

**CITY OF BOONVILLE
COUNCIL MEETING
AGENDA**

June 1, 2020

7:00 p.m.

City Council Chambers
525 E. Spring Street
Boonville, Missouri

- Meeting will be closed to the public in order to minimize the risk of the Novel Coronavirus and to ensure continuity of government services. However, you may view the live stream of the meeting at <https://www.youtube.com/user/cityofboonvillemo> and on channel 3 with Suddenlink Cable TV.
 - If you have a public comment that you would like to present to the council, please contact Teresa Studley, City Clerk, before 4pm on Monday, June 1, 2020 at (660) 882-2332 or by email at teresa.studley@boonville-mo.org. Your statement will be read during the hearing of citizens' comments.
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I. Call to Order – Pledge and Prayer (Steve Young)

II. Roll Call

III. Hearing of Citizens' Comments

IV. Approval of the Minutes of the May 18, 2020 Council Meetings

V. Consent Items

- a. None.

VI. Presentation of Accounts and Claims

VII. Unfinished Business

- A) None.

VIII. New Business

- A) None.

IX. Reports of Standing Committees

- A) The following Boards were cancelled due to preventative measures taken to prevent the spread of COVID-19:

- Board of Public Works – May 28, 2020
- Street, Alley, and Sanitation Board – May 27, 2020
- Parks and Recreation Board – May 19, 2020
- Cemetery Board – May 28, 2020

- B) Boonville Housing Authority – May 13, 2020 (Morris Carter)

X. Reports of City Officials

City Administrator

Mayor

- Approval for Committee Appointments

City Clerk

XI. Miscellaneous

XII. Adjourn

NOTICE: The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at (660) 882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

DRAFT COPY PENDING CITY COUNCIL REVIEW AND APPROVAL

**City of Boonville
City Council Meeting Minutes
May 18, 2020**

The Boonville City Council met in Regular Session on May 18, 2020 at 7:00 p.m. in the Council Chambers located at 525 East Spring Street, Boonville Missouri. The following officers were present: Mayor Ned Beach; Kate Fjell, City Administrator; Teresa Studley, City Clerk; and Randy Ayers, Sergeant at Arms. Doug Abele, Interim City Counselor, was absent.

NOTICE POSTED: Thursday, May 14, 2020 at 1:26 p.m.

Ms. Studley read the following points noted for the Council Meeting:

- Meeting will be closed to the public in order to minimize the risk of the Novel Coronavirus and to ensure continuity of government services. However, you may view the live stream of the meeting at <https://www.youtube.com/user/cityofboonvillemo> and on channel 3 with Suddenlink Cable TV.
- If you have a public comment that you would like to present to the council, please contact Teresa Studley, City Clerk, before 4pm on Monday, May 18, 2020 at (660) 882-2332 or by email at teresa.studley@boonville-mo.org. Your statement will be read during the hearing of citizens' comments.

CALL TO ORDER – PLEDGE AND PRAYER

The meeting was called to order and Michael Stock led the prayer, after the pledge of allegiance.

ROLL CALL

The following Council Representatives were present, **sitting distantly from each other in the gallery**: Michael Stock, Steve Young, Susan Meadows, Brent Bozarth, Henry Hurt, Morris Carter, and Whitney Venable. Council Representative Vanessa Dorman was absent.

HEARING OF CITIZENS' COMMENTS

Ms. Studley reported that there were no citizens' comments.

APPROVAL OF THE MINUTES OF THE MAY 4, 2020 COUNCIL MEETING

The minutes were approved as presented.

CONSENT ITEMS

None.

PRESENTATION OF ACCOUNTS AND CLAIMS

Ms. Studley read the ordinance appropriating money, in its entirety, and a second time, by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved, and Mr. Stock seconded the motion for approval of the ordinance. With no questions, roll call was taken. Ayes: Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (7). Opposed: None. Total (0). Absent: Dorman. Total (1). Motion Carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER RESOLUTION R2020-02 AUTHORIZING POLICIES AND GUIDELINES FOR CITY PARKS

Ms. Studley read the resolution in its entirety. Mr. Carter moved, and Ms. Meadows seconded the motion to approve the resolution. Ms. Fjell noted for the record, that during the work session, it was decided to add a waiver requirement for the spectators and participants. With no questions, roll call was taken. Ayes: Stock, Young, Meadows, Bozarth, Hurt, and Carter. Total (6). Opposed: Venable. Total (1). Absent: Dorman. Total (1). Motion Carried.

REPORTS OF STANDING COMMITTEES

THE FOLLOWING BOARD WAS CANCELLED DUE TO PREVENTATIVE MEASURES TAKEN TO PREVENT THE SPREAD OF COVID-19:

- **Planning and Zoning Commission – May 12, 2020**

Mayor Beach reported the committee has not met due to the preventative measures taken to prevent the spread of COVID-19.

REPORTS OF CITY OFFICIALS

CITY ADMINISTRATOR

Ms. Fjell reported that the City of Boonville closed on the refunding of the COP's on Friday, May 15th. The Build America Bond had a subsidy built into it. The City of Boonville will receive that check from the federal government in a few months.

Ms. Fjell reported that Cooper County has developed full guidelines for opening up Cooper County after the COVID-19 pandemic. The guidelines were finalized today. Ms. Fjell stated that she received the guidelines at about 5:00 p.m. this evening. Ms. Fjell commended Cooper County for putting so much time and effort into a comprehensive document. Ms. Fjell feels that this will give us much guidance for moving forward.

Ms. Fjell informed the Council that the City will be offering the bulk waste collection for our residential customers on June 15-19 on their regularly scheduled collection day. Ms. Fjell thanked Advanced Disposal for making this available to our citizens for this year.

Ms. Fjell directed the Council to the appropriations on page ten of the council packet. Ms. Fjell pointed out that the Kemper Sales Tax has been added to the appropriations. Ms. Fjell stated that after consulting staff, it was decided to pull the funds from the general fund and to create a new fund for the Kemper Sales Tax, making it easier for accountability and transparency for people to see that those funds are only being used for the expenses that it was allocated for. Ms. Fjell stated that there will be a drafted budget amendment that will be brought to the Council at a future meeting for approval.

MAYOR

Mayor Beach directed the Council to the committee appointments that were included in the council packet on page 17. Mayor Beach advised of the following appointments that need approved by council: Board of Public Works – Ed Scrivner; Fire Board – Danny Taft and Chris Howard; Local Agency Funding – Albert Turner, Michael Poindexter, Lindsey Murphy, and Becky Ehlers; and Police Board – Michael Drew and Gene Cummins. Mr. Carter moved, and Mr. Bozarth seconded the motion to approve the appointments. Roll call was taken. Ayes: Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (7). Opposed: None. Total (0). Absent: Dorman. Total (1). Motion Carried.

Mayor Beach reported that Ms. Vanessa Dorman will be resigning from the Council effective after the June 15 Council Meeting. Mayor Beach stated that if any Councilman had a suggestion as to who can fill that position, please let him know. Mayor Beach reminded the Council that there is a protocol for resigning from the Council. The ordinances dictate that a resignation must be made in writing and addressed to the President of the Council, which is the Mayor. Therefore, for future reference, please contact the Mayor if you choose to resign.

Mayor Beach stated that we need to be absolutely clear amongst the Council and the public that the lifeguard situation, as far as getting lifeguards trained, was indeed and is indeed being handled by the YMCA. Mayor Beach stated that there was confusion because in the beginning, everything was up in the air when COVID-19 hit. At that point, Mayor Beach, Ms. Fjell, Matt Schneringer, and Ms. Dorman were discussing the different options of what could be done. Mayor Beach stated to not confuse things. Ms. Dorman and Mr. Schneringer took ahold of the situation and made it happen.

Mayor Beach stated that he was going to talk with Department Heads about the Committee Appointments, to see if we can get a better system of getting people assigned to different committees. Mayor Beach stated that over the past ten to twelve years, it has been a Mayoral responsibility to find candidates to fill the positions. Mayor Beach stated that it is not a very practical solution. Mayor Beach feels that it is more practical for the Department Heads to have the opportunity to recommend certain people.

Mayor Beach reminded everyone that on June 2, 2020, the Municipal Election will be held. Please be sure to vote. He reminded everyone that if you are not available to vote on election day, to vote with an absentee ballot.

CITY CLERK

No report was offered.

MISCELLANEOUS

Mr. Carter reminded everyone that the CIP Tax renewal will be on the ballot for the municipal election. Mr. Carter stated that one thing that Local Agency Funding Committee is requiring of organizations that are being rewarded funding, is to put a sign endorsing the CIP Tax, stating that it was partially supported by the City of Boonville CIP Tax. That way the community can be made aware of where the funds are going.

ADJOURN

With no further discussion, Mr. Young moved, and Mr. Stock seconded the motion to adjourn the meeting at 7:16 p.m. and the voice vote was unanimous.

Respectfully Submitted,

Teresa Studley, City Clerk

Approved:

Ned Beach, Mayor

ORDINANCE APPROPRIATING MONEY

Be it Ordained by the Council of the City of Boonville as follows:

Section 1: For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on **June 1, 2020** the sum of **\$449,528.63**

General Fund	\$155,037.71
Sanitation	\$46,107.57
CIP Tax	\$49,175.79
Water Works	\$134,188.44
Capital Projects	\$0.00
Waste Water	\$42,716.89
Tourism	\$4,555.37
Gaming	\$17,638.01
Parks/Water	\$108.85
Kemper Sales Tax	\$0.00

Section 2: The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to **\$449,528.63** being the total amount of money above appropriated.

Section 3: This ordinance shall take effect and be in force from and after its passage. First reading on **June 1, 2020** read for the second time this **June 1, 2020** since a copy was made available prior to the meeting.

Approved **June 1, 2020**

Mayor

Endorsed **June 1, 2020** : I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

Accountant

**CITY OF BOONVILLE
BOARD of PUBLIC WORKS
CANCELLATION**

May 28, 2020

5:30 p.m.

City Services Building
1200 Locust Street
Boonville, Missouri

The **Thursday, May 28, 2020** meeting of the **BOARD of PUBLIC WORKS** has been cancelled due to the plan for **measures for the prevention of the spread of COVID-19**. The next regularly scheduled meeting is **Thursday, June 25, 2020**.

**CITY OF BOONVILLE
STREET, ALLEY and SANITATION BOARD
CANCELLATION**

May 27, 2020

6:30 p.m.

**City Services Building
1200 Locust Street
Boonville, Missouri**

The **Wednesday, May 27, 2020** meeting of the **STREET, ALLEY and SANITATION BOARD** has been cancelled due to the plan for **measures for the prevention of the spread of COVID-19**. The next regularly scheduled meeting is **Wednesday, June 24, 2020**.

City of Boonville, Missouri

Park Board Committee Meeting

CANCELLATION

Tuesday, May 19, 2020@ 5:30 pm

Council Chambers

525 E Spring

Boonville, Mo 65233

The Tuesday, May 19, 2020 meeting of the Park Board Committee meeting has been cancelled due to the plan of continuing preventative measures for the prevention of the spread of COVID-19.

City of Boonville, Missouri

Cemetery Board Committee Meeting

CANCELLATION

Thursday, May 28, 2020@ 5:30 pm

Council Chambers

525 E Spring

Boonville, Mo 65233

The Thursday, May 28, 2020 meeting of the Park Board Committee meeting has been cancelled due to the plan of continuing preventative measures for the prevention of the spread of COVID-19.



HOUSING AUTHORITY of the City of Boonville

506 Powell Ct.
Boonville, MO 65233-1521

Office: 660-882-7332
Fax: 660-882-6811



MINUTES OF THE REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF BOONVILLE, MO HELD ON MAY 13, 2020

On the 13th of May 2020, at 12:00 P.M. the Housing Authority Commissioners
met for a regular meeting at 506 Powell Court, Boonville, MO 65233

Present: Chairperson, Marilyn Adkins
Commissioner, Betty St. John
Secretary, Robert Rorah
Absent: Albert Turner

City Council Rep., Morris Carter
Commissioner, Charles Green
Commissioner, Cara Johnson
Guest, Stacey Pagliaro

1. **Roll:** There being a quorum present Chairperson, Marilyn Adkins called the meeting to order. Mrs. Adkins asked if there is any pertinent information to discuss before the agenda is placed on the table. Robert Rorah requested comments on future paper meeting packets to be post mailed or to have electronic meeting attachments sent by email for future board meetings. All Commissioners present decided on paper post mailed meeting packets.

2. **Meeting Minutes:** Consideration was given, and discussion held on minutes of the April 8, 2020 Regular Board meeting and the Special Closed Meeting on April 23, 2020. Charles Green made motion to approve both sets of minutes with last name correction for Albert Turner on Regular Meeting minutes. The motion was seconded by Marilyn Adkins. The motion passed.

3. **Bills and Communications:** Discussion was held, and consideration was given on the following:
The UMB Bank Balance for May 13, 2020 was \$66,171.33. Consideration was given, and discussion held on Bills Paid in April 2020. Bank Reconciliation Statement, Operating Budget, Trial Balance, Board Summary Report from Feb. and Mar. 2020 were reviewed. Corresponding bank statements were also discussed and reviewed.

4. **Report of the Secretary:** Consideration was given and discussion was held on the following:
PIC Report for April 30, 2020 was at 100%. The Project Performance Reports for April 30, 2020 were also distributed and discussed. Tenant Occupancy was at 98% on April 30, 2020.

5. **Unfinished Business:** Discussion was held, and consideration was given on the following.

a. Driveway Easement on Water Street has been granted by Mr. and Mrs. Oswald. b. Roof Replacement – Ten Dwelling Units are to be completed by June 30, 2020.

6. **New Business:** Discussion was held and consideration was given on the following;

a. COVID-19 Statutory and Regulatory Waivers. Motion was made by Charles Green to approve the Resolution No. 575 COVID-19 Statutory and Regulatory Waivers as allowed by HUD. Marilyn Adkins second. Resolution No. 575 passed. b. The CARES Act Supplemental Operating Fund for Boonville Housing Authority is in the amount of \$23,482.00. All these funds must be expended by December 31, 2020. c. Boonville Housing Authority FYE June 30, 2021 Operating Budget is being prepared to submit to HYD by June 30, 2020. d. Personnel Policy Resolution No. 578 Vacation Policy Revision was made by Betty St. John. Marilyn Adkins second. Resolution No. 578 passed.

7. **Miscellaneous:** None

8. **Adjournment** Betty St. John made motion to adjourn, Marilyn Adkins second.

CHAIRPERSON: _____ Date _____

SECRETARY: _____ Date _____

VACANT COMMITTEE POSITIONS & COMMITTEE APPOINTMENTS

Airport – 5 Seats – TOTAL NEEDED 5

Vacant – 5

Needs Renewed if they Choose – 0

Architectural Review Committee – 5 seats – TOTAL NEEDED 5

Vacant – 0

Needs Renewed if they Choose – 5 – **Expire annually**

Board of Adjustments – 5 Seats – TOTAL NEEDED 5

Vacant – 3

Needs Renewed if they Choose – 2

Board of Public Works – 4 Seats – TOTAL NEEDED 2

Vacant – 2

Needs Renewed if they Choose – 0

BOCA Board of Appeals—7 Seats – TOTAL NEEDED 1

Vacant – 1

Needs Renewed if they Choose – 0

Boonville Housing Authority Board – 5 Seats

Vacant – 0

Needs Renewed if they Choose – 1 (Expires August 2020 – Executive Director Recommends)

Cemetery Board – 5 Seats – TOTAL NEEDED 2

Vacant – 2

Needs Renewed if they Choose – 0

Fire Board – 5 Seats

Vacant – 0

Needs Renewed if they Choose – 0

Historic Preservation Commission – 7 Seats – TOTAL NEEDED 2

Vacant – 2 (both seats expire May 2020)

Needs Renewed if they Choose – 0

Industrial Development Authority – 9 Seats

Vacant – 0

Needs Renewed if they Choose – 0

Local Agency Funding – 4 Seats

Vacant – 0

Needs Renewed if they Choose – 0

Parks and Recreation Board – 5 Seats – TOTAL NEEDED 2

Vacant – 2 (both seats expire May 2020)

Needs Renewed if they Choose – 0

Planning and Zoning Commission – 5 Seats – TOTAL NEEDED 2

Vacant – 1 (seat expires May 2020)

Needs Renewed if they Choose – 1

Police Board – 5 Seats

Vacant – 0 (expires May 2021)

Needs Renewed if the Choose – 0

Jonathon T. Morten

Street, Alley, and Sanitation Board – 5 Seats – TOTAL NEEDED 2

Vacant – 1

Needs Renewed if the Choose – 1

Lewis Miller

Tourism Committee – 5 Seats—TOTAL NEEDED 2

Vacant – 0

Needs Renewed if the Choose – 2

Transportation Development District Committee – 5 Seats – TOTAL NEEDED 2

Vacant – 0

Needs Renewed if the Choose – 2



Boonville Police Department

Chief Bobby Welliver

401 East Morgan Street

Boonville, Mo. 65233

Phone~660-882-2727

Fax~660-882-6604

Email: bwelliver@boonville-mo.org

May 21, 2020

Dear Mayor Beach,

I would like to nominate Jonathon T. Morten to the remaining open position on the Police Board.

Mr. Morten lives at 319 High Street and has been a resident of Boonville since 2011. He currently is employed by the Ise of Capri as their surveillance supervisor.

Mr. Morten is available as required to serve on the Police Board.

Thank you for your consideration of his appointment.

Sincerely Yours,

A handwritten signature in black ink that reads "Bobby Welliver".

**Bobby Welliver
Chief of Police**

Teresa Studley

From: Vanessa Dorman <vanessad@bhymca.org>
Sent: Thursday, May 14, 2020 3:24 PM
To: Teresa Studley
Subject: Re: WORK SESSION AT 6:30 P.M. ON Monday, May 18, 2020 AND Council Meeting at 7 pm at City Council Chambers, 525 E. Spring Street, Boonville MO

I will not be able to attend the work session or the meeting, I am working around the clock certifying guards for area pools.

Also, officially, June will be my last month on the city council, I am moving in July.

sorry,

Vanessa

On Thu, May 14, 2020 at 1:39 PM Teresa Studley <teresa.studley@boonville-mo.org> wrote:

Hi Everyone,

Please let me know that you received this email. Thank you!!

PLEASE BE ADVISED THAT WE HAVE A WORK SESSION AT 6:30PM!!!

We will be having a Work Session (6:30 p.m.) and Council Meeting (7:00 p.m.) on May 18, 2020; where we will be practicing "Social Distancing". We will be doing exactly what we practiced at the May 4, 2020 Council Meeting.

Basically, there will be 6 Council Members in the gallery that will have their own row. I have placed your Name Plates on the seats in the Council Chambers gallery. 2 Councilman will be in their normal seats, Morris and Henry.

I will be seated at Steve Young's council seat and Kate will be seated at Mike Stock's council seat. Ned will be in his normal seating position.

Teresa Studley

From: Ned Beach
Sent: Monday, May 18, 2020 2:09 PM
To: Teresa Studley
Cc: Kate Fjell
Subject: It is official

Vanessa called, we talked, she stated she is resigning from being Ward 2 council person effective after June, since she is moving out of town.

Please file this to assure protocol has been met.

Thanx
Ned