



BOONVILLE
City of Boonville

Council Meeting Agenda

January 4, 2021

7:00 p.m.

City Council Chambers

525 E. Spring Street

Boonville MO 65233

- Meeting will be open to the public; however, social distancing will be practiced. If you feel unwell or have the following symptoms (fever, cough, or shortness of breath) please do not enter. You may view the live stream of the meeting at <https://www.youtube.com/user/cityofboonvillemo> and on channel 3 with Suddenlink Cable TV.
 - If you are unable to attend the meeting due to an illness, and you have a public comment that you would like to present to the council, please contact Teresa Studley, City Clerk, before 4pm on the day of the Council Meeting, at (660) 882-2332 or by email at teresa.studley@boonville-mo.org. Your statement will be read during the hearing of citizens' comments.
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I. Call to order – Pledge and Prayer (Steve Young)

II. Roll call

III. Hearing of Citizens' Comments

IV. Approval of the Minutes of the December 21, 2020 Council Meeting

V. Consent Items.

- a) None.

VI. Presentation of Accounts and Claims

VII. Unfinished Business

- A) None.

VIII. New Business

- A) Receive Request from City Attorney for Supplemental Funding

IX. Reports of Standing Committees

A) Board of Public Works – December 31, 2020 (Curtis Robertson)

X. Reports of City Officials

A) City Administrator

B) Mayor

C) Economic Development

D) City Clerk

XI. Miscellaneous

XII. Adjourn

NOTICE: The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at (660) 882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

DRAFT COPY PENDING CITY COUNCIL REVIEW AND APPROVAL

**City of Boonville
City Council Meeting Minutes
December 21, 2020**

The Boonville City Council met in Regular Session on December 21, 2020 at 7:00 p.m. in the Council Chambers located at 525 East Spring Street, Boonville Missouri. The following officers were present: Morris Carter, Mayor Pro Tem; Kate Fjell, City Administrator; Teresa Studley, City Clerk; and Joe Pangburn, Sergeant at Arms. Ned Beach, Mayor, and Doug Abele, Interim City Counselor, were absent.

NOTICE POSTED: Thursday, December 17, 2020 at 12:02 p.m.

CALL TO ORDER – PLEDGE AND PRAYER

The meeting was called to order and Michael Stock led the prayer, after the pledge of allegiance.

ROLL CALL

The following Council Representatives were present, sitting distantly from each other: Michael Stock, Steve Young, Susan Meadows, Curtis Robertson, Morris Carter, and Whitney Venable. Council Representatives Theresa Hurt and Albert Turner were absent.

HEARING OF CITIZENS' COMMENTS

None.

APPROVAL OF THE MINUTES OF THE DECEMBER 7, 2020 COUNCIL MEETING

The minutes were approved as presented.

CONSENT ITEMS

None.

PRESENTATION OF ACCOUNTS AND CLAIMS

Ms. Studley read the ordinance appropriating money, in its entirety, and a second time, by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Venable moved, and Mr. Stock seconded the motion for approval of the ordinance. Ms. Fjell explained to the Council that there is a new fund called "Economic Development Projects" which will be handling the TIF expenses that are being reimbursed by Troy Thurman Construction Co. Inc. per the signed preliminary funding agreement. With no questions, roll call was taken. Ayes: Stock, Young, Meadows, Robertson, Carter, and Venable. Total (6). Opposed: None. Total (0). Absent: Hurt and Turner. Total (2). Motion Carried.

UNFINISHED BUSINESS

CONSIDER RESOLUTION R2020-12 SUPPORTING THE ISSUANCE OF A MASK ADVISORY FOR THE CITY OF BOONVILLE

Ms. Studley read the resolution in its entirety. Ms. Meadows moved, and Mr. Carter seconded the motion to approve the resolution supporting the issuance of a mask advisory. Mr. Young questioned if the phrase “all city facilities” includes the Council Chambers. Ms. Fjell stated that it does. Mr. Young inquired that if it gets approved, everyone will need to put on their mask. Ms. Fjell responded yes, as the resolution is written. Mr. Stock inquired if this resolution was just an advisory, not a mandate. Mayor Pro Tem Carter confirmed that it was an advisory. Mr. Young added that, however, it will be mandated for City Hall and all city facilities. Mayor Pro Tem Carter stated that many businesses in the area are in favor of it because it is an advisory, and not a mask mandate. Ms. Meadows stated that there are as many people that go into stores that want to see other customers wearing masks, as there are people that do not want to wear a mask. Ms. Meadows has received calls thanking her for speaking up about the masks. Ms. Meadows feels that just to know that the City is behind the mask advisory, encouraging people to wear masks; it is just a positive proactive stand. With no further questions, roll call was taken. Ayes: Stock, Young, Meadows, Robertson, and Carter. Total (5). Opposed: Venable. Total (1). Absent: Hurt and Turner. Total (2). Motion Carried.

NEW BUSINESS

CONSIDER RESOLUTION R2020-13 AUTHORIZATION OF EXECUTION OF AGREEMENT WITH WM FINANCIAL SERVICES

Ms. Studley read the resolution in its entirety. Ms. Meadows moved, and Mr. Carter seconded the motion to approve the resolution. Ms. Fjell informed the Council that this is the last piece of the team that we are compiling for the TIF consideration on the City side. WM Financial will take care of the financial piece for the city. Ms. Fjell reminded Council that the funds that the City is receiving from Troy Thurman Construction Co. Inc. is paying for these services. Therefore, it is not costing the City. With no further questions, roll call was taken. Ayes: Stock, Young, Meadows, Robertson, and Carter. Total (5). Opposed: Venable. Total (1). Absent: Hurt and Turner. Total (2). Motion Carried.

REPORTS OF STANDING COMMITTEES

PLANNING AND ZONING COMMISSION – DECEMBER 8, 2020

Mr. Venable stated that the meeting was cancelled due to lack of agenda items.

POLICE BOARD – DECEMBER 14, 2020

Mayor Pro Tem Carter stated that the meeting was cancelled due to lack of agenda items.

STREET, ALLEY, AND SANITATION BOARD – DECEMBER 16, 2020

Mr. Young stated that the meeting was cancelled due to Covid-19 precautions.

BOONVILLE FIRE BOARD – DECEMBER 16, 2020

Mayor Pro Tem Carter stated that the meeting was cancelled due to lack of agenda items.

REPORTS OF CITY OFFICIALS

CITY ADMINISTRATOR

Ms. Fjell reminded Council that there was a discussion at the last council meeting regarding the annual Business Interruption Insurance for the casino funding. Ms. Fjell reminded Council that the cost previously was approximately \$55,000. Ms. Fjell included in the council packet, on page 22, the incidences that are covered by the insurance. Ms. Fjell requested direction from Council if they wanted to renew the policy or cut it from the budget for this year, due to the many budget cuts that have taken place recently, due to Covid-19. Ms. Fjell stated that we can always put it up for bid and get insurance for this once again. Mr. Venable stated that he does not think we need to carry the insurance for this year. Mr. Stock agrees with Mr. Venable. Ms. Meadows inquired that if we do not renew the insurance, will there be extra fees to the city to reestablish insurance for this again. Ms. Fjell responded that we would make contact with our insurance agent and request bids for it. There were no further questions. Mayor Pro Tem Carter stated that it looks like everyone agrees that we should not renew the insurance.

Ms. Fjell reminded Council that at a previous council meeting it was discussed to take sealed bids on several vacant residential lots that the City owns. Ms. Fjell stated that the information regarding the lots was included in the council packet beginning on page 23. Ms. Fjell stated that she intends on bringing the bids back to Council on the second meeting in January 2021 for Council approval.

Ms. Fjell announced that there has been a significant increase in Covid-19 cases at the City Public Works building. Therefore, the offices at Public Works have been closed effective Thursday, December 17th and will reopen on Monday, December 28th. Water bill payments can be made at City Hall with cash or check only. If there are any issues, call City Hall during normal business hours, 8:30 a.m. to 5:00 p.m.; or after hours call the Police Department.

MAYOR

No report was offered.

CITY CLERK

Ms. Studley gave a Candidate filing date for the April 6, 2021 Municipal Election that opened on Tuesday, December 15, 2020 at 8 A.M. There have been no filings for the municipal election. The offices to be filled for this upcoming election are for a two-year term for each

Council Representative for Wards 1 through 4 for those usually seated on her right (Michael Stock, Albert Turner, Whitney Venable, and Morris Carter); and also, the office of the City Attorney, which is a two-year term. Interested parties will complete a declaration of candidacy, pay a \$25.00 filing fee with the City Clerk at City Hall located at 401 Main Street in Boonville and the candidate will need to affirm that state income taxes, personal property taxes, municipal taxes, and property taxes have all been paid. The filing period for the election will closed on January 19, 2021 at 5 P.M.

MISCELLANEOUS

Ms. Meadows stated that she and Mr. Turner received phone calls inquiring for more information of the TIF consideration. Ms. Meadows inquired if the public meetings would begin in March. Ms. Fjell stated that there is a long lead up to the public meetings. The requirements for TIF considerations require a 45-day notice of the public meeting. There will be provisions made, if necessary, for written comments, emailed comments, etc. assuming that we are still practicing social distancing due to Covid-19. Ms. Fjell stated that there will also be opportunity in Planning and Zoning for public comments. Ms. Fjell stated that there will be great opportunity for the public to comment, but the time will come when there is a more definitive plan. Ms. Meadows inquired if there will be a fact sheet that the public will have access to. Ms. Fjell responded that once we can see what the project and incentives will look like, and all the things that are being contemplated; there will be more information that we will provide to our citizens.

ADJOURN

With no further discussion, Mr. Young moved, and Mr. Stock seconded the motion to adjourn at 7:22 p.m. and the voice vote was unanimous.

Respectfully Submitted,

Teresa Studley, City Clerk

Approved:

Ned Beach, Mayor

ORDINANCE APPROPRIATING MONEY

Be it Ordained by the Council of the City of Boonville as follows:

Section 1: For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on **January 4, 2021** the sum of **\$355,744.10**

General Fund	\$142,685.23
Sanitation	\$3,912.78
CIP Tax	\$3,264.37
Water Works	\$86,665.73
Capital Projects	\$0.00
Waste Water	\$85,952.09
Tourism	\$7,654.31
Gaming	\$8,123.83
Parks/Water	\$537.74
Kemper Sales Tax	\$16,948.02
Economic Development Projects	\$0.00

Section 2: The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to **\$355,744.10** being the total amount of money above appropriated.

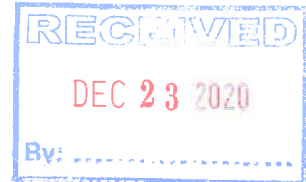
Section 3: This ordinance shall take effect and be in force from and after its passage. First reading on **January 4, 2021** read for the second time this **January 4, 2021** since a copy was made available prior to the meeting.

Approved **January 4, 2021** _____
Mayor

Endorsed **January 4, 2021** : I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

Accountant

BRAD L. WOOLDRIDGE
BOONVILLE CITY ATTORNEY
312 MAIN STREET
BOONVILLE, MISSOURI 65233-1565
TELEPHONE: 660-882-3447 FACSIMILE: 660-882-2542



December 23, 2020

Mayor Ned Beach
City of Boonville
VIA HAND DELIVERY

RE: Payment Request; Boonville City Attorney; 1st Quarter and 2nd Quarter, Fiscal Year 2020

Mayor Beach:

Please find below my Payment Request for the 1st Quarter and 2nd Quarter of Fiscal Year 2020 for hours I expended on municipal offense prosecution in excess of the minimum hours contemplated and mandated by Section 2-75, Boonville City Code.

Per our prior discussions, I am deducting 45 hours off of every quarter to reflect the minimum 180 hours I am to expend annually under the current ordinance, which is in effect until April 2021.

As I have done in the past, the time compiled below is the **bare minimum** number of hours expended; it is *NOT* an average. I totaled the hours in the most conservative manner possible.

1st Quarter – Fiscal Year 2020

Cases filed	231
Income to the City	\$ 13,504.50
Total hours expended	59.00
Less standard hours per ordinance	(45.00)
Additional hours expended	14.00
Hourly rate per ordinance	\$ 122.76
59.00 hours x \$122.76	\$ 1,718.64
 Payment request	 \$ 1,718.64

2nd Quarter – Fiscal Year 2020

Cases filed	381
Income to the City	\$ 22,959.00
Total hours expended	100.40
Less standard hours per ordinance	(45.00)
Additional hours expended	55.40
Hourly rate per ordinance	\$ 122.76
55.40 hours x \$122.76	\$ 6,800.90
 Payment request	 \$ 6,800.90

Total amount requested: \$8,519.54

As mentioned above, the current ordinance affecting these payment requests will be replaced with the new, salary-based ordinance in April 2021. Thus, the payment requests I submit for 3rd Quarter and 4th Quarter 2020 will be the last payment requests from my office. If you have any questions or concerns, or if you would like me to provide additional explanation of my calculation, please advise. Thank you.

Very truly yours,

A handwritten signature in black ink, appearing to read "Brad L. Wooldridge".

Brad L. Wooldridge

BLW/idi

CITY ATTORNEY MUNICIPAL COURT SUMMARY – 1ST QUARTER - FISCAL YEAR 2020

	CASES FILED		
	<u>Alcohol/Drug Related Traffic</u>	<u>Other Traffic</u>	<u>Non-Traffic Ordinance</u>
April 2020	0	2	17
	<i>0 pending from March '20</i>	<i>466 pending from March '20</i>	<i>17 pending from March '20</i>
May 2020	0	52	2
June 2020	1	150	7
Totals	1	204	26
Total cases filed in 1ST Quarter			231

Breakdown of hours expended

Alcohol & Drug Related Traffic	1 case @ 1.00 hour	1.00 hour
Other Traffic	204 cases @ 0.20 hours	40.80 hours
Non-Traffic Ordinance	26 cases @ 0.20 hours	5.20 hours
Primary Docket Preparation	3 dockets @ 2.00 hours	6.00 hours
Primary Docket Appearances	3 dockets @ 2.00 hours	6.00 hours
Change of Judge Docket Preparation	0 dockets @ 0.25 hours	0.00 hours
Change of Judge Docket Appearances	0 dockets @ 0.50 hours	<u>0.00 hours</u>
	TOTAL HOURS	59.00 hours

Total Disbursements to City of Boonville

April 2019	\$ 2,797.50
May 2019	\$ 5,911.00
June 2019	\$ 4,796.00
TOTAL	\$ 13,504.50

CITY ATTORNEY MUNICIPAL COURT SUMMARY – 2nd QUARTER - FISCAL YEAR 2020

	CASES FILED		
	<u>Alcohol/Drug Related Traffic</u>	<u>Other Traffic</u>	<u>Non-Traffic Ordinance</u>
July 2020	1	130	3
	<i>1 pending from June '20</i>	<i>434 pending from June '20</i>	<i>20 pending from June '20</i>
August 2020	2	83	12
September 2020	1	144	5
Totals	4	357	20
Total cases filed in 2nd Quarter			381

Breakdown of hours expended

Alcohol & Drug Related Traffic	4 cases @ 1.00 hour	4.00 hours
Other Traffic	357 cases @ 0.20 hours	71.40 hours
Non-Traffic Ordinance	20 cases @ 0.20 hours	4.00 hours
Primary Docket Preparation	6 dockets @ 1.50 hours	9.00 hours
Primary Docket Appearances	6 dockets @ 2.00 hours	12.00 hours
Change of Judge Docket Preparation	0 dockets @ 0.25 hours	0.00 hours
Change of Judge Docket Appearances	0 dockets @ 0.50 hours	<u>0.00 hours</u>
	TOTAL HOURS	100.40 hours

Total Disbursements to City of Boonville

July	\$ 9,964.50
August	\$ 7,804.50
September	\$ 5,190.00
TOTAL	\$ 22, 959.00

Through two (2) quarters of Fiscal Year 2020

Total filings:	612
Total disbursements to the City of Boonville:	\$ 36,463.50
Total hours expended	159.40

**CITY OF BOONVILLE
BOARD of PUBLIC WORKS
CANCELLATION
December 31, 2020**

5:30 p.m.
City Services Building
1200 Locust Street
Boonville, Missouri

The **Thursday, December 31, 2020** meeting of the **BOARD of PUBLIC WORKS** has been cancelled due to COVID precautions. The next regularly scheduled meeting is **January 28, 2021.**

Date Posted: December 16, 2020
Time Posted: 11:00 a.m.



City Of
BOONVILLE

CITY HALL

Date: December 23, 2020

To: Mayor and City Council

From: Kate Fjell, City Administrator

Re: Budget Work Sessions

Here is the dates and times for the Budget Work Sessions, with tentative topic:

Tuesday, January 19, 6:30PM: General Comments, Tourism (16), Health (02)

Monday, February 1, 6:00PM: Water (06) and Wastewater (08)

Monday, February 8, TBD: 01, Economic Development (05-02), Kemper Projects (21), Eco Dev. Projects (30)

THIS IS NOT A REGULAR MEETING, BUT A SPECIAL MEETING

Tuesday, February 16, 6:00PM, CIP (05), Capital Projects (07), and Gaming (17)

Monday, March 1, 6:30PM, Budget Amendment (FY 20-21) work session

2021 Work Session Schedule

January 4	Work Session – TIF Policies and Procedures at <u>6:15 p.m.</u>
January 19	Budget Work Session at <u>6:30 p.m.</u> --General Comments 16 – Tourism 02 – Health
February 1	Budget Work Session at <u>6:00 p.m.</u> 06 – Water 08 – Wastewater
February 8	Budget Work Session at <u>Time To be Determined</u> 01 – General Fund 21 – Kemper Sales Tax 30 – Economic Development Projects 05-02 – Capital Improvements – Economic Development
February 16	Budget Work Session at <u>6:00 p.m.</u> 05-01 – CIP Tax 17 – Gaming 07 – Capital Projects
March 1	FY 2020-2021 Budget Amendment Work Session at <u>6:30 p.m.</u> First Reading of FY 2021-2022 Budget Ordinance
March 15	Second Reading of FY 2021-2022 Budget Ordinance First & Second Reading of FY 2020-2021 Budget Amendment