

**CITY OF BOONVILLE
CITY COUNCIL WORK SESSION**

MAY 18, 2020

6:30 P.M.

City Council Chambers
525 E. Spring Street
Boonville, Missouri

- Meeting will be closed to the public in order to minimize the risk of the Novel Coronavirus and to ensure continuity of government services. However, you may view the live stream of the meeting at <https://www.youtube.com/user/cityofboonvillemo> and on channel 3 with Suddenlink Cable TV.
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**1) Discussion Regarding Policy and Use Guidelines for Boonville,
Missouri Ball Fields, and Parks**

NOTICE: This public meeting is accessible to the disabled. Please contact the Boonville City Administrator at (660) 882-2332 at least forty-eight (48) hours in advance of the meeting date to arrange reasonable accommodations.

Date: May 14, 2020

To: Mayor and City Council

From: Kate Fjell, City Administrator



RE: COVID 19 and Field Use Policies

We will have a brief work session on Monday to discuss Field Use policies and guidelines, included in the Council Packet, that the City will need to adopt to allow youth sports to begin, as Missouri continues to re-open from the Stay at Home order. These guidelines are to ensure that the City is encouraging opportunities for safe play this summer.

At this time, I have stated that we will not allow any tournaments. The decision regarding when to allow large tournaments and how they need to be organized/planned will need to be discussed.

**CITY OF BOONVILLE
COUNCIL MEETING
AGENDA**

May 18, 2020

7:00 p.m.

**City Council Chambers
525 E. Spring Street
Boonville, Missouri**

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 - If you have a public comment that you would like to present to the council, please contact Teresa Studley, City Clerk, before 4pm on Monday, May 18, 2020 at (660) 882-2332 or by email at teresa.studley@boonville-mo.org. Your statement will be read during the hearing of citizens' comments.
-

I. Call to Order – Pledge and Prayer (Michael Stock)

II. Roll Call

III. Hearing of Citizens' Comments

IV. Approval of the Minutes of the May 4, 2020 Council Meetings

V. Consent Items

a. None.

VI. Presentation of Accounts and Claims

VII. Unfinished Business

A) None.

VIII. New Business

A) Consider Resolution R2020-02 Authorizing Policies and Guidelines for City Parks

IX. Reports of Standing Committees

A) The following Boards were cancelled due to preventative measures taken to prevent the spread of COVID-19:

- Planning and Zoning Commission

X. Reports of City Officials

City Administrator

Mayor

- Approval for Committee Appointments

City Clerk

XI. Miscellaneous

XII. Adjourn

NOTICE: The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at (660) 882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

DRAFT COPY PENDING CITY COUNCIL REVIEW AND APPROVAL

City of Boonville
City Council Meeting Minutes
May 4, 2020

The Boonville City Council met in Regular Session on May 4, 2020 at 7:00 p.m. in the Council Chambers located at 525 East Spring Street, Boonville Missouri. The following officers were present: Mayor Ned Beach; Kate Fjell, City Administrator; Teresa Studley, City Clerk; and Bobby Welliver, Sergeant at Arms. Doug Abele, Interim City Counselor, was absent.

NOTICE POSTED: Thursday, April 30, 2020 at 1:27 p.m.

Ms. Studley read the following points noted for the Council Meeting:

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- If you have a public comment that you would like to present to the council, please contact Teresa Studley, City Clerk, before 4pm on Monday, May 4, 2020 at (660) 882-2332 or by email at teresa.studley@boonville-mo.org. Your statement will be read during the hearing of citizens' comments.

CALL TO ORDER – PLEDGE AND PRAYER

The meeting was called to order and Vanessa Dorman led the prayer, after the pledge of allegiance.

ROLL CALL

The following Council Representatives were present, **sitting distantly from each other in the gallery**: Vanessa Dorman, Michael Stock, Steve Young, Susan Meadows, Brent Bozarth, Henry Hurt, Morris Carter, and Whitney Venable.

HEARING OF CITIZENS' COMMENTS

Ms. Studley reported that there were no citizens' comments.

APPROVAL OF THE MINUTES OF THE APRIL 20, 2020 COUNCIL MEETING

The minutes were approved as presented.

CONSENT ITEMS

None.

PRESENTATION OF ACCOUNTS AND CLAIMS

Ms. Studley stated that placed at each Council seat, they will find a REVISED edition of accounts and claims. Ms. Studley read the ordinance appropriating money, in its entirety, and a second time, by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved, and Mr. Venable seconded the motion for approval of the REVISED ordinance. With no questions, roll call was taken. Ayes: Dorman, Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

UNFINISHED BUSINESS

SECOND READING OF BILL NO. 2020-004 APPROVING AGREEMENTS WITH BOONVILLE R-1 SCHOOL DISTRICT FOR MISSOURI SOCCER PARK

Ms. Studley read, by title only, a copy of the bill. Mr. Carter moved, and Ms. Meadows seconded the motion for approval. With no questions, roll call was taken. Ayes: Dorman, Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

SECOND READING OF BILL NO. 2020-011 AMENDING AN AGREEMENT WITH MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR FUNDING OF RUNWAY RECONSTRUCTION AND OTHER IMPROVEMENTS AT JESSE VIERTEL MEMORIAL AIRPORT (AMENDMENT NO. 2)

Ms. Studley read, by title only, a copy of the bill. Mr. Carter moved, and Mr. Stock seconded the motion for approval. With no questions, roll call was taken. Ayes: Dorman, Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

FIRST AND SECOND READING OF BILL NO. 2020-012 AUTHORIZING A LEASE FINANCING TO CURRENTLY REFUND THE CITY'S TAXABLE CERTIFICATES OF PARTICIPATION (BUILD AMERICA BONDS-DIRECT PAY) SERIES 2010

Ms. Studley read the ordinance, in its entirety, and a second time, by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved, and Mr. Venable seconded the motion for approval. Ms. Fjell stated that at each councilman's seat, is a copy of 2020 Refunding Lease Obligations, Present Value Savings, which shows a total savings of \$128,473.30. There should be an additional savings on top of this because the City will no longer need to pay the bank trustee, which is Bank of New York, who currently serves as the trustee. Ms. Fjell stated that First State Bank does not require that.

Mr. Venable asked Ms. Fjell to explain to everyone why this is good for the City of Boonville. Ms. Fjell stated that there are multiple reasons why this is a positive thing for Boonville:

1. It is good to move our business to a local partner, which is First State Community Bank. Therefore, we can always look across the table to discuss any issues there may be;
2. First State Community Bank does not require a bond reserve, making it possible for the City to make a large down payment with the existing bond reserve. Although the City is not paying the bond off any earlier, we are paying off the principal with larger amounts of money;
3. The City of Boonville will be saving approximately \$128,473.30 with an additional savings on not paying a bank trustee;
4. Also, with this bond being paid by gaming funds, which we are losing on a daily basis right now, this will lessen our dependence on gaming funds and pay off this debt quicker.

Mr. Carter questioned why, in Exhibit A, "Base Lease" Section 3, it states that the term ends March 31, 2049, even though the City of Boonville will pay this off in 2027. Ms. Fjell responded that the lease goes out to 2049 because, if the City, by chance goes into default on the bond, this will give the bank a chance to get their money back, up to the year 2049. Once the City pays off the balance in 2028, the leases will be terminated. With no further questions, roll call was taken. Ayes: Dorman, Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

NEW BUSINESS

RECEIVE REQUEST FROM CITY ATTORNEY FOR SUPPLEMENTAL FUNDING

Mayor Beach stated that this is the same format that was established on the City Attorney's previous requests. Mr. Carter moved, and Mr. Venable seconded the motion to approve the supplemental funding for 4th quarter, Fiscal Year 2019 for \$5,917.03 submitted by the City Attorney, Brad Wooldridge. With no questions, roll call was taken. Ayes: Dorman, Stock, Young, Meadows, Bozarth, Hurt, Carter, and Venable. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

REPORTS OF STANDING COMMITTEES

THE FOLLOWING BOARDS WERE CANCELLED DUE TO PREVENTATIVE MEASURES TAKEN TO PREVENT THE SPREAD OF COVID-19:

- **Street, Alley, and Sanitation Board – April 29, 2020**
- **Board of Public Works – April 13, 2020**

Mayor Beach reported the committees that have not met due to the preventative measures taken to prevent the spread of COVID-19.

HOUSING AUTHORITY – APRIL 8, 2020

Mr. Carter reported that the housing authority is conducted their meetings via telephone. Mr. Carter explained that HUD requires the Housing Authority to meet.

REPORTS OF CITY OFFICIALS

CITY ADMINISTRATOR

Ms. Fjell stated that she has been following the gaming receipts during the Coronavirus pandemic and she has received the latest report on receipts from March 2020. Ms. Fjell stated that the City has received \$186,176.54. By comparison of last year, the City received \$275,000. Therefore, the City's income for March is reduced by \$89,000. This loss references a partial month as well. Ms. Fjell stated that she has been following the other revenues as well, with the revenues going down approximately 10%. Ms. Fjell stated that this percentage is an estimate because the reporting of businesses is across the board with some businesses reporting either quarterly, monthly, or semi-annually. The City will have better numbers later in the year.

Ms. Fjell stated that there was a press release regarding CARES Act Funding from the State of Missouri being allocated to Cooper County. Ms. Fjell stated that she will fill out the form to receive the funding, however; the eligibility requirements are still unclear. After further direction from the State, we will be able to determine if the City of Boonville will be able to receive said funds. Ms. Fjell stated that the City has not had any direct expenses due to the Coronavirus pandemic. Ms. Fjell stated that the Jesse Viertel Memorial Airport will be receiving funds totaling \$30,000, which is earmarked for loss time and use of the airport. Ms. Fjell stated that it will be used for operating expenses. Ms. Fjell added that the way the CARES Act was written, (our grant projects are typically funded at a 90/10% match), the CARES Act included in a statement that any airport projects will be 100% funded. Therefore, we are looking to see what our next project would have been, and then that project will be funded at 100% and not the 90/10% match. Ms. Fjell stated that she will keep the Council informed.

Ms. Fjell informed the Council that City Offices are open for business. There is a limit to the amount of people in specific buildings. Ms. Fjell asked that everyone continue to use social distancing. Ms. Fjell stated that everything can still be done over the phone or by email.

Ms. Fjell stated that the Buy Boonville, Build Boonville program has been very successful. Ms. Fjell stated that it has been a great project and she is pleased that the community has participated in the program.

MAYOR

No report was offered.

CITY CLERK

No report was offered.

MISCELLANEOUS

Mr. Stock confirmed with Ms. Fjell that the pool will not be open for this season. Ms. Fjell confirmed that the pool is closed for this summer season. Ms. Fjell explained that the closing was due to the Coronavirus pandemic. Ms. Fjell explained that having split shifts with City staff was making it difficult for staff to even prepare to open the pool. City staff were

working on important tasks. Ms. Fjell stated that there was some question on the ability to train some of the lifeguards that were hired. Ms. Fjell added that trying to enforce and maintain social distancing at the pool would be difficult. Mr. Stock inquired of other communities that have closed their pool. Ms. Fjell responded that Independence, Missouri has closed their pools, also she suspects that St. Louis has closed their pools as well. Ms. Fjell stated that she believes that we will see a domino effect with the closing of more pools. Ms. Fjell stated that another reason for the closing was due to the fact of several of the lifeguards inquiring if the pool would be open for them to have a job for the summer. Ms. Fjell thought it best to make a decision so the lifeguards could find another job for the summer. Ms. Fjell stated that she believes you will find that most pools will be closed.

ADJOURN

With no further discussion, Mr. Young moved, and Mr. Stock seconded the motion to adjourn the meeting at 7:27 p.m. and the voice vote was unanimous.

Respectfully Submitted,

Teresa Studley, City Clerk

Approved:

Ned Beach, Mayor

ORDINANCE APPROPRIATING MONEY

Be it Ordained by the Council of the City of Boonville as follows:

Section 1: For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on May 18, 2020 the sum of **\$266,263.85**

General Fund	\$142,185.56
Sanitation	\$5,974.63
CIP Tax	\$3,241.90
Water Works	\$44,671.84
Capital Projects	\$27.00
Waste Water	\$51,411.93
Tourism	\$6,120.40
Gaming	\$12,509.93
Parks/Water	\$120.66
Kemper Sales Tax	0

Section 2: The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to **\$266,263.85** being the total amount of money above appropriated.

Section 3: This ordinance shall take effect and be in force from and after its passage. First reading on May 18, 2020 read for the second time this 18th day of May 2020 since a copy was made available prior to the meeting.

Approved May 18, 2020 _____
Mayor

Endorsed May 18, 2020: I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

Accountant

A RESOLUTION OF THE CITY OF BOONVILLE, MISSOURI AUTHORIZING NEW FIELD RENTAL POLICIES AND GUIDELINES FOR CITY PARKS.

WHEREAS, the novel Coronavirus (COVID-19) is considered an infectious, highly dangerous disease and was declared a pandemic by the World Health Organization on March 11, 2020; and

WHEREAS, due to the COVID -19 pandemic there have been declarations of emergency enacted by the President of the United States and the Governor of the State of Missouri; and

WHEREAS, on May 4th, the State of Missouri entered a phased reopening of the state; and

WHEREAS, the phased reopening allows for the resumption of sports activities with prescribed guidelines and requirements in an effort to keep people safe and healthy; and

WHEREAS, the City of Boonville desires to allow youth sports to begin in a limited capacity that is consistent with such phased reopening guidelines.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF BOONVILLE, MISSOURI, AS FOLLOWS:

SECTION 1: That a certain written "Policy and Use Guidelines" for Boonville, Missouri Sports Fields located at Harley Park, Rolling Hills Park, Lion's Park and FT Kemper Park, a copy of which is marked **Exhibit A**, and a separate written "Policy and Use Guidelines" for Boonville, Missouri Sports Fields located at Missouri Soccer Park, a copy of which is marked **Exhibit B**, are attached hereto and made part hereof, are hereby approved.

SECTION 2: The City of Boonville may amend, modify, or cancel these guidelines depending on the local COVID-19 situation and any local, state or federal mandates or guidelines that are put into effect following the date of this resolution.

SECTION 3: This resolution shall be in effect and be in full force from and after its passage and approval.

Passed this 18TH Day of May 2020, by the City Council of Boonville, Missouri.

Ned Beach, Mayor

ATTEST:

Teresa Studley, City Clerk

**Policy and Use Guidelines for Boonville, MO Sports Fields: Harley Park, Rolling Hills Park, Lion's Park, and FT Kemper Park**

The City of Boonville is adopting the following policies and use guidelines for the use of ball fields in the City of Boonville. These guidelines must be signed and acknowledged and returned to the City of Boonville Parks Department to be kept on file. Failure to comply with the regulations may result in the City cancelling your field reservations. These guidelines are in place from June 1 and may be modified or changed at any time depending on local COVID -19 conditions and/or any local, county, state or federal mandates are put in place.

Currently, the City of Boonville is only considering field rentals for individual games and practices. Tournaments are not allowed at this time. If tournaments are allowed, the City will adopt policy guidelines.

League organizers and/or coaches **MUST**:

1. Take the temperature of all players, coaches, and umpires prior to coming onto the field. Anyone with a fever of 100.4 or more shall not be admitted and must be sent home.
2. An RSVP and attendance system must be used both for planning and to record possible interactions in the event of a positive COVID-19 diagnosis. A copy of attendance records should be made available to the Parks Department and kept for the duration of the season.
3. Stagger practices and games to ensure the least amount of people at the field. The staggered schedule must be reviewed and approved by the Park Department Head, Paul Linhart.

City of Boonville recommendations for play:

Practice Sessions:

1. Do not go if you are sick or have been exposed to COVID-19
2. Only players and coaches should attend practices, parents/guardians should remain in the car if they want to watch
3. Carpooling to/from practices should be discouraged
4. If possible, practice in smaller groups of players or keep players consistently in the same small groups to minimize exposure
5. Players and coaches should maintain a safe social distance from each other whenever possible, a minimum of 6 feet
6. Have hand sanitizer available at all times and encourage usage
7. Players should space out as much as possible in the dugout and/or consider alternative dug out arrangements
8. Sharing of equipment and water bottles is highly discouraged
9. Scrimmaging, small- sided games, rondos, possession games, etc. should be avoided since it encourages physical contact



Games:

1. Do not go if you are sick or have been exposed to COVID-19
2. Players should space out as much as possible in the dugout and/or consider alternative dug out arrangements
3. Game spectators should be parents/guardians only; discourage extended families from attendance
4. If possible, siblings should stay at home; if families come, they should stay in family groups and should avoid playing on playground equipment
5. Spectators should maintain safe social distance from each other, a minimum of 6 feet
6. If possible, encourage spectators to stay in their cars to watch the games
7. Spectators should wear a mask and avoid face to face contact to the best of your ability
8. Hand Sanitizer should be readily available for all those
9. Do not share food or beverages with others

I, _____ (League Organizer/Coach) have read the above guideline and policies for field usage in the City of Boonville. As the organizer, I will ensure these policies are distributed to all coaches and families participating and that the requirements for field usage are being met. I understand that failure to keep a roster of participants at all activities, have my staggered schedule approved by Paul Linhart, and to take the temperatures of all players, umpires and coaches before practices and games may result in cancellation of field usage by the City of Boonville.

League Organizer/Coach Signature

Date

Received By:

City Staff Signature

Date



Policy and Use Guidelines for Boonville, MO Sports Fields: Missouri Soccer Park

The City of Boonville is adopting the following policies and use guidelines for the use of the Missouri Soccer Park in the City of Boonville. These guidelines must be signed and acknowledged and returned to the Boonville Soccer Academy, Missouri Soccer Park Manager to be kept on file. Failure to comply with the regulations may result in the cancellation of field reservations. These guidelines are in place from June 1 and may be modified or changed at any time depending on local COVID -19 conditions and/or any local, county, state or federal mandates are put in place.

Currently, the City of Boonville is only considering field rentals for individual games and practices. Tournaments are not allowed at this time. If tournaments are allowed, the City will adopt policy guidelines.

League organizers and/or coaches MUST:

1. Take the temperature of all players, coaches, and referees prior to coming onto the field. Anyone with a fever of 100.4 or more shall not be admitted and must be sent home.
2. An RSVP and attendance system must be used both for planning and to record possible interactions in the event of a positive COVID-19 diagnosis. A copy of attendance records should be made available to BSA, events@bsaravens.org, and kept for the duration of the season.
3. Stagger practices and games to ensure the least amount of people at the field. The staggered schedule must be reviewed and approved by BSA, events@bsaravens.org.

City of Boonville recommendations for play:

Practice Sessions:

1. Do not go if you are sick or have been exposed to COVID-19
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I, _____ (League Organizer/Coach) have read the above guideline and policies for field usage in the City of Boonville. As the organizer, I will ensure these policies are distributed to all coaches and families participating and that the requirements for field usage are being met. I understand that failure to keep a roster of participants at all activities, have my staggered schedule approved by BSA, and to take the temperatures of all players, referees and coaches before practices and games may result in cancellation of field usage by the City of Boonville.

League Organizer/Coach Signature

Date

Received By:

BSA or City Staff Signature

Date

CITY OF BOONVILLE, MISSOURI

Planning and Zoning Commission

CANCELLATION

Tuesday, May 12, 2020 @ 6:00pm

City Council Chambers

525 East Spring Street

Boonville, MO 65233

The Tuesday, May 12, 2020 meeting of the Planning and Zoning Commission has been cancelled due to the plan of taking preventative measures for the prevention of the spread of COVID-19.

VACANT COMMITTEE POSITIONS & COMMITTEE APPOINTMENTS

Airport – 5 Seats – TOTAL NEEDED 5

Vacant – 5

Needs Renewed if they Choose – 0

Architectural Review Committee – 5 seats – TOTAL NEEDED 5

Vacant – 0

Needs Renewed if they Choose – 5 – Expire annually

Board of Adjustments – 5 Seats – TOTAL NEEDED 5

Vacant – 3

Needs Renewed if they Choose – 2

Board of Public Works – 4 Seats – TOTAL NEEDED 2

Vacant – 2

Needs Renewed if they Choose – 0

Ed Scrivner

BOCA Board of Appeals—7 Seats – TOTAL NEEDED 1

Vacant – 1

Needs Renewed if they Choose – 0

Boonville Housing Authority Board – 5 Seats

Vacant – 0

Needs Renewed if they Choose – 1 (Expires August 2020 – Executive Director Recommends)

Cemetery Board – 5 Seats – TOTAL NEEDED 2

Vacant – 2

Needs Renewed if they Choose – 0

Fire Board – 5 Seats

Vacant – 0

Needs Renewed if they Choose – 0

Danny Taft

Chris Howard

Historic Preservation Commission – 7 Seats – TOTAL NEEDED 2

Vacant – 2 (both seats expire May 2020)

Needs Renewed if they Choose – 0

Industrial Development Authority – 9 Seats

Vacant – 0

Needs Renewed if they Choose – 0

Local Agency Funding – 4 Seats

Vacant – 0

Needs Renewed if they Choose – 0

Albert Turner

Michael Poindexter

Lindsey Murphy

Becky Ehlers

Parks and Recreation Board – 5 Seats – TOTAL NEEDED 2

Vacant – 2 (both seats expire May 2020)

Needs Renewed if they Choose – 0

Planning and Zoning Commission – 5 Seats – TOTAL NEEDED 2

Vacant – 1 (seat expires May 2020)

Needs Renewed if they Choose – 1

Police Board – 5 Seats – TOTAL NEEDED 1

Vacant – 1 (expires May 2021)

Needs Renewed if the Choose – 0

Michael Drew

Gene Cummins

Street, Alley, and Sanitation Board – 5 Seats – TOTAL NEEDED 2

Vacant – 0

Needs Renewed if the Choose – 2

Tourism Committee – 5 Seats—TOTAL NEEDED 2

Vacant – 0

Needs Renewed if the Choose – 2

Transportation Development District Committee – 5 Seats – TOTAL NEEDED 2

Vacant – 0

Needs Renewed if the Choose – 2

Public Works Monthly Report
April 2020

WWTP:

Total flow processed - 37,550,000 gallons

Average daily flow - 1,252,000 gallons

Sludge disposed - 170.9 tons

Remarks:

WTP:

Gallons pumped from river - 26,562,000 gallons

Gallons pumped to customer - 27,352,000 gallons

Remarks:

Water Distribution / Sewer Collection:

Installed or renewed water service - 0

Remarks - Replaced 5 meters; assisted sewer system inspection contractor as necessary; routine sewer line jetting.

Street Department:

Assisted Health Department with mowing.

Central Garage:

Vehicles serviced and inspected - 5

Vehicle and equipment repairs - 10

Remarks: Patch potholes

Weather (recorded at City Services Bldg.):

Average Temperature - 53.7° F

High Temperature - 87.8° F, April 8

Low Temperature - 30.7° F, April 18

Total Rain - .63"

Maximum Rain - .22", April 17

Continued COVID-19 Emergency Continuity of Government Team Work Schedule

Project Status:

1. Sanitary Sewer System Heavy Cleaning, T.V Inspection and system evaluation. Contractor, All Clear Pumping and Sewer / MECO Engineering. Contractor on-site.
- 2.



REPORT OF OPERATIONS

Boonville, Missouri

Water Treatment Plant

April 2020

Submitted by Alliance Water Resources, Inc.

May 18, 2020

City Council Meeting

**OUR
MISSION**

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)874-8080

April 2020

Administrative

- Russell Gerling is participating in STRategic Education for Alliance Managers (STREAM). This is monthly managers training until October.

Treatment

- Normal operations and maintenance were performed this month.
- Secondary Basin in the Basin Building was drained, cleaned and refilled.
- Pre-Sed Clarifier and Flocculator Basins were drained, cleaned, and refilled.
- Updraft Aerator is back on line for the warm weather season.
- The Square Section Basin has been drained, cleaned, and refilled.

Project Updates

- Generators at River Pump House, High Service Building, and Water Treatment Plant were serviced by Cummins Mid South.
- Both air compressors were checked out by MidWay Electric. Fuses on the 480 volt side were blown, suspected by lightning, circuit breaker #2 was replaced, and both motors were checked for amp draw. Air compressors are operating normal again.
- Check valve on Transfer Pump #2 was replaced by Alliance Pump. Both pumps operating normal again.
- Freon was added to the air dryer on the air compressor. Air dryer operating normal again.
- #5 Filter "Filter to Waste" air accuator valve rebuilt.
- Sydenstricker and Cummins Mid South was here to look into the problem with the generator at the Booster Pump Station. It has been determined that the Electronic Control Modual on the John Deere engine needs to be replaced. Generator was also serviced by Cummins Mid South.
- Booster Pumps #2 and #3 at the Booster Pump Station were tripped out, most likely due to the power lines that were brought down by the storms that came through Boonville.
- Email and text messages will now be sent to the Local Manager and Water Treatment Plant Supervisor when there is a failure in the city's wireless network system. This will advise us when communication between the Water Treatment Plant, Water Towers, Booster Pump Station, and High Service Pump Station has failed to operate, causing tower to net be filled when needed.

Safety

- Safety meetings were conducted and are completed for April 2020.
- Brian Weber has completed his OSHA 10 training.

Regulatory

- Ten Microbiological samples were taken in the distribution system. One special sample was collected from the Water Treatment Plant Tower. All samples tested were absent of Total Coliform and E-Coli. Report sent to DNR. (see attached)
- Monthly Total Organic Carbon (TOC) samples were collected and transported to the State Health Lab.
- Quarterly Fluoride samples were collected and transported to the State Health Lab.

Concerns for the Month

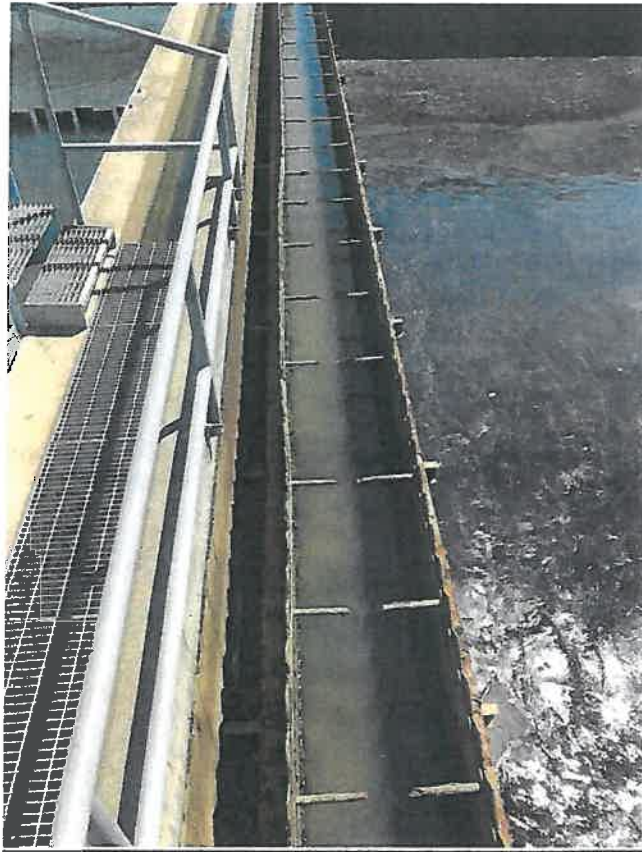
- Square Section Effluent Weir support members are oxide, rusted, and broken.

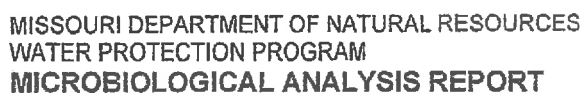
Photos

WATER RESOURCES®
Alliance
Professional Water and Wastewater Operations
OPERATIONS REPORT – Boonville



WATER RESOURCES®
Alliance
 Professional Water and Wastewater Operations
OPERATIONS REPORT – Boonville





MO 780-0438 (05-13)

Return completed form to Department of Natural Resources, Public Drinking Water Branch, P.O. Box 176, Jefferson City, MO 65102-0176



MISSOURI DEPARTMENT OF NATURAL RESOURCES
WATER PROTECTION PROGRAM – PUBLIC DRINKING WATER BRANCH
MONTHLY UV OPERATION REPORT

1. PUBLIC WATER SYSTEM NAME City of Boonville		PWS ID MO3010089		2. MONTH / YEAR April 2020	
ADDRESS 901 Riviera Drive		TELEPHONE NUMBER WITH AREA CODE 660-882-4021		EMAIL ADDRESS tbaslee@alliancewater.com	
CITY Boonville		ZIP CODE 65233		COUNTY Cooper	
3. Unit	4. Total Run Time (hrs)	5. Total Volume (MG)	6. Dosage (mJ/cm ²)	7. Number of Off-Specification Events	8. Total Off-Specification Volume (MG)
1 - Transfer	138.00	27.352	3.9	1	0.007004
2 - Tower	00.00	00.00	N/A	N/A	N/A
9 TOTAL VOLUME OF OFF-SPECIFICATION WATER PRODUCED (MG) [A] 0.007004			10 TOTAL VOLUME OF WATER PRODUCED (MG) [B] 27.352		
11 PERCENT OF OFF-SPECIFICATION WATER PRODUCED ((A)/[B])*100 0.0256%			12 PERCENT OF OFF-SPECIFICATION WATER PRODUCED <5 PERCENT ☒ YES ☐ NO		
13. Of the 8 sensors, 8 have been checked for calibration and 8 were within the acceptable range of tolerance.					
14. The following reactors had a sensor correction factor		Unit	Sensor correction factor		
15 COMMENTS The one off spec event occurred when the UVT analyzer went to 87% for 2 minutes when it was being recalibrated.					
16 NAME OF PERSON PREPARING REPORT Todd Baslee		17 SIGNATURE OF RESPONSIBLE OFFICIAL 		DATE 5/8/2020	

MO 780-2208 (05-13)



MISSOURI DEPARTMENT OF NATURAL RESOURCES
WATER PROTECTION PROGRAM - PUBLIC DRINKING WATER BRANCH
**DISINFECTION AND TURBIDITY REPORT FOR SURFACE WATER
SYSTEMS < 10,000 POPULATION**

PWS NAME City of Boonville		PWS ID MO 3010089	MONTH April
ADDRESS 901 Riviera Drive		TELEPHONE NUMBER WITH AREA CODE (660) 882-4021	YEAR 2020
CITY Boonville	ZIP CODE 65233	COUNTY Cooper	PLANT Main

SEE INSTRUCTIONS

DISTRIBUTION DISINFECTION

1. Number of samples analyzed, A: 10
2. Number of samples below 0.2 mg/L, B: 0
[(A-B)/A] x 100 = C: 100 % meeting minimum disinfection required.
3. Avg. disinfectant residual for the month 2.23 mg/l

TURBIDITY

1. Total number measurements taken monthly, A: 155
2. Number of measurements below 0.3 NTU, B: 155
[B/A] x 100 = C: 100 % meeting turbidity requirements.

Date	Hours of operation	Finished water temperature (C)	Lowest disinfectant at entrance to distribution system (mg/L)	Highest turbidity measurement of the day	Duration disinfectant fell below 0.5 mg/L free Cl ₂ or 1 mg/L chloramines	Value of turbidity measurements that exceed	
			☐ Free Chlorine ☒ Chloramines			1NTU	5 NTU
1	6.25	13	2.52	.04	X	X	X
2	3.75	15	2.31	.05	X	X	X
3	5.0	15	2.40	.04	X	X	X
4	4.0	15	2.31	.04	X	X	X
5	4.0	16	2.22	.04	X	X	X
6	5.25	15	2.15	.05	X	X	X
7	3.75	17	2.27	.04	X	X	X
8	4.5	15	2.54	.03	X	X	X
9	5.5	16	2.30	.04	X	X	X
10	5.25	16	2.49	.03	X	X	X
11	3.75	16	2.34	.04	X	X	X
12	3.50	15	2.01	.03	X	X	X
13	5.25	15	1.97	.03	X	X	X
14	4.50	16	2.24	.03	X	X	X
15	6.0	15	2.33	.10	X	X	X
16	3.75	14	2.45	.05	X	X	X
17	6.0	14	2.36	.04	X	X	X
18	3.75	15	1.93	.04	X	X	X
19	4.0	15	2.23	.04	X	X	X
20	5.5	16	2.22	.04	X	X	X
21	4.75	16	.60	.04	60 min	X	X
22	4.75	16	2.31	.04	X	X	X
23	4.25	15	2.22	.04	X	X	X
24	4.75	16	2.13	.04	X	X	X
25	4.0	15	2.18	.04	X	X	X
26	3.5	15	1.53	.04	X	X	X
27	5.50	16	2.17	.04	X	X	X
28	4.75	17	2.20	.03	X	X	X
29	4.25	17	1.82	.03	X	X	X
30	4.25	15	1.91	.03	X	X	X
31	X	X	X	X	X	X	X

NAME OF PERSON PREPARING REPORT Todd Baslee	SIGNATURE OF RESPONSIBLE OFFICIAL 	DATE 5/4/2020
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MO 780-1904 (07-13)

INSTRUCTIONS: DISINFECTION AND TURBIDITY REPORT FOR SURFACE WATER SYSTEMS <10,000 POPULATION

Please fill out information completely and legibly.

Distribution Disinfection

1. On line 1, enter the total number of samples from the distribution system analyzed for residual disinfectant concentration (total chlorine or combined chlorine) during the month. The residual disinfectant concentration measurements must be taken at the same time and location as your routine monthly coliform samples. This is the value for A.
2. On line 2, enter the number of samples for the distribution systems that had less than 0.2 mg/L residual disinfectant concentration. This is the value for B.
3. Subtract B, from A. (A-B). Divide that number by A. Then multiply by 100. This will give you the value for C. For example: if A= 20 and B= 3, then $C = [(20-3)/20] \times 100 = 85\%$
4. On line 3, enter the arithmetic average for all residual disinfectant samples taken during the month.

Turbidity:

- 1 On line 1, enter the total number of combined filter turbidity measurements taken during the month. This is the value for A.
- 2 On line 2, enter the number of combined filter turbidity measurements taken during the month, which are less than or equal to 0.3 NTU. This is the value for B.
- 3 Divide B, by A. (B/A). Then multiply that number by 100. This will give you the value for C. For example: if A = 120 and B = 117, then $C = (117/120) \times 100 = 97.5\%$

Hours of operation:

For each day, record the number of hours each water treatment plant was in operation.

Finished Water Temperature

For each day, record the temperature of water entering the distribution.

Lowest Residual Disinfectant at Entrance to Distribution System:

For each day, record the lowest measurement of residual disinfectant concentration (mg/L) in water entering the distribution system (free available chlorine or chloramines).

Duration Residual Disinfectant Fell Below Requirement:

For each day, record the duration (hours, tenths) of each period (if any) when the residual disinfectant concentration in water entering the distribution system fell below 0.5 mg/L free chlorine or 1 mg/L chloramines. Note: should this occur the public water system must notify the department as soon as possible, but no later than by the end of the next business day.

The Highest Turbidity Reading for the Day:

For each day, record the highest turbidity reading on the combined plant effluent during the plants operational period.

Value of Turbidity Measurements that exceed 1 NTU and 5 NTU:

For each day, record the value of any turbidity measurements taken during the month, which exceed 1 NTU and 5 NTU. Note: should this occur the public water system must notify the department as soon as possible, but no later than the end of the next business day.

INDIVIDUAL FILTER MONITORING AND REPORTING

- 1 Was each filter continuously monitored for turbidity and results recorded every 15 minutes? Yes
- 2 Was there a failure of the continuous turbidity monitoring equipment? No
If yes on 2, was the equipment repaired within 5 working days or 14 days with department approval? N/A
If yes on 2, was grab sampling done every four hours until failure corrected? N/A
- 3 Was any individual filter turbidity level >1.0 NTU in two consecutive measurements taken 15 minutes apart? No
If yes, perform follow-up actions step 1.
- 4 Was any individual filter level for three months in a row > 1.0 NTU in two consecutive recordings taken 15 minutes apart? No
If YES, perform follow-up actions step 2
- 5 Was any individual filter turbidity level > 2.0 NTU in two consecutive recordings taken 15 minutes apart for two consecutive months? No
If YES, perform follow-up actions step 3

FOLLOW-UP ACTIONS to PERFORM

1. Report filter numbers, turbidity measurements that exceed 1 NTU and dates the exceedances occurred and causes if known.
2. Conduct a self-assessment of the filters within 14 days of the triggering event. The system must report the date self-assessment was triggered and the date it was completed.
3. The system must arrange to have a comprehensive performance evaluation performed not later than 60 days following the triggering event. The evaluation must be completed and submitted to the department within 120 days following the triggering event.

The Missouri Department of Natural Resources-Public Drinking Water Branch recommends contacting your local regional office if any individual filter exceeds 1.0 NTU, the lowest trigger in the individual filter standards.

memo

City of Boonville/Alliance Water Resources - Boonville

To: Rich Morrow - DNR NERO
From: Todd Baslee/Russell Gerling
CC:
Date: 05/04/2020
Re: Low Chlorine

Comments: On April 21, 2020 starting at approximately 09:00 and ending at 10:00, our Total Chlorine reagent bottles went empty. This gave a reading that was below the required 1.0 ppm for Chloramines. The operator changed out the bottles on the CL17 and cleaned the CL17 during this period. As a result, the Total Chlorine levels returned to normal.

If you have any questions or concerns please don't hesitate to contact us at 660-882-4021.





MICHAEL L. PARSON
GOVERNOR

COMMISSIONERS

MIKE LEARA
CHAIRMAN

DANIEL P. FINNEY III

BRANDON BOULWARE

PAT CONWAY

DAVID W. HANE

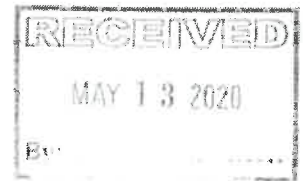
3417 KNIPP DRIVE
POST OFFICE BOX 1847
JEFFERSON CITY, MO 65102
(573) 526-4080

RIVERBOAT
(573) 526-4080
FAX (573) 526-1999
ENF. FAX (573) 526-4084

BINGO
(573) 526-5370
TOLL FREE (866) 801-8643
FAX (573) 526-5374

FANTASY SPORTS
CONTESTS
(573) 526-4080
FAX (573) 526-5374

www.mgc.dps.mo.gov



May 11, 2020

The Honorable Julie Thacher
Mayor, City of Boonville
401 Main Street
Boonville, Missouri 65233

Dear Mayor Thacher:

Due to casino closures during the month of April, we are unable to provide you with the monthly report that allows you to compile and analyze the financial data that is remitted by the licensed gaming operator(s) in your jurisdiction, as there was no revenue generated in April. Should you have any questions, please don't hesitate to call.

Respectfully yours,

Timothy P. McGrail
Deputy Director

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