000.00			
GIS Sewer and Water	\$150,000.00	Initial talks	Aug-22	Aug-23
Valves and Flushing	\$100,000.00	After GIS installed		
Golf Course Parking Lot		Next Year or later		
Dump Truck	\$210,000.00			
Third Street	\$1,000,000.00		August/Sept 2022	
Fourth Street				
Reams, Rice & Hickam Waterlines	\$100,000.00			
Woodland Park Concrete Streets	\$200,000.00		Aug-22	Oct-22
Street Sweeper	\$280,000.00	maybe next year		
Infiltration & Inflow Correstive Action	\$200,000.00	No date set		
Truck with Crane	\$160,000.00	Next Year or later		
EQ Basin	\$160,000.00	Receiving Bids		
FEMA	\$150,000.00	75% done	Jul-21	Oct-22
Suez Maintenance	\$108,000.00	Been here twice so far	Apr-22	Mar-23

Amber Davis

From: Paul Linhart
Sent: Thursday, June 30, 2022 1:59 PM
To: Amber Davis
Subject: CIP

The only item I have to date is the Disc Golf Course.

Total=\$6,500, \$5,000 of that was paid by a donation leaving a balance of \$1,500 from CIP

We will have an invoice for the concrete pads coming in should be approximately \$1,250

We also had \$850 for the driving range ,but since I did not include it with the CIP budget it was paid out of another account.



Date: June 30, 2022
To: Mayor and City Council
From: Kate Fjell and Teresa Studley
RE: Tax Collection, backup plan

At the last Council Meeting, we discussed have some information on a backup plan for tax collection, should the City end up collecting their own. Teresa and I have come up with a plan as follows, with estimated costs and required time frames for actions.

Council Action as follows:

July 18

- Council needs to give staff direction to draft necessary ordinances to collect taxes
- Advertise for the tax levy public hearing

August 1

- First Reading: Ordinance creating collector position + any other necessary ordinances empowering to do their own tax collection
- Closed Session- personnel to discuss potential candidates for tax collector position
- *First Reading of tax levy for 2022*
- Purchase Incode tax collection program

August 15

- Second Reading and vote: Ordinance creating collector position + any other necessary ordinances empowering to do their own tax collection
- First reading appointing tax collector
- *Second reading and vote of tax levy 2022*
- *Tax levy public hearing*

August 22* (extra meeting in August)

- Second reading and vote appointing tax collector- effective September 1

Other Tasks:

- Incode Training for tax collection
- Tax extension must be completed by October 31st
- Mailing tax bills will be in November

Expenses:

Incode Tax Collection: \$2400

- This will allow for an online payment option; the resident will pay a \$3.50/transaction fee – the County Collector also passes their online fees to the individual.
- \$1200 would be a recurring annual cost

Envelopes, Postage, Forms: \$6000

IT (Microsoft license, Adobe, etc): \$2000* Depending on ports available



Staffing: \$18/hour- PT position, 7 months (September-March) *:

- Salary: \$22,000
- FICA: \$1800
- Work Comp: \$200

*Note: These estimates are ONLY for 2022 tax collection. This position may need to be full time, with additional duties; we have not fully investigated this for future years.

Other factors to consider:

- There remains some question about our ability to enforcement, typically on personal property (vehicles) an individual must bring a paid tax receipt to the license bureau to get their tag. This requirement for paid tax receipts is the most effective way to get personal property tax collection for those who have outstanding taxes due. Our understanding is that back when the city collected taxes themselves the license bureau only asked for the County paid tax receipt.
- Manhours for staff from October-November: In addition to the appointed position, staff at City Hall will spend countless hours folding, stuffing, collecting payments, etc. This may impact vacation availability around the holidays.
- Learning curve: We think it should go without saying that all of us will have huge learning curve and a short time to figure it out- so patience by staff, public and Council will be essential.
- Additionally, there is likely several items that may not be included on this list or the Council timetable that we are simply not aware of or fully understand yet.