

**CITY OF BOONVILLE  
COUNCIL MEETING  
AGENDA  
FEBRUARY 3, 2020  
7:00 p.m.**

City Council Chambers  
525 E. Spring Street  
Boonville, Missouri

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- I. Call to Order – Pledge and Prayer (Steve Young)**
- II. Roll Call**
- III. Hearing of Citizens’ Comments**
- IV. Approval of the Minutes of the January 21, 2020 Council Meetings**
- V. Consent Items**
  - a. None.
- VI. Presentation of Accounts and Claims**
- VII. Unfinished Business**
  - A) None.
- VIII. New Business**
  - A) None.
- IX. Reports of Standing Committees**
  - A) Cemetery Board – January 23, 2020 (Henry Hurt)
  - B) Planning and Zoning – January 28, 2020 (Whitney Venable)
  - C) Parks and Recreation Board – January 22, 2020 (Vanessa Dorman)
  - D) Street, Alley, and Sanitation Board – January 29, 2020 (Michael Stock)
- X. Reports of City Officials**
  - City Administrator
  - Mayor
  - City Counselor
  - City Clerk

## **XI. Miscellaneous**

## **XII. Closed Session RSMO 610-021**

- **(2) Real Estate**

## **XIII. Adjourn**

**NOTICE:** The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at (660) 882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

## ***DRAFT COPY PENDING CITY COUNCIL REVIEW AND APPROVAL***

### **City of Boonville City Council Meeting Minutes January 21, 2020**

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The Boonville City Council met in Regular Session on January 21, 2020 at 7:00 p.m. in the Council Chambers located at 525 East Spring Street, Boonville Missouri. The following officers were present: Ned Beach, Mayor; Kate Fjell, City Administrator; Teresa Studley, City Clerk; and Randy Ayers, Sergeant at Arms. Doug Abele, Interim City Counselor, was absent.

#### **NOTICE POSTED: Thursday, January 16, 2020 at 5:00 p.m.**

#### **CALL TO ORDER – PLEDGE AND PRAYER**

The meeting was called to order and Michael Stock led the prayer, after the pledge of allegiance.

#### **ROLL CALL**

The following Council Representatives were present: Michael Stock, Steve Young, Susan Meadows, Brent Bozarth, Henry Hurt, Morris Carter, and Whitney Venable. Council Representative Vanessa Dorman was absent.

#### **HEARING OF CITIZENS' COMMENTS**

Vickie Zeller, President of the Boonville Area Chamber of Commerce, came before the Council regarding the Heritage Days placement for the 2020 event. Ms. Zeller stated that the Chamber of Commerce had downtown merchants complete a survey regarding if their business would be impacted by the Heritage Days Event being moved to the Second Street Corridor location. Ms. Zeller handed the results to the Council (see **Attachment A** herein incorporated and attached to these minutes). Ms. Zeller reviewed the results with the Council: 2 – no opinions, 6 – have no impact on my business, 9 – negatively impact my business, and many of the merchants requested that the parade still be held downtown Main Street. Ms. Zeller stated that she feels that the logistics of the event would not work if held on Second Street. It would not be a good walking festival. Ms. Zeller stated that other concerns are parking, not enough space for vendors, and the merchants have the income that Heritage Days brings to them. Ms. Zeller stated that it would not be feasible for the event goers to go up main street and patronize the downtown merchants. Ms. Zeller stated that the Chamber of Commerce wants to leave the Heritage Days Event Downtown.

#### **APPROVAL OF THE MINUTES OF THE JANUARY 6, 2020 COUNCIL MEETING**

The minutes were approved as presented.

## **CONSENT ITEMS**

None.

## **PRESENTATION OF ACCOUNTS AND CLAIMS**

### ***AMEND APPROPRIATIONS APPROVED ON JANUARY 6, 2020, DUE TO SCRIVENER'S ERROR***

Ms. Studley read the ordinance amending the appropriations approved on January 6, 2020 due to scrivener's error, in its entirety, and a second time, by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved, and Mr. Stock seconded the motion for approval. Roll call was taken. Ayes: Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (7). Opposed: None. Total (0). Absent: Dorman. Total (1). Motion Carried.

### ***APPROVE JANUARY 21, 2020 APPROPRIATIONS***

Ms. Studley read the ordinance appropriating money, in its entirety, and a second time, by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved, and Mr. Venable seconded the motion for approval. Roll call was taken. Ayes: Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (7). Opposed: None. Total (0). Absent: Dorman. Total (1). Motion Carried.

## **UNFINISHED BUSINESS**

### ***SECOND READING OF BILL NO. 2020-001 RENEWING AND CONTINUING CAPITAL SALES TAX***

Ms. Studley read, by title only, a copy of the bill. Mr. Carter moved, and Ms. Meadows seconded the motion to approve the bill. With no questions, roll call was taken. Ayes: Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (7). Opposed: None. Total (0). Absent: Dorman. Total (1). Motion Carried.

### ***SECOND READING OF BILL NO. 2020-002 LEASE AGREEMENTS FOR CONCESSION SERVICES ON CITY PROPERTIES***

Ms. Studley read, by title only, a copy of the bill. Mr. Venable moved, and Ms. Meadows seconded the motion to approve the bill. With no questions, roll call was taken. Ayes: Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (7). Opposed: None. Total (0). Absent: Dorman. Total (1). Motion Carried.

## **NEW BUSINESS**

### ***RECEIVE REQUEST FROM CITY ATTORNEY FOR SUPPLEMENTAL FUNDING***

Mayor Beach stated that Mr. Brad Wooldridge, City Prosecuting Attorney, was present and has given all Councilman an alternative proposal for supplemental funding (see **Attachment B** herein incorporated and attached to these minutes). Mr. Wooldridge stated that he evaluated his request and he wanted to remain consistent with the supplemental payments that were approved in the past. Mr. Wooldridge stated that he is trying to assist the City Council as it prepares its budget for Fiscal Year 2020-21. Therefore, that is why the revised request is being submitted. The alternative proposal consists of the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> quarters of the Fiscal Year 2019. Mr. Wooldridge reviewed the request item by item with particular note of the waived fees based on his hourly rate. Mr. Wooldridge stated that case filings have been increasing, income to the city have been increasing, workload for his position as city attorney have been increasing, and the billable hours are increasing as well. Mr. Wooldridge stated that he is trying to keep his supplemental funding requests close to the same as they were in 2018. Mr. Wooldridge stated that the ordinance regarding the city attorney's salary, Section 2-75, will be 30 years old and he feels that it needs to be revised. Mr. Wooldridge explained to the Council why the hourly workload has increased. Mr. Young inquired if there needs to be a discussion in the future to revise the ordinance. Mayor Beach stated that it would need to be addressed for Fiscal Year 2021. It can be addressed anytime between now and April 2021. Mr. Carter moved, and Mr. Venable seconded the motion to approve the supplemental funding revised proposal of \$30,000 submitted by the City Attorney, Brad Wooldridge. Ayes: Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (7). Opposed: None. Total (0). Absent: Dorman. Total (1). Motion Carried.

## **REPORTS OF STANDING COMMITTEES**

### ***HOUSING AUTHORITY – JANUARY 8, 2020***

Mr. Carter reported that the meeting was good. Mr. Carter stated that they received an A Grade on their recent audit, as they always do.

### ***PLANNING AND ZONING COMMISSION – JANUARY 14, 2020***

Mr. Venable reported that the meeting was cancelled due to lack of a quorum.

### ***HISTORIC PRESERVATION ADVISORY COMMISSION – JANUARY 13, 2020***

Ms. Meadows reported that the meeting was cancelled due to lack of agenda items.

## **REPORTS OF CITY OFFICIALS**

### ***CITY ADMINISTRATOR***

No report offered.

## **MAYOR**

- ***Heritage Days Discussion***

Mayor Beach stated he allows the public to make their public comment without a debate from Council. Mayor Beach wants the Council to have an opportunity to discuss their ideas on the Heritage Days event. Mayor Beach stated that Ms. Meadows had a question during public comments that can be asked now. Ms. Meadows stated that she needed the results to the survey that the Chamber of Commerce sent out to the merchants. There is a total of 17 businesses that submitted their survey. Ms. Meadows feels that there was not enough detail about the results. The results were as follows: 2 – no opinions, 6 – have no impact on my business, 9 – negatively impact my business, and many of the merchants requested that the parade still be held downtown Main Street. Mr. Carter stated that the merchants that he talks with state that they want to have the festival on Second Street. They think they should at least try it to see how it goes for a year. Mr. Carter stated that he feels there would be better parking if the event was held on Second Street. Mr. Carter measured it out and there would be more space for vendors on Second Street than there is currently for the vendors on Spring Street. Mr. Carter stated that there was some concern from the Isle of Capri in regard to the location of the Beer Garden. They were hoping that it would be moved further away from the casino due to state laws regarding intoxicated people coming onto the gaming floor. Mr. Carter stated that the Council needs to look at number of streets that will be closed with the festival moving to Second Street versus how many close when the event is held up town. It is considerably lower if moved to Second Street. The parade will still remain on Main Street which will have many people still in the downtown area. Mr. Bozarth feels that there needs to be more research before the Council makes a final decision. He wants to know if the Isle of Capri will allow their parking lot to be used. Mr. Carter stated that time is very crucial right now. There was brief discussion by Council regarding parking at the Isle of Capri. Mr. Bozarth stated that there will be a change at the Chamber of Commerce regarding the President effective next week. Mr. Stock stated that the Council needs to make a decision with this as well due to the State of Missouri's job replacing the Missouri River Bridge on Interstate 70. Mr. Carter stated that he will talk with the Isle of Capri in regard to the use of their parking lot. Mayor Beach stated that it will be put on the agenda for the next meeting.

## **CITY CLERK**

Ms. Studley reported that the Candidate filing period for the April 7, 2020 Municipal Election closed at 5pm on January 21, 2020. The following is a listing of the filed candidates and their respective wards; Ward 1 Councilman Seat – Steve Young, Ward 2 Councilman Seat – Susan Meadows, Ward 3 Councilman Seat – Christopher “Curtis” Robertson, and Ward 4 Councilman Seat has no candidate filed. The ballot and any issues are required for final certification by Tuesday, January 28, 2020.

## **MISCELLANEOUS**

Mr. Young inquired what will happen for the vacant seat for ward 4. Mayor Beach responded that anyone could file with the County Clerk as a write-in or Mayor Beach can appoint someone if that does not occur.

Ms. Fjell reminded the Council that there will be a budget session on Monday February 3, 2020 beginning at 6:00 p.m.

**ADJOURN**

With no further discussion, Mr. Young moved, and Mr. Stock seconded the motion to adjourn at 7:36 p.m. and the voice vote was unanimous.

Respectfully Submitted,

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Teresa Studley, City Clerk

Approved:

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Ned Beach, Mayor

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**ORDINANCE APPROPRIATING MONEY**

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Be it Ordained by the Council of the City of Boonville as follows:

**Section 1:** For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on February 3, 2020.  
the sum of **\$455,977.86**

|                  |              |
|------------------|--------------|
| General Fund     | \$130,878.23 |
| Sanitation       | \$58,330.20  |
| CIP Tax          | \$12,265.93  |
| Water Works      | \$121,368.47 |
| Capital Projects | \$0.00       |
| Waste Water      | \$45,260.89  |
| Tourism          | \$10,336.46  |
| Gaming           | \$76,617.27  |
| Parks/Water      | \$920.41     |

**Section 2:** The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to **\$455,977.86** being the total amount of money above appropriated.

**Section 3:** This ordinance shall take effect and be in force from and after its passage. First reading on February 3, 2020 read for the second time this 3rd day of February, 2020 since a copy was made available prior to the meeting.

Approved February 3, 2020 \_\_\_\_\_  
Mayor

Endorsed February 3, 2020: I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

\_\_\_\_\_  
Accountant

City of Boonville  
Cemetery Board  
Meeting  
*January 23, 2020*

**Notice Posted:** Tuesday, January 27, 2020

The Cemetery Board met at the Council Chambers at 525 E. Spring, 5:30 p.m. January 23, 2020.

**Roll Call:** Voting members present; Liz Davis and Helen Fisher. Non- Voting members present; Paul Linhart, Director of Parks. Voting members absent, La Donna Drew, Judy Shields, and Shirley McGowan. Council Representative Henry Hurt was present.

Without a quorum of voting members, the meeting was cancelled.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Paul Linhart", written over a horizontal line.

Paul Linhart

Director of Parks

**CITY OF BOONVILLE  
PLANNING AND ZONING COMMISSION MEETING  
MINUTES OF January 28, 2020**

**VOTING MEMBERS PRESENT**

- 1) David Day
- 2) Steve Hage, Building Inspector
- 3) Whitney Venable, City Council
- 4) Matt Billings, Chairman
- 5) Ned Beach

**VOTING MEMBERS ABSENT:** Ted Bleil, 2 Commission Member Vacancies

**STAFF/PRESENTERS/GUESTS**

Kate Fjell  
M.L. Cauthon  
Jeff Ditto  
James Cave, General Manager Ag Coop Services, Inc.  
Kevin Arnwine, Arnwine Construction, Project Manager

**NOTICES AND EXHIBITS:** Posted and available on Friday, January 24, 11:23 AM at City Hall.

1. **CALL TO ORDER:** Chairman Billings called the meeting to order at 6:04 p.m. Roll call was taken with five (5) of eight (8) members present constituting a quorum.
2. **MINUTES:** Mr. Beach moved, and Mr. Venable seconded a motion that the minutes be approved as presented. Motion carried unanimously.
3. **HEARING OF PUBLIC COMMENTS:**  
None
4. **OLD BUSINESS**  
None
5. **NEW BUSINESS:**

**a. Ag Coop fertilizer storage building site plan, 18900 Hwy 87**

Ms. Fjell introduced the project to the Commission members, stating that the Commission needs to review the site plan. Ms. Fjell stated that the design of this building will require a variance from the corridor standards established by City ordinance, however, the City Council is the only entity that can grant the variance. Ms. Fjell also noted that the stormwater calculations to the site have not been submitted and it was staff recommendation to approve the site plan conditional upon the stormwater calculations being submitted and reviewed by Mr. Vogler.

Mr. Hage asked the Commission members to look at their documents and explained the intended stormwater controls as provided by Kevin Arnwine. Mr. Hage also explained that this site plan must be reviewed and approved by Missouri Department of Natural Resources. Mr. Hage asked Mr. Arnwine to make any additional comments.

Mr. Arnwine stated that he understood that the City needed the stormwater calculations to complete review and asked if anything else was needed. He also asked about what was needed for the contractors to do business inside the City. Mr. Hage stated that they would need to have a current, valid business license with the City.

Mr. Arnwine then stated that he wanted to update the Commission on the stormwater controls as required by DNR. He stated that in addition to the retention pond, there are two additional retention ponds on Ag Coop property for overflow.

Mr. Arnwine stated that because the buildings are storing ammonium nitrate, they are heavily regulated by DNR, OSHA and Homeland Security and that all these entities review the site plan and operations of the building, including security. Additionally, there is oversight monthly by these organizations monitoring the materials brought in and coming out.

Mr. Day asked what type of security would be at the site. Mr. Arnwine stated that the building will be well lit on all sides. Mr. Cave stated that beyond the building the security, Homeland Security requires reports and tracking of material coming in and out of the building.

Mayor Beach asked if the water coming off the building and being directed to the retention ponds would be piped or through a rock ditch. Mr. Arnwine stated that there is a rock ditch that will carry the water to a point; then piped into the retention pond.

Mr. Venable moved, and Mayor Beach seconded a motion to approve the site plan, conditional upon the review and approval of the stormwater calculations by City Engineer, Scott Vogler. Ayes: Day, Beach, Venable, Billings, Hage (5); Nays: None (0); Abstain: None (0)

## 6. ADJOURN

There being no further business, Mr. Venable moved and Mayor Beach seconded a motion to adjourn at 6:35.

NEXT REGULAR MEETING: February 11, 2020

Kate Fjell  
City Administrator

City of Boonville  
Parks and Recreation Board  
Meeting  
January 22, 2020

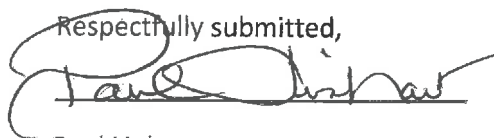
**Notice Posted:** Tuesday, January 21, 2020

The Parks and Recreation Board met at the Council Chambers at 525 E. Spring, 5:30 p.m. January 22, 2020.

**Roll Call:** Voting members present; Kathleen Conway and Terry Davis. Non- Voting members present; Paul Linhart, Director of Parks. Voting members absent, Larry Heuman. Council Representative Vanessa Dorman and YMCA Director Matt Schneringer were absent.

Without a quorum of voting members, the meeting was cancelled.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Paul Linhart", written over a horizontal line.

Paul Linhart

Director of Parks

**CITY OF BOONVILLE  
STREET, ALLEY and SANITATION BOARD  
CANCELLATION**

**January 29, 2020**

**6:30 p.m.**

City Services Building  
1200 Locust Street  
Boonville, Missouri

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The **Wednesday, January 29, 2020** meeting of the **STREET, ALLEY and SANITATION BOARD** has been cancelled for **lack of agenda items**. The next regularly scheduled meeting is **WEDNESDAY, February 26, 2020**.