CITY OF BOONVILLE
COUNCIL MEETING
AGENDA
September 3, 2019
7:00 p.m.
City Council Chambers
525 E. Spring Street
Boonville, Missouri

I. Call to Order – Pledge and Prayer (Whitney Venable)

II. Roll Call

III. Hearing of Citizens' Comments

- Mayor Beach Recognizes Richard "Dick" Casanova Posthumously

IV. Approval of the Minutes of the August 19, 2019 Council Meeting

V. Consent Items

a. Consider Pay Request No. 1 from Concrete Solutions, LLC in the amount of $87,323.85 for Krohn Street Curb and Gutter Improvements Phase 3

VI. Presentation of Accounts and Claims

VII. Unfinished Business

A) Second Reading of Bill No. 2019-029 Authorizing Appointment of New City Administrator Upon Retirement of Current City Administrator

VIII. New Business

A) First Reading of Bill No. 2019-030 Amending Chapter 10 of the Code of General Ordinances Regarding Residing Requirements for the Tourism Commission
B) Accept Bid for Roofing Project at Academic Hall

IX. Reports of Standing Committees

A) Housing Authority – August 14, 2019 (Morris Carter)
B) Historic Preservation Commission – August 15, 2019 (Susan Meadows)

X. Reports of City Officials

City Administrator

Mayor

- Committee Appointment Approval

City Clerk

XI. Miscellaneous

XII. Adjourn

NOTICE: The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at 660-882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

DRAFT COPY PENDING CITY COUNCIL REVIEW AND APPROVAL

City of Boonville

City Council Meeting Minutes

August 19, 2019

7:00 p.m. – Public Hearing
Establishing the Tax Levy for Fiscal Year 2019-20 beginning April 1, 2019

Mayor Beach opened the Public Hearing at 7:00 p.m. for the establishing of the tax levy for Fiscal Year 2019-20 beginning April 1, 2019.

Mayor Beach invited any public comments on this issue. There were no public comments.

With no public comments being offered, Mayor Beach closed the Public Hearing at 7:00 p.m.

The Boonville City Council met in Regular Session on August 19, 2019 at 7:00 p.m. in the Council Chambers located at 525 East Spring Street, Boonville Missouri. The following officers were present: Ned Beach, Mayor; Irl Tessendorf, City Administrator; Doug Abele, Interim City Counselor; and Teresa Studley, City Clerk.

NOTICE POSTED: Thursday, August 15, 2019 at 4:55 p.m.

CALL TO ORDER – PLEDGE AND PRAYER

The meeting was called to order and Henry Hurt led the prayer, after the pledge of allegiance.

ROLL CALL

The following Council Representatives were present: Henry Hurt, Morris Carter, Whitney Venable, Michael Stock, Steve Young, and Brent Bozarth. Council Representatives Vanessa Dorman and Susan Meadows were absent.

Mr. Carter asked the Mayor to be recognized. Mr. Carter moved, and Mr. Bozarth seconded the motion to amend the agenda by cancelling the closed session. Mayor Beach opened the floor for discussion. Mr. Young inquired the reasoning for removing the closed session. Mr. Carter responded that we have found more detail that states technically that the Council cannot go into closed session to discuss what they were planning on discussing. It is against the Sunshine Law. Roll call was taken. Ayes: Hurt, Carter, Venable, Stock, Young, and Bozarth. Total (6). Opposed: None. Total (0). Absent: Dorman and Meadows. Total (2). Motion Carried.

Before Citizens Comments, Mayor Beach directed the Council to look at the handout given to each Councilman regarding the closure of CCBC, Inc. (See **Attachment A** herein incorporated and attached to these minutes). Mayor Beach asked that everyone please read it when they get a chance. Mayor Beach stated that if anyone had any friends at CCBC, might give them a call to see what can be done to help.

HEARING OF CITIZENS' COMMENTS

Liz Davis, Ward 2, came before the Council regarding the bill on the agenda for authorizing appointment of new city administrator upon retirement of the current city administrator. Ms. Davis reminded the Council that Ms. Judy Stock came before the Council in opposition of the proposed bill regarding the changing of the residency requirements that was before the Council a few months ago. Ms. Davis stated that now, with all the facts concerning the appointment being made clear to the public, on behalf of the now deceased Ms. Stock and herself; she states that they are very happy with the decision of Ms. Kate Fjell being appointed the new City Administrator. Ms. Davis added that Ms. Fjell is not an outsider and she has proved herself loyal to Boonville and Ms. Fjell knows the job. Ms. Davis stated that the Council has her support on Ms. Fjell's appointment.

APPROVAL OF THE MINUTES OF THE AUGUST 5, 2019 COUNCIL MEETING

The minutes were approved as presented.

CONSENT ITEMS

None.

PRESENTATION OF ACCOUNTS AND CLAIMS

Ms. Studley read the ordinance appropriating money, in its entirety, and a second time by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved, and Mr. Venable seconded the motion for approval. Roll call was taken. Ayes: Hurt, Carter, Venable, Stock, Young, and Bozarth. Total (6). Opposed: None. Total (0). Absent: Dorman and Meadows. Total (2). Motion Carried.

UNFINISHED BUSINESS

SECOND READING OF BILL NO. 2019-026 APPROVING AGREEMENT WITH MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR COST APPORTIONMENT FOR CONSTRUCTION OF NEW I-70 BRIDGE NEAR ROCHEPORT

Ms. Studley read, by title only, a copy of the bill. Mr. Carter moved, and Mr. Venable seconded the motion for approval. Mr. Bozarth confirmed that the City would remit a check no later than 30 days before bid letting. Mayor Beach stated that he is not sure because he does not have the agreement before him. Mr. Bozarth questioned the timing of the bid letting. Mayor Beach stated that he will be in a meeting regarding this on Wednesday and he will know more at that time. Roll call was taken. Ayes: Hurt, Carter, Venable, Stock, Young, and Bozarth. Total (6). Opposed: None. Total (0). Absent: Dorman and Meadows. Total (2). Motion Carried.

NEW BUSINESS

CONSIDER PARKING LOT CLOSURE REQUEST FOR THE SAWYER QUINLAN BENEFIT ON SEPTEMBER 14, 2019

Mayor Beach stated that the request is in the council packet and the documentation has been completed correctly. Mr. Venable moved, and Mr. Stock seconded the motion to approve the street closure request. With no questions, roll call was taken. Ayes: Hurt, Carter, Venable, Stock, Young, and Bozarth. Total (6). Opposed: None. Total (0). Absent: Dorman and Meadows. Total (2). Motion Carried.

FIRST AND SECOND READING OF BILL NO. 2019-027 ESTABLISHING THE TAX LEVY FOR FY 2019-2020

Ms. Studley read the ordinance in its entirety and a second time by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved, and Mr. Bozarth seconded the motion for approval. Mr. Venable inquired what the rate was before. Mr. Tessendorf responded that it went down about half of a cent (originally .07063). With no further questions, roll call was taken. Ayes: Hurt, Carter, Venable, Stock, Young, and Bozarth. Total (6). Opposed: None. Total (0). Absent: Dorman and Meadows. Total (2). Motion Carried.

FIRST AND SECOND READING OF BILL NO. 2019-028 ACCEPTING THE RESULTS OF THE AUGUST 6, 2019 BOONVILLE MUNICIPAL ELECTION

Ms. Studley read the bill in its entirety and a second time by title only. Mr. Carter moved, and Mr. Hurt seconded the motion to approve the election results. Roll call was taken. Ayes: Hurt, Carter, Venable, Stock, Young, and Bozarth. Total (6). Opposed: None. Total (0). Absent: Dorman and Meadows. Total (2). Motion Carried.

FIRST READING OF BILL NO. 2019-029 AUTHORIZING APPOINTMENT OF NEW CITY ADMINISTRATOR UPON RETIREMENT OF CURRENT CITY ADMINISTRATOR

Ms. Studley read, by title only, a copy of the bill.

CONSIDER PURCHASE OF BOOM LIFT FOR PARKS AND ADMINISTRATION DEPARTMENTS

Mayor Beach invited Mr. Cauthon to come before the Council. Mr. Cauthon directed the Council to the memo that was included in the council packet. Mr. Bozarth inquired if this item was already included in the budget. Mr. Tessendorf responded that it was and explained the multiple projects that the equipment will be used for. Mr. Bozarth questioned how extensive the maintenance records were for the lift. Mr. Cauthon responded that he does not have the records in hand, as of yet. He added that the City has had good experiences with Foley Equipment regarding their leased equipment. Therefore, he feels that this will be in good condition. Mr. Tessendorf explained that the equipment is a part of their leasing fleet and believes that they would have, at some degree, performed systematic maintenance on the equipment. Mr. Young questioned if the machine is expected to last ten to fifteen years. Mr. Cauthon responded that he would quite easily say that. Mr. Carter moved, and Mr. Stock seconded the motion to approve the purchase of the boom lift. With no further questions, roll call was taken. Ayes: Hurt, Carter, Venable, Stock, Young, and Bozarth. Total (6). Opposed: None. Total (0). Absent: Dorman and Meadows. Total (2). Motion Carried.

REPORTS OF STANDING COMMITTEES

POLICE BOARD – AUGUST 12, 2019

Mr. Hurt reported that the meeting was cancelled due to lack of agenda items.

PLANNING AND ZONING COMMISSION – AUGUST 13, 2019

Mr. Venable reported that it was a good meeting and the minutes are available in the council packet.

REPORTS OF CITY OFFICIALS

CITY ADMINISTRATOR

No report was offered.

MAYOR

Mayor Beach directed the Council to the committee appointment that was included in the council packet. Mayor Beach advised that he has appointments for the Historic Preservation Commission which include the following: Kate Johnson and Vicki McCarel; and the Tourism Committee which includes the following: Julie Pasley; that need approved. Mr. Venable moved, and Mr. Young seconded the motion to accept the Mayor's committee appointments. Roll call was taken. Ayes: Hurt, Carter, Venable, Stock, Young, and Bozarth. Total (6). Opposed: None. Total (0). Absent: Dorman and Meadows. Total (2). Motion Carried.

CITY COUNSELOR

No report was offered.

CITY CLERK

Ms. Studley reminded everyone that the next Council meeting will be held on Tuesday, September 3, 2019, which will be the day after Labor Day holiday.

MISCELLANEOUS

Ms. Fjell addressed the Council regarding the Planning and Zoning minutes that reference the businesses applying for medical marijuana licenses. Ms. Fjell stated that the application deadline has been extended an extra 24 hours due to the high volume of applicants. Ms. Fjell went down the list of applicants that she had written several zoning confirmation letters for. Ms. Fjell informed the Council of the committee appointment opening on the Planning and Zoning Commission.

Mr. M.L. Cauthon, Director of Public Works, reported that Advanced Disposal advised that due to the extreme heat conditions, there have been many streets where the trash has not been picked up. The missed streets will be picked up in the morning. Mr. Cauthon wanted everyone to be aware that there will be some delays in trash pickup for the next couple of days due to extreme heat conditions.

ADJOURN

With no further discussion, Mr. Carter moved, and Mr. Stock seconded the motion to adjourn at 7:24 p.m. and the voice vote was unanimous.

Respectfully Submitted,

____

Teresa Studley, City Clerk

Approved:

____

Ned Beach, Mayor

7

APPLICATION AND CERTIFICATE FOR PAYMENT
(PAY ESTIMATE)

Original ______ of 6
Page 1 of 2

PROJECT NO: 454-272

Krohn Street Curb and Gutter Improvements

CONTRACTOR: Concrete Solution LLC

OWNER: City of Boonville MO

APPLICATION NO: 1

APPLICATION DATE: September 9, 2019

PERIOD FROM: August 5, 2019 to August 23, 2019

ORIGINAL CONTRACT SUM:	$188,306.50
NET CHANGE BY CHANGE ORDERS:	$0.00
CONTRACT SUM TO DATE:	$188,306.50
TOTAL COMPLETED & STORED TO DATE:	$97,026.50
RETAINAGE 10%:	$9,702.65
TOTAL EARNED LESS RETAINAGE:	$87,323.85
LESS PREVIOUS CERTIFICATES OF PAYMENT:	$0.00
CURRENT PAYMENT DUE:	$87,323.85
CONTRACT TIME LIMIT DATE:	November 3, 2019

ORDER NO.	DATE APPROVED	ADDITIONS	DEDUCTIONS
	TOTALS	$0.00	$0.00

NET CHANGE BY CHANGE ORDERS: $0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

In accordance with the Contract Documents, based on site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED OF $ 87,323.85
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONTRACTOR:
BY:
DATE: 8-23-19

OWNER:
BY:

ENGINEER:
BY:

MECO

MECO ENGINEERING COMPANY, INC.
ENGINEERS * SURVEYORS

2701 INDUSTRIAL DRIVE
JEFFERSON CITY, MO 65109
(573)893-5558

17-01-4342

ORDINANCE APPROPRIATING MONEY

Be it Ordained by the Council of the City of Boonville, as follows:

Section 1: For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on September 3, 2019 the sum of **$1,509,496.80**

General Fund	$214,175.48
Sanitation	$19,722.52
CIP Tax	$6,716.39
Water Works	$120,010.16
Capital Projects	$1,075,599.30
Waste Water	$52,007.44
Tourism	$3,793.98
Gaming	$10,052.17
Parks/Water	$7,419.36

Section 2: The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to **$1,509,496.80** being the total amount of money above appropriated.

Section 3: This ordinance shall take effect and be in force from and after its passage. First reading on September 3, 2019 read for the second time this 3rd of September, 2019 since a copy was made available prior to the meeting.

Approved September 3, 2019 ______________________________

Mayor

Endorsed September 3, 2019: I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

____

Accountant

BILL NO. 2019-030 **ORDINANCE NO.________**

AN ORDINANCE OF THE CITY OF BOONVILLE, MISSOURI, AMENDING CHAPTER 10, ARTICLE VIII, SECTION 10-203 OF THE BOONVILLE CODE OF GENERAL ORDINANCES; PROVIDING AN EFFECTIVE DATE THEREFOR AND REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE.

WHEREAS, The City of Boonville established a Tourism Commission with Ordinance No. 3543 on April 5, 1999.

WHEREAS, In evaluating the ordinance pertaining to commission appointments, it was found that the residing requirements were limiting the appointees to reside in the City Limits of Boonville, and;

WHEREAS, The Mayor and the City Council are aware that the commission established not only provides for the citizens of the City of Boonville, but for the citizens of the County of Cooper, and;

WHEREAS, It is the intent of the Mayor and City Council to broaden the residing requirements of the Tourism Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONVILLE, MISSOURI, AS FOLLOWS:

SECTION 1: To amend Chapter 10, Article VIII, Section 10-203 Tourism Commission-appointment, length of service, compensation, vacancies; how filled; of the Code of General Ordinances of the City of Boonville, Missouri is amended to read as follows:

Section 10-203. Tourism Commission-appointment, length of service, compensation, vacancies; how filled

Of the five members of the tourism commission, one will be a representative of the hotel and motel industry and two shall be active in the tourism industry; the remaining members of the commission will be members of local business or tourist attractions. One member of the city council shall serve as liaison in a nonvoting capacity. All members shall be residents of the **County of Cooper**.

Members of the tourism commission will be appointed for a term of three years; but, of the members first appointed, one shall be appointed for a term of one year, two shall be appointed for a term of two years, and two shall be appointed for a term of three years. Members shall be appointed by the mayor and confirmed by the city council and vacancies will be filled in the same manner. The members will serve without compensation.

SECTION 2: This Ordinance shall take effect and be in full force from and after its passage and approval.

SECTION 3: That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

FIRST READING: SEPTEMBER 3, 2019

READ FOR THE SECOND TIME AND PASSED ON THIS 16TH DAY OF SEPTEMBER 2019, AFTER A COPY OF THIS ORDINANCE HAS BEEN MADE AVAILABLE FOR PUBLIC INSPECTION PRIOR TO ITS FIRST READING.

____
President of the Council

APPROVED THIS 16TH DAY OF SEPTEMBER 2019.

____
Ned Beach, Mayor

ATTEST:

____
Teresa Studley, City Clerk

Date: August 27, 2019

To: Mayor and City Council

From: Kate Fjell, Asst. to City Administrator

RE: Academic Hall roof replacement

Academic Hall has sustained some damage to the roof, specifically a large piece of the flat roof has come loose and caused leaks inside the building. Steve Hage took several roof contractors to look at the issues and the consensus was that the entire roof needs to be replaced rather than simply patching the compromised areas; particularly since we have plans to renovate the building. Steve has coordinated the roofing project with Dennis Paul who has assisted us in the building renovation planning and is compatible with future work.

Steve solicited bids from four companies to remove and replacing the roof as well as adding insulation to the building. All bids include a 25 year manufacturer warranty.

Bids are attached for your review. It is the staff recommendation to accept the low bid, Caldwell Roofing, LLC who is also a local contractor for $28, 914.38

12

CALDWELL
ROOFING, LLC.
Licensed & Insured

(573) 445-1794
c: (573) 289-8615
f: (573) 445-3801

NEW ROOFS ◆ REROOFS ◆ TEAROFFS ◆ REPAIRS

August 14, 2019

Roof Visual Damage Estimate
YMCA Addition, 3rd Street, Boonville, Missouri

Remove existing 1 layer rubber membrane and 1 layer of fiberboard. Sheathing to be checked for damage at this time.

Install metal drip edge at gutter board.

Install 2 layers of 2" GAF ISO Energy Guard.

Install .060 EPDM membrane to roof and parapet walls.

Remove all debris.

Labor and Materials: $28914.38

Any questions please call.

Sincerely,

Kevin Caldwell
Caldwell Roofing, LLC
573.289.8615

KEVIN CALDWELL (OWNER) ◆ 4650 N ROUTE J ◆ ROCHEPORT, MISSOURI 65279

G & R Construction, Inc.
415 B Richard Bld.
PO Box 89
Tipton, MO 65081
Phone: 660-433-2087 Fax: 660-433-2518

PROPOSAL FROM G & R CONSTRUCTION, INC.

Date: August 20, 2019

To: Steve Hage
City of Boonville Building Inspector

Re: Reroofing of flat roof area of building at Kemper Military Academy (Approx. 4,200 sq. ft.)

Addendums Noted: 0

Sales Tax Included: No

Prevailing Wage Included: No

G & R Construction, Inc. is prepared to furnish all labor, material, equipment and supervision necessary to complete in a thorough and workmanlike manner, the work described and listed below:

Proposal 1.

1. Remove existing rubber roofing and roof insulation. Dispose of at landfill.
2. Mechanically fasten 2-ply poly-iso roof insulation (R-24) over existing wood deck.
3. Adhere new 60 mil black EPDM rubber membrane roofing over roof insulation.
4. Install new metal roof edge at gutter edge.
5. Install membrane flashing on walls and around roof penetrations.
6. Install aluminum termination bar on walls, under masonry coping stone.

Total Cost: $33,648.00

There is no wooden deck replacement included in the bid.

Estimator: Ross Pettigrew Cell Phone: 660-473-3130

Accepted By: ______________________________

Date: ____________________________________ (Please sign and return)

PROPOSAL PAGE OF

PRECISION CONSTRUCTION SERVICES, INC. ROOFING ** SIDING ** GUTTERS ** GUTTER SCREENS ** SOFFIT ** FASCIA ** WINDOWS ** DECKS 573-442-9354		
PROPOSAL SUBMITTED TO **Steve Hage – City of Boonville**	PHONE 660-621-0297 bldginspector@boonville-mo.org	DATE 7/29/19
STREET	JOB NAME	
CITY, STATE, AND ZIPCODE	JOB LOCATION Building North of YMCA	

The following is a proposal for re-roof:

- **Remove and dispose of EPDM and fiber underlayment**
- **Mechanically attach 4" isoboard underlayment (~R24) to decking to smooth surface for roof membrane**
- **Install 2x wood blocking at eve for termination bar attachment**
- **Install 45 mil white TPO membrane roof, mechanically attached with heat welded seams**
- **Install system appropriate flashing at all penetrations**
- **Install termination bar at existing gutter**
- **Install fully adhered TPO at all vertical intersection to extend up and over stone cap**
- **Install metal cap (using tapcons) at apex of stone (Terratone color)**

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF:

$36,800

VERBAL AND WRITTEN QUOTES ARE ONLY GOOD FOR CONSIDERATION WITHIN 30 DAYS.

Matthew Dyer (573) 881-4416

NOTE: THIS PROPOSAL IS NOT A CONTRACT. IF THE PROPOSED WORK IS AGREED UPON BY BOTH PARTIES, THEN A WRITTEN PURCHASE ORDER WILL THEN NEED TO BE SIGNED BEFORE WORK CAN BEGIN.

VISIT US AT: www.precisionmo.com

SLV ROOFING SERVICE LLC

24813 CR 214 • Carrollton, MO 64633
Kansas Roofing License #17-014872

CONKLIN PREFERRED contractor

ISN

CONKLIN 40 ROOFING SYSTEMS

(660) 322-1375

PROPOSAL & CONTRACT

Proposal valid for 30 days from July 31 2019.

WE SELL ENERGY STAR

In Contract With: City of Boonville
Attn: Steve
Street: 758 3rd St
City: Boonville State: MO Zip: 65233
Phone Number: 660 621 0297
Fax Number:
Email Address: Bldginspector@boonville-mo.org

Project Name: Old Campus building
Project Address *(if different)*:
City: State: Zip:
Approximate Total Square Foot of Project: 4814
Description and/or Notes: Sq. Footage includes parapet walls

Tear off old membrane down to deck and dispose of via commercial dumpster
Repair deck as needed in a couple spots
Install carrier board , 26 ga metal edge cover and membrane cover drip edge
Install 1 inch ISO insulation board
Install Conklin's Flexion XL 60 mil membrane to Conklin and FM standards
Install fully adhered membrane up parapet wall under concrete wall cap.
Groove 5/8 inch groove into parapet wall above termination bar and install term-bar cover
Install 3 new wind turbines, pipe boots and flash in curbs
Install new 6 inch gutters and two down spouts

Conklin's Flexion XL membrane has 25 yr warranty against leaks
Warranty is non-prorated against leaks for 25 years against materials, 10 years on labor

We propose hereby to furnish material and labor complete with above specifications, for the sum of Forty thousand dollars dollars [$ 40,000.00]

Terms: Payment to be made as follows: 1/3 on signing contract, 1/3 when material is delivered, and balance on completion of job.

Material is guaranteed to be as specified. All work to be completed according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this Proposal. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Subject to final acceptance by Contractor:

Signature *Date*

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payment will be made as outlined above.

Sign: Print: Title: Date:
Sign: Print: Title: Date:

17

HOUSING AUTHORITY
of the City of Boonville
506 Powell Ct. Office: 660-882-7332
Boonville, MO 65233-1521 Fax: 660-882-6811

MINUTES OF THE REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF BOONVILLE, MO HELD ON AUGUST 14, 2019

On the 14th day of August 2019 at 12:00 P.M. the Housing Authority Commissioners met for a regular meeting at 506 Powell Court, Boonville, MO 65233

1. **Roll Call:** A roll call of the following members were present;
City Council Rep. Morris Carter (Non-Voting) Chairperson, John Linville Vice Chair, Marilyn Adkins Commissioner, Albert Turner Commissioner, Laura Holman
Secretary, Robert Rorah
Guest: Scotty Purvis, Stacey Pagliaro Absent: Charles Green

There being a quorum present Chairperson, John Linville called the meeting to order and asked if there is any pertinent information to discuss before the agenda is placed on the table, hearing none:

2. **Meeting Minutes:** Consideration was given, and discussion held on minutes of the June 19, 2019 Regular Board Meeting. *(there was no meeting in July 2019)* Marilyn Adkins made motion to approve the minutes. The motion was seconded by Albert Turner. The motion passed.

3. **Bills and Communications:** The UMB Bank Balance for August 14, 2019 was $51,599.70. Consideration was given, and discussion held on Bills Paid in June and July, 2019. The Board Summary Reports and Bank Reconciliation Statement from May and June 2019 along with the corresponding Operating Budget and Trial Balance for May and June 2019 were discussed and reviewed.

4. **Report of the Secretary:** PIC Report for June and July 2019 was at 100%. The Project Performance Reports for June and July 2019 were also distributed and discussed, Tenant Occupancy was at 98% in June and 96% in July.

5. **Unfinished Business:** Discussion was held, and consideration was given on the Fiscal Year End June 30, 2019 Financial Statement that have been prepared for pre-audit submission to HUD by Aug. 31, 2019. Albert Turner requested a copy sent to him for review.

6. **New Business:** Discussion was held, and consideration given for a driveway and utility easement legal description on Water Street. John Linville made motion to have the easement surveyed. Marilyn Adkins second, the motion passed.

7. **Miscellaneous:** None

8. **Adjournment** John Linville made motion to adjourn the meeting, Albert Turner second. Meeting adjourned.

CHAIRPERSON: ______________________ Date____________

SECRETARY: ______________________ Date____________

City of Boonville
Historic Preservation Advisory Commission Minutes
August 15, 2019

The Boonville Historic Preservation Advisory Commission met on Thursday, August 15, 2019 at 6:00pm in the River, Rails and Trails Museum/Visitor's Center at 100 East Spring Street, Boonville, MO. The following members were present: Cheryl Gates, Eric McNeal, Ed Scrivner, Nicole Strong and Kate Johnson.

Meeting was posted August 13,2019 at 4:09pm

CALL TO ORDER:
Meeting was called to order at 6:10pm by Cheryl Gates

READING OF MINUTES:
There were no minutes of previous meeting provided.

PUBLIC COMMENTS:
There were no public comments made.

OLD BUSINESS:
There was no old business to discuss.

NEW BUSINESS:
Introduction of New Members: Ed Scrivner, Nicole Strong, Kate Johnson, Eric McNeal, Cheryl Gates. It was discussed that Vicki McCarel will be joining us in October due to previous vacation plans and the possibilities for two more members. Suggestions were Nancy or Steve Tillman and Patrick Hannah. These individuals will be contacted by Cheryl Gates and Eric McNeal.
There was a lengthy discussion of the Main Street USA/Missouri Program: The committee members are in agreement that we should revitalize the Main Street USA/Missouri program in order to preserve all buildings and accent occupied and vacant store fronts to attract visitors as well as community members to the downtown business area. There was a discussion that this program was not a success in the past but that we should strive to make it so going forward. With the reorganization of this committee, the deadline for preliminary grant applications has past for this year but member Nicole Strong will check to see if additional grants may still be available for the coming 12 months.
It was discussed and decided unanimously that additional projects for the upcoming 12 months will be: 1.) To review the list of Historic Properties to identify properties that no longer exist and develop a plan for nominating additional properties that are now eligible for Historic status. 2.) To reach out to the Boonville Area Merchants Association and downtown

area property owners to work together for the success of the Main Street program.
ADJORNMENT:
There was a motion to adjourn at 7:35pm by Cheryl Gates, seconded by Nicole Strong. Unanimous agreement and meeting was adjourned.

September 3, 2019

VACANT COMMITTEE POSITIONS & COMMITTEE APPOINTMENTS

Airport
Vacant – 4

Architectural Review Committee
Vacant – 5

Board of Adjustments
Vacant – 2

Board of Public Works
Joe Novy

BOCA Board of Appeals
Vacant-1

Cemetery Board
Vacant – 1

Historic Preservation Commission
Vacant – 2

Local Agency Funding
Vacant – 1

Parks and Recreation Board
Vacant – 4

Planning and Zoning Commission
Vacant – 1

Tourism Committee
Vacant – 2

Transportation Development District Committee
Vacant – 1

21