

**CITY OF BOONVILLE
COUNCIL MEETING
AGENDA**

July 2, 2018

7:00 p.m.

City Council Chambers
525 E. Spring Street
Boonville, Missouri

I. Call to Order – Pledge and Prayer (Michael Stock)

II. Roll Call

III. Hearing of Citizens' Comments

IV. Approval of the Minutes of the June 18, 2018 Council Meeting

V. Consent Items

- a. Consider Pay Request No. 8 from Byrne & Jones Construction in the amount of \$37,800.00 for Soccer Fields Turf Installation
- b. Consider Pay Request No. 9 from Byrne & Jones Construction in the amount of \$302,005.39 for Soccer Fields Turf Installation
- c. Consider Pay Request No. 5 from Lehman Construction, LLC in the amount of \$260,505.00 for Wastewater Treatment Facility Improvements Flow Equalization
- d. Consider Change Order No. 2 from Lehman Construction LLC in the amount of <\$0.00> for Wastewater Treatment Facility Improvements Flow Equalization

VI. Presentation of Accounts and Claims

VII. Unfinished Business

- A) None.

VIII. New Business

- A) None.

IX. Reports of Standing Committees

- A) Street, Alley, and Sanitation Board – June 27, 2018 (Michael Stock)
- B) Housing Authority – June 13, 2018 (Morris Carter)

X. Reports of City Officials

City Administrator

Mayor

Economic Developer

- June 28, 2018 Economic Development Report

City Clerk

XI. Miscellaneous

XII. Adjourn

NOTICE: The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at 660-882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

DRAFT COPY PENDING CITY COUNCIL REVIEW AND APPROVAL

City of Boonville
City Council Meeting
Minutes
June 18, 2018

The Boonville City Council met in Regular Session on June 18, 2018 at 7:00 p.m. in the Council Chambers. The following officers were present: Ned Beach, Mayor; Irl Tessendorf, City Administrator; and Teresa Studley, City Clerk. City Counselor position vacant.

CALL TO ORDER – PLEDGE AND PRAYER

The meeting was called to order and Ms. Vanessa Dorman led the prayer after the pledge of allegiance.

ROLL CALL

The following Council Representatives were present: Vanessa Dorman, Michael Stock, Steve Young, Brent Bozarth, and Morris Carter. Council Representatives Susan Meadows, Henry Hurt, and Whitney Venable were absent.

HEARING OF CITIZENS' COMMENTS

None.

APPROVAL OF THE MINUTES OF THE JUNE 4, 2018 COUNCIL MEETING

The minutes were approved as presented.

CONSENT ITEMS

The following Consent Item was presented for approval:

- a. Consider Pay Request No. 7 from Byrne & Jones Construction in the amount of \$675,000.00 for Soccer Fields Turf Installation

Mr. Carter moved, and Mr. Stock seconded the motion to approve the Consent Item. Mr. Carter questioned if this would be the total bill. Ms. Fjell responded that there will be a bit of retainage and then one final bill. Roll call was taken. Ayes: Dorman, Stock, Young, Bozarth, and Carter. Total (5). Opposed: None. Total (0). Absent: Meadows, Hurt, and Venable. Total (3). Motion Carried.

PRESENTATION OF ACCOUNTS AND CLAIMS

Ms. Studley read the ordinance appropriating money in its entirety and a second time by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved, and Mr. Bozarth seconded the motion for approval. Roll call was taken. Ayes: Dorman, Stock, Young, Bozarth, and Carter. Total (5). Opposed: None. Total (0). Absent: Meadows, Hurt, and Venable. Total (3). Motion Carried.

UNFINISHED BUSINESS

SECOND READING OF BILL NO. 2018-015 AMENDING THE BUDGET FOR FY 2018-2019

Ms. Studley read, by title only, a copy of the bill. Mr. Young moved, and Mr. Stock seconded the motion for approval. Roll call was taken. Ayes: Dorman, Stock, Young, Bozarth, and Carter. Total (5). Opposed: None. Total (0). Absent: Meadows, Hurt, and Venable. Total (3). Motion Carried.

SECOND READING OF BILL NO. 2018-016 APPROVING LOCAL AGENCY FUNDING CONTRACTS FOR FY 2018-19

Ms. Studley read, by title only, a copy of the bill. Mr. Carter moved, and Mr. Bozarth seconded the motion for approval. Mr. Young inquired the total amount that is being rewarded. Mr. Carter responded that the total amount is \$65,800.00. Roll call was taken. Ayes: Dorman, Stock, Young, Bozarth, and Carter. Total (5). Opposed: None. Total (0). Absent: Meadows, Hurt, and Venable. Total (3). Motion Carried.

NEW BUSINESS

ACT ON ITEMS FOR AIRPORT RUNWAY GRANT AND CONSTRUCTION PROJECT

- ***MOTION TO ACCEPT BID/ENGINEERING RECOMMENDATION***

Mr. Tessendorf explained to the Council that this project has been moving forward for several months. Ms. Tessendorf reviewed the bid tab with Council. Mr. Tessendorf explained to the Council of the actions that are required of Council, by MoDOT, to be able to move forward on this project. Mr. Carter moved, and Mr. Stock seconded the motion to accept H.W. Lochner's recommendation to enter into a contract with the apparent low bidder, Ideker, Inc. in the amount of \$3,748,800.50 for the Jesse Viertel Airport Runway Reconstruction Project. Roll call was taken. Ayes: Dorman, Stock, Young, Bozarth, and Carter. Total (5). Opposed: None. Total (0). Absent: Meadows, Hurt, and Venable. Total (3). Motion Carried.

- ***ACTION TO AUTHORIZE GRANT APPLICATION***

Mayor Beach asked for a motion on the grant application. Mr. Bozarth moved, and Ms. Dorman seconded the motion to authorize approval for the City of Boonville to submit Grant Application to MoDOT for the Jesse Viertel Airport Runway Reconstruction Project. Roll call

was taken. Ayes: Dorman, Stock, Young, Bozarth, and Carter. Total (5). Opposed: None. Total (0). Absent: Meadows, Hurt, and Venable. Total (3). Motion Carried.

CONSIDER RESOLUTION R2018-07 AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 2 WITH H.W. LOCHNER FOR SERVICES FOR CONSTRUCTION PHASE OF THE RUNWAY RECONSTRUCTION PROJECT

Ms. Studley read the resolution in its entirety. Mr. Carter moved, and Mr. Stock seconded the motion for approval. Roll call was taken. Ayes: Dorman, Stock, Young, Bozarth, and Carter. Total (5). Opposed: None. Total (0). Absent: Meadows, Hurt, and Venable. Total (3). Motion Carried.

REPORTS OF STANDING COMMITTEES

POLICE BAORD – JUNE 11, 2018

Mayor Beach advised that the meeting was cancelled.

INDUSTRIAL DEVELOPMENT AUTHORITY – MAY 24, 2018

Mr. Young advised he was able to attend the meeting and the minutes are available in the council packet for review.

PLANNING AND ZONING – JUNE 13, 2018

Mayor Beach advised that the minutes are available in the council packet.

REPORTS OF CITY OFFICIALS

CITY ADMINISTRATOR

No report was offered.

MAYOR

Mayor Beach advised that there are six committee appointments that need approval by council. The appointments are in the council packet. Mr. Stock moved, and Mr. Bozarth seconded the motion to accept the Mayor's committee appointment. Roll call was taken. Ayes: Dorman, Stock, Young, Bozarth, and Carter. Total (5). Opposed: None. Total (0). Absent: Meadows, Hurt, and Venable. Total (3). Motion Carried.

Mayor Beach commented to the Council on how hard everyone worked in making the street closure request (from the May 21, 2018 Council Meeting) work for everyone and tried to accommodate everyone's needs for the Heritage Days Festival. Mayor Beach commended everyone on the compromises that were made. Mayor Beach stated that while he and Mr. Tessororf were on vacation, it seems that some of the compromises that were made and decided upon by the Council, were not followed through and did not occur. The Mayor reminded

everyone that the Council is the City's Legislature and a check cannot be written without their approval. Mayor Beach stated that since he has sat on board committees for several years, he has seen where things that had been suggested and resolved in a reasonable way, were not acted upon. The City of Boonville is now having problems with finding volunteers for the advisory committees. Mayor Beach stated that there were nine elected positions on the Council that were elected unopposed. Mayor Beach feels that people do not believe that they can have an impact on their community and they don't believe that they can get something done. Mayor Beach believes that people can make an impact, however it is up to the administration to cooperate with them. Mayor Beach advised that based on the articles of the state for a third-class city, he is the Chief Administrator. As Chief Administrator, the Mayor is required to follow through with what Council passes. Mayor Beach stated that as Chief Administrator, he apologizes that the compromises that were approved and resolved, were not acted upon.

CITY CLERK

Ms. Studley updated the Council on the street closure modifications that were made for the Heritage Days Festival, making it possible to accommodate a larger space for the beer garden. Ms. Studley informed the Council of the closure at Main and Spring Streets that will only be closed during the parade to accommodate the trailer for float presentations.

MISCELLANEOUS

Mr. Cauthon informed the Council of a statement given to the City of Boonville from Ameren UE's engineering department regarding the power outage that affected over several hundred customers in the Boonville area on Saturday, June 16. Ms. Dorman advised that Ameren UE's prompt response was very good because the "Dancing with the Stars" competition that was held by the Boonslick Heartland YMCA did not need to be cancelled or postponed.

ADJOURN

With no further discussion, Mr. Young moved, and Mr. Bozarth seconded the motion to adjourn at 7:22 p.m. and the voice vote was unanimous.

Respectfully Submitted,

Teresa Studley, City Clerk

Approved:

Ned Beach, Mayor

APPLICATION AND CERTIFICATE FOR PAYMENT

20-01-3072

Page: One of Two

To Owner: City of Boonville MO
Attn: Kate Fjell

Project:

Boonville Soccer Complex

Application Number: Pay app #8

Period To: 6/30/2018

Project Number: SMRC15208

PO #:

Contract Date: 7/17/2017

From: Byrne & Jones Construction
13940 St. Charles Rock Rd.
St. Louis, MO 63044

Architect:

MECO Engineering

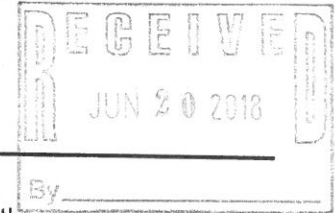
Contract For: Sports Fields

CONTRACTOR'S APPLICATION FOR PAYMENT:

1. Original contract Sum: (See contract)	\$2,988,000.00
2. Net Change by Change Orders: (from breakdown below)	\$32,053.85
3. Contract Sum to Date: (Line 1 +/- 2)	\$ 3,020,053.85
4. Total Complete/Stored to date: (from attached form)	\$3,020,053.85
5. Retainage:	
10 % of Completed work:	\$ 302,005.39
% of Stored Material:	\$ -
Total Retainage:	\$ 302,005.39
6. Total earned Less Retained: (Line 4 less line 5)	\$ 2,718,048.47
7. Less Previous Payment: (Line 6 from previous)	\$ 2,680,248.47
8. Current Payment Due: (Line 6 less 7)	\$ 37,800.00
9. Balance to Finish, Includes Retained (Line 3 less Line 6)	\$ 302,005.39

CHANGE ORDERS

	Additions	Deductions	
Prior	\$32,053.85		Approved Prior
Current			Approved Now
Total(s)	\$32,053.85	\$0.00	



The undersigned contractor certifies that to the best of Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents.

Contractor: Byrne & Jones Construction

By:

Date: 6/15/2018

State of: Missouri

County of: St. Louis

Subscribed and sworn before me this

15 day of June

2018



SARAH THOMAS
My Commission Expires
August 23, 2021
St. Charles County
Commission #17088119

Notary Public:

Commission Expires: 8/23/21

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the owner that to the best of the Architect's knowledge, work has progressed as indicated above.

ARCHITECT: _____

By: _____

Date: _____

This certificate is not negotiable. The amount certified is payable only to "Contractor" named herein.

SCHEDULE OF VALUES (CONTINUATION SHEET)

Application Nr.: Pay app 8

Application Date: 6/14/2018

Period To:

Owner's Project Nr.:

Owner's P.O. Nr.:

Application and Certificate for Payment, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

[illegible]

APPLICATION AND CERTIFICATE FOR PAYMENT

Page: One of Two

To Owner: City of Boonville MO
Attn: Kate Fjell

Project:

Boonville Soccer Complex

Application Number: 9 Retention

Period To: 6/14/2018

Project Number: SMRC15208

PO #:

Contract Date: 7/17/2017

From: Byrne & Jones Construction
13940 St. Charles Rock Rd.
St. Louis, MO 63044

Architect:

MECO Engineering

Contract For: Sports Fields

CONTRACTOR'S APPLICATION FOR PAYMENT:

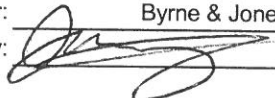
1. Original contract Sum: (See contract)	\$2,988,000.00
2. Net Change by Change Orders: (from breakdown below)	\$32,053.85
3. Contract Sum to Date: (Line 1 +/- 2)	\$ 3,020,053.85
4. Total Complete/Stored to date: (from attached form)	\$3,020,053.85
5. Retainage:	
10 % of Completed work:	\$ -
% of Stored Material:	\$ -
Total Retainage:	\$ -
6. Total earned Less Retained: (Line 4 less line 5)	\$ 3,020,053.85
7. Less Previous Payment: (Line 6 from previous)	\$ 2,718,048.47
8. Current Payment Due: (Line 6 less 7)	\$ 302,005.39
9. Balance to Finish, Includes Retained (Line 3 less Line 6)	\$ -

CHANGE ORDERS

	Additions	Deductions	
Prior	\$32,053.85	\$0.00	Approved Prior
Current	\$0.00	\$0.00	Approved Now
Total(s)	\$32,053.85	\$0.00	

The undersigned contractor certifies that to the best of Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents.

Contractor: Byrne & Jones Construction

By:  Date: 6/15/2018

State of: Missouri

County of: St. Louis

Subscribed and sworn before me this

19 day of June 2018

Notary Public:

Commission Expires:



SARAH THOMAS
My Commission Expires
August 23, 2021
St. Charles County
Commission #17088119

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the owner that to the best of the Architect's knowledge, work has progressed as indicated above.

ARCHITECT:

By: _____ Date: _____

This certificate is not negotiable. The amount certified is payable only to "Contractor" named herein.

SCHEDULE OF VALUES (CONTINUATION SHEET)

Application Nr.:

Application Date: 6/14/2018

Period To: Retention

Owner's Project Nr.:

Owner's P.O. Nr.:

Application and Certificate for Payment, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

A Item	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% Comp G/C	H Balance to Finish	I Retainage
			Previous Applic.	This Period					
1)	General Conditions	\$200,000.00	\$200,000.00			\$200,000.00	100%	\$0.00	\$20,000.00
2)	Stabalization	\$206,000.00	\$206,000.00			\$206,000.00	100%	\$0.00	\$20,600.00
3)	Collection Pipe	\$100,000.00	\$100,000.00			\$100,000.00	100%	\$0.00	\$10,000.00
4)	Concrete Curb	\$150,000.00	\$150,000.00			\$150,000.00	100%	\$0.00	\$15,000.00
5)	Rock Work	\$600,000.00	\$600,000.00			\$600,000.00	100%	\$0.00	\$60,000.00
6)	Nailer boards	\$30,000.00	\$30,000.00			\$30,000.00	100%	\$0.00	\$3,000.00
7)	Turf	\$1,500,000.00	\$1,500,000.00			\$1,500,000.00	100%	\$0.00	\$150,000.00
8)	Track Events	\$35,000.00	\$35,000.00			\$35,000.00	100%	\$0.00	\$3,500.00
9)	Soccer Goals/Tiedowns	\$51,000.00	\$51,000.00			\$51,000.00	100%	\$0.00	\$5,100.00
10)	Grading fields	\$100,000.00	\$100,000.00			\$100,000.00	100%	\$0.00	\$10,000.00
11)	Maint Plan	\$16,000.00	\$16,000.00			\$16,000.00	100%	\$0.00	\$1,600.00
12)	CO #1	\$32,053.85	\$32,053.85			\$32,053.85	100%	\$0.00	\$3,205.39
13)						\$0.00	#DIV/0!	\$0.00	\$0.00
						\$0.00	#DIV/0!	\$0.00	\$0.00
						\$0.00	#DIV/0!	\$0.00	\$0.00
						\$0.00	#DIV/0!	\$0.00	\$0.00
						\$0.00	#DIV/0!	\$0.00	\$0.00
						\$0.00	#DIV/0!	\$0.00	\$0.00
		\$3,020,053.85	\$3,020,053.85	\$0.00	\$0.00	\$3,020,053.85		\$0.00	\$302,005.39

APPLICATION AND CERTIFICATE FOR PAYMENT (PAY ESTIMATE)

Original 1 of 6
Page 3 of 3

PROJECT NO: 454-267

Wastewater Treatment Facility Improvements Flow Equalization

CONTRACTOR: Lehman Construction, LLC

OWNER: City Of Boonville MO

APPLICATION NO:

5

APPLICATION DATE:

2-Jul-18

PERIOD FROM:

ORIGINAL CONTRACT SUM:	\$2,195,102.00
NET CHANGE BY CHANGE ORDERS:	\$0.00
CONTRACT SUM TO DATE:	\$2,195,102.00
MATERIALS STORED:	\$32,375.69
TOTAL COMPLETED & STORED TO DATE:	\$1,393,284.69
RETAINAGE 10%:	\$139,328.47
TOTAL EARNED LESS RETAINAGE:	\$1,253,956.22
LESS PREVIOUS CERTIFICATES OF PAYMENT:	\$993,451.22
CURRENT PAYMENT DUE:	\$260,505.00
CONTRACT TIME LIMIT DATE:	November 2, 2018

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

BY: Brett Hall

DATE:

OWNER:

BY:

ENGINEER:

BY: [Signature]

MECO ENGINEERING COMPANY, INC.
ENGINEERS * SURVEYORS



2701 INDUSTRIAL DRIVE
JEFFERSON CITY, MO 65109

(573)893-5558

ORDER NO.	DATE APPROVED	ADDITIONS	DEDUCTIONS
1	5/7/2018		\$0.00
TOTALS		\$0.00	\$0.00

NET CHANGE BY CHANGE ORDERS: \$0.00

In accordance with the Contract Documents, based on site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED OF \$ 260,505.00
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

**CONTRACT CHANGE ORDER
SECTION 00941**

Change Order No. 2
Project No. 454-267

Sheet of
Original 1 of 6

Recommended: MECO Engineering Co., Inc.
(Engineer)

To: Lehman Construction Company, LLC
(Contractor)

From: City of Boonville

(Owner)

You are hereby directed to make the following changes:

I. Reason for change and effect on completion time (if any):

Line item # 42: Using part of the contingency for the change Order
Line item # 55: For Future expansion and treatment
Line item # 56: The WWTP wants the extra fire hydrants for maintenance purposes
Line item # 57: To keep turtles from clogging the pumps
Line item # 58: For extra handrail support at the headworks

II. Cost of work affected by this Change Order:

Item No.	Item Description	Bid Amount			Previous Change Orders		This Change Order		Revised Contract
		Quantity/Units	Unit Price	Value	C.O. #	Quantity Changed	Increase Qty. Decrease Qty.	Amount Added or Deducted	Quantity/Unit
42	Contingency	1 EA	\$100,000.00	\$100,000.00	1	-0.05 EA	-0.40 EA	-\$39,774.96	0.60 EA
55	Additional Panel in MCC Room		\$11,278.00				1 LS	\$11,278.00	1 LS
56	Fire Hydrants and Additional Piping at the Basin		\$8,707.00				3 EA	\$26,121.00	3 EA
57	Turtle Gaurds For 16" Ductile Piping at the Basin		\$977.98				2 EA	\$1,955.96	2 EA
58	2 Extra Handrail Posts at Headworks		\$210.00				2 EA	\$420.00	2 EA
Total This Sheet:								\$0.00	

1. Original Contract Amount:	\$2,195,102.00
2. Add or Deduct This Order Totals:	<u>\$0.00</u>
3. Add or Deduct Previous:	<u>\$0.00</u>
(Line 4 of previous order)	
4. Total Add or Deduct to Date (2+3):	<u>\$0.00</u>
5. Revised Contract Amount (1+4):	<u>\$2,195,102.00</u>

6/20/18
Recommended: R. Vay Engineer - MECO Engineering Company Date

Ordered: Owner Date

Accepted: Burt Hall Contractor Date

Change Order is subject to all provisions of the Contract Documents and is not in effect unless signed by all parties.

ORDINANCE APPROPRIATING MONEY

Be it Ordained by the Council of the City of Boonville, as follows:

Section 1: For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on July 2, 2018 the sum of **\$659,741.39**

General Fund	\$212,240.16
Sanitation	\$22,282.61
CIP Tax	\$39,195.89
Water Works	\$119,637.97
Capital Projects	\$4,377.00
Waste Water	\$136,396.59
Tourism	\$9,020.88
Gaming	\$20,677.96
Parks/Water	\$95,912.33

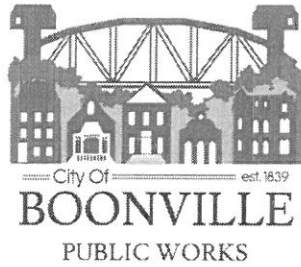
Section 2: The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to **\$659,741.39** being the total amount of money above appropriated.

Section 3: This ordinance shall take effect and be in force from and after its passage. First reading on July 2, 2018 read for the second time this 2nd day of July, 2018 since a copy was made available prior to the meeting.

Approved July 2, 2018 _____
Mayor

Endorsed July 2, 2018: I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

Accountant



MEMORANDUM

TO: Street, Alley and Sanitation Board

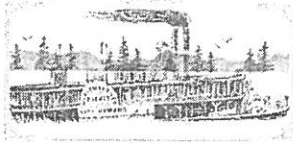
FROM: M. L. Cauthon III, Director of Public Works

DATE: June 24, 2018

RE: June 27, 2018 Meeting Cancellation

The Street, Alley and Sanitation Board regularly scheduled meeting for Wednesday, June 27, 2018 is cancelled.

M. L. Cauthon III



HOUSING AUTHORITY of the City of Boonville

506 Powell Ct. Office: 660-882-7332
Boonville, MO 65233-1521 Fax: 660-882-6811



MINUTES OF THE REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF BOONVILLE, MO HELD ON JUNE 13, 2018

On the 13th of June 2018 at 12:00 P.M. the Housing Authority Commissioners
met for a regular meeting at 506 Powell Court, Boonville, MO 65233.

- 1. Roll Call:** A roll call of the following members were present;
Chairperson, John Linville Commissioner, Charles Green Secretary, Robert Rorah
Commissioner, Marilyn Adkins Commissioner, Albert Turner
Guest: Stacey Pagliaro Absent: Laura Holman, Morris Carter

There being a quorum present Chairperson, John Linville called the meeting to order and asked if there is any pertinent information to discuss before the agenda is placed on the table, hearing none:

- 2. Meeting Minutes:** Consideration was given, and discussion held on minutes of the May 16, 2018 Regular Board Meeting. Charles Green made motion to approve the minutes. The motion was seconded by Marilyn Adkins. The motion passed.

- 3. Bills and Communications:** The UMB Bank Balance for June 13, 2018 is \$42,556.62. Consideration was given, and discussion held on Bills Paid in May 2018. The Bank Reconciliation Statement from April 30, 2018 along with the corresponding Operating Budget Trial Balance were discussed and reviewed.

- 4. Report of the Secretary:** PIC Report for May 31, 2018 was at 100%. The Project Performance Reports for May 2018 were also distributed and discussed, Tenant Occupancy was at 98%.

- 5. Unfinished Business:** Discussion was held, and consideration was given on the Housing Authorities Fiscal Year End (FYE) June 30, 2018. Marilyn Adkins made motion to approve a bad debt write-off Resolution 564 in the amount of \$913.80. Charles Green seconded. The motion passed. b. Consideration was given to request PILOT abatement determination for FYE June 30, 2018 from the City of Boonville. Mr. Rorah will send the request letter.

- 6. New Business:** Consideration was given, and discussion was held on the approved Capital Fund Grant for 2018. Furthermore, the 2016 Capital Fund Grant will have all monies expended once the new bathroom flooring is completed.

- 7. Miscellaneous:** Albert Turner made motion to go into closed session to approve the Special Meeting minutes from May 24, 2018. John Linville seconded. The motion passed.

- 8. Adjournment** John Linville made motion to adjourn the meeting, Marilyn Adkins second. Meeting adjourned.

CHAIRPERSON: _____ Date _____

SECRETARY: _____ Date _____

VACANT COMMITTEE POSITIONS

Airport

Vacant - 4

Architectural Review

Vacant-1

Board of Adjustments

Vacant-1

Board of Public Works

Vacant-1

BOCA Board of Appeals

Vacant-1

Cemetery Board

Vacant-1

Industrial Development Authority

Vacant-1

Parks and Recreation Board

Vacant-1

Transportation Development

Vacant-3

Dr. Jim Gann

Director of Economic Development
City of Boonville, Missouri
401 Main Street
Boonville, MO 65233
660/882-4001-www.boonvillemo.org



A collaboration between the City of Boonville, County of Cooper and the University of Missouri

**Economic Development Report
June 28, 2018**

1. Follow up Items

- a. Report on status of MU/Boonville/Cooper Co. Agreement
 - i. Major Accomplishments listing (Handout)
- b. Spec Building – Septagon discussions
 - i. Cleanup of exterior underway

2. Missouri Partnership-Sourced Attraction Activities

- a. **NEW – Real Estate Inquiry – Project KAZ (Handout)**
 - i. No Response – No site
- b. **NEW – Project Triple Play (Handout)**
 - i. No Response – no site
- c. **NEW – Project Storm (Spec Building) (Handout)**
 - i. Truck body manufacturing
- d. ~~Project Trigger – (Spec Building)~~
 - i. ~~Engineering Development Company – Close to MU~~
- e. **Project Gingerbread – Bakery (Nordyne Plant) Officially “On Hold” until November (Handout)**
 - i. On “Shorter List” of 9 sites, 2 existing buildings
- f. **Project Freddy – Boiler Mfg. (Nordyne Plant)**
 - i. No activity
- g. **Project Coil – Steel Processing (Nordyne Plant)**
 - i. 4/3 – Contemplating acquisition of existing building (not Nordyne)
- h. **Project Wildcat – Ag Equipment Mfg. (Spec Building)**
 - i. No activity
- i. ~~Project Black Walnut – Food Manufacturing (Spec Building) (Handout)~~
 - i. ~~No activity~~
- j. **Project 20 – Agricultural Manufacturing (Nordyne Plant)**
 - i. No activity
- k. **Project Tito – Manufacturing (Nordyne Plant)**
 - i. No activity

3. Locally-Sourced Attraction Activities

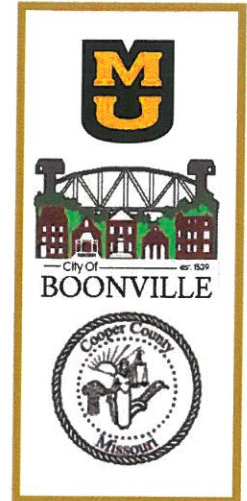
- a. **Midway USA Exchange**
 - i. Tribune Article (Handout)
 - ii. Email Exchange (Handout)
- b. **Project Cereal – Light Manufacturing (Nordyne Plant)**
 - i. Exchange of information then radio silence
- c. **Project Razor (Heavy Mfg.)**
 - i. Big Industrial site visit to current plant – Interest deepens
- d. **Project Switch II (Battery Mfg.)**
 - i. No activity
- e. **Project Bluebird – Aerospace Mfg. (Nordyne)**
 - i. No Activity

- f. **Project Switch** (Biomaterials Processing)
 - i. No Activity
 - g. **Project Sword** (Greenfield Major Tourism)
 - i. No Activity
 - h. **Project Pen** (Green Field) – Materials Processing
 - i. No activity
- 4. **Expansion/Retention Activities**
 - a. No Activity
- 5. **Economic Gardening Activities**
 - a. Met a local entrepreneur regarding a new restaurant
 - b. Answered questions for a new delivery service
 - c. Referred local business to City for zoning questions
- 6. **Community Engagement Initiatives**
 - a. Lion's Club presentation 6/19/18
 - b. Lecture to SFCC Class 6/21/18
- 7. **Workforce Development**
 - a. Job Listings from Chamber (Handout)
- 8. **Kemper Campus**
 - a. Discussion of White Paper – “Boonville IT Center at Kemper Campus” (Handout)
 - i. “Despite gains in tech, Kansas City and Missouri face severe workforce challenges” Article (Handout)
 - ii. “We Need a Massive Remote-Worker Hiring Spree in the American Heartland” Article (Handout)
- 9. **Other Matters**
 - a. Broadband Initiative:
 - i. 6/5 Meeting with Jason Field of Suddenlink
 - ii. Woodland Park deployment
 - b. Open House for Nordyne Plant
 - c. Listing of Buildings and Sites (Handout)
 - d. U.S. Army to Evaluate 10 subguns for Sub-Compact Weapon Program article (Handout)
 - e. NW Missouri Freight Summit (Handout)
 - f. Miscanthus Inquiry (Handout)
 - g. Missouri: Making Growing. Moving Advertisement (Pass Around)
- 10. **Upcoming Activities**
 - a. Jim on vacation 6/30-7/8

Major Accomplishments

Under MU/Boonville/Cooper County Economic Development Agreement

- Processed 116 Requests for Information (74 Sourced from Mo Partnership, 42 locally sourced) resulting in 14 site visits.
- Created economic development strategic plan adopted for Boonville and Cooper County.
- Formulated incentives process used in attraction projects.
- Formulated process for revolving loan fund program.
- Commissioned Boonville/Cooper County Labor Basin Study.
 - Critical in recruitment projects
- Earned “Certified Work-Ready Community” designation for Cooper County.
- Enabled the City to receive \$1.5 million EDA grant to rehab historic Kemper campus structure into modern education facilities. This amount was matched with \$1.5 million city funds.
- Completed qualification preparatory work for establishment of an Enhanced Enterprise Zone within Boonville.
- Created a strategy to attract large IT employers from the KC region (i.e. Cerner, Honeywell, DST, etc.) to the Kemper campus.
- Recruited State Fair Community College (SFCC) to operate satellite facility on Kemper campus. This enables more students to use Boonville High School’s A+ program to begin higher education. Through articulation agreements (and now CORE 42) may lead to more MU transfer enrollments from Boonville.
 - SFCC is making alignments with the Boonville R-I School District to expand dual credit opportunities. Currently Boonville students can take approximately 30 hours of dual credit.
 - SFCC is a critical component to the workforce development discussion when recruiting industry to Boonville.
- Of the seven vacant industrial buildings available in Boonville when the agreement began, three remain unfilled. The three remaining:
 - Former Nordyne Plant (250,000 s.f.) is undergoing significant renovation and has 4-5 current prospects.
 - Spec Building (50,000 s.f.) is unmarketable in its current condition and a plan is being put forth to make it marketable.
 - Former Butternut Bakery Building (45,000 s.f.) is a building from the 1920’s and not marketable for modern manufacturing.
- Companies locating or expanding in Boonville during the agreement:
 - Former Fuqua Plant - MFA Inc. (200,000 s.f.) Statewide training center – 10 employees
 - Former Nordyne Dist. Center - Sprit of ’76 Fireworks distribution facility (150,000 s.f.) 5 FT, 15 seasonal employees
 - Former Indeeco Plant - CMMG Inc. Sporting Rifle Manufacturing (40,000 S.F.) 50 employees, above county average wage
 - This site hosted Lt. Gov. Parson (now Gov.) on Made in Missouri Tour
 - Former Fruit of the Loom Plant - Rick Ball Collision Center (20,000 s.f.) 15 employees
 - Former Butternut Maint. Facility - Heartland Farm Energy (5,000 s.f.) MU Startup – 5 employees
 - Enabled \$49,000 USDA grant to company for technology development
- Initiated discussions that will lead to Boonville being a gigabit community.
 - Two companies (Socket, COMO Connect) are in deployment
- Initiated discussion for community growth through expanded housing.
- Initiated alternative energy technician training program at Boonslick Technical Education Center
 - Enabled \$100,000 grant from Missouri Department of Economic Development
- Instructed a number of business seminars for entrepreneurs.
- Worked collaboratively with the MU SBTDC and Mo Women’s Business Center.
- Re-established relationships with (now former-) Mid Missouri CORE partnership members.



CITY OF BOONVILLE
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
AS OF: MAY 31ST, 2018

01 -GENERAL FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	APPROPRIATIONS (REVISED)	M-T-D EXPENDITURES	Y-T-D EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED
<i>Norm = 8550</i>							
<u>REVENUE SUMMARY</u>							
01	-GENERAL FUND	(5,856,125.00)	265,076.23	551,633.78	0.00	(6,407,758.78)	109.42
***	TOTAL REVENUES ***	(5,856,125.00)	265,076.23	551,633.78	0.00	(6,407,758.78)	109.42
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
	ADMINISTRATION	747,400.00	40,040.06	95,009.64	0.00	652,390.36	87.29
	POLICE	1,781,550.00	172,620.63	296,284.37	0.00	1,485,265.63	83.37
	FIRE DEPARTMENT	537,375.00	72,032.13	105,411.14	0.00	431,963.86	80.38
	STREET DEPARTMENT	806,150.00	75,080.53	106,126.28	0.00	700,023.72	86.84
	CENTRAL GARAGE	66,000.00	5,257.38	9,043.86	0.00	56,956.14	86.30
	AIRPORT	166,900.00	8,792.21	9,906.30	0.00	156,993.70	94.06
	ANIMAL CONTROL	103,700.00	8,372.71	14,327.28	0.00	89,372.72	86.18
	PARKS & RECREATION	492,750.00	57,218.67	83,246.54	0.00	409,503.46	83.11
	SWIMMING POOL	195,350.00	16,908.71	17,642.70	0.00	177,707.30	90.97
	NON-OPERATING EXPENDITURE	86,400.00	899.55	1,828.89	0.00	84,571.11	97.88
	CEMETERY	15,200.00	1,942.85	3,885.70	0.00	11,314.30	74.44
	MUNICIPAL COURT	25,150.00	3,297.36	5,127.12	0.00	20,022.88	79.61
	COP-DEBT SERVICE	782,200.00	63,197.30	126,394.60	0.00	655,805.40	83.84
	MAJOR PROJECTS	137,200.00	7,967.13	53,020.49	0.00	84,179.51	61.36
***	TOTAL EXPENDITURES ***	5,943,325.00	533,627.22	927,254.91	0.00	5,016,070.09	84.40
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(11,799,450.00)	(268,550.99)	(375,621.13)	0.00	(11,423,828.87)	96.82
		=====	=====	=====	=====	=====	=====

4 payrolls

C I T Y O F B O O N V I L L E
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 AS OF: MAY 31ST, 2018

02 -SANITATION
 FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	APPROPRIATIONS (REVISED)	M-T-D EXPENDITURES	Y-T-D EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED
<u>REVENUE SUMMARY</u>							
02 -SANITATION		(688,500.00)	53,882.16	121,222.19	0.00	(809,722.19)	117.61
*** TOTAL REVENUES ***		(688,500.00)	53,882.16	121,222.19	0.00	(809,722.19)	117.61
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
COLLECTION		688,500.00	72,846.51	124,392.87	0.00	564,107.13	81.93
*** TOTAL EXPENDITURES ***		688,500.00	72,846.51	124,392.87	0.00	564,107.13	81.93
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		(1,377,000.00)	(18,964.35)	(3,170.68)	0.00	(1,373,829.32)	99.77
		=====	=====	=====	=====	=====	=====

C I T Y O F B O O N V I L L E
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
AS OF: MAY 31ST, 2018

05 -CAPITAL SALES TAX FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	APPROPRIATIONS (REVISED)	M-T-D EXPENDITURES	Y-T-D EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED
<u>REVENUE SUMMARY</u>							
05 -CAPITAL SALES TAX FUN		(706,500.00)	47,164.19	107,759.27	0.00	(814,259.27)	115.25
*** TOTAL REVENUES ***		(706,500.00)	47,164.19	107,759.27	0.00	(814,259.27)	115.25
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
CAPITAL PROJECTS		559,100.00	164,107.19	189,073.49	0.00	370,026.51	66.18
ECONOMIC DEVELOPMENT		197,400.00	16,979.28	30,436.16	0.00	166,963.84	84.58
*** TOTAL EXPENDITURES ***		756,500.00	181,086.47	219,509.65	0.00	536,990.35	70.98
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		(1,463,000.00)	(133,922.28)	(111,750.38)	0.00	(1,351,249.62)	92.36
		=====	=====	=====	=====	=====	=====

C I T Y O F B O O N V I L L E
 STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
 AS OF: MAY 31ST, 2018

06 -WATER WORKS FUND
 FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	APPROPRIATIONS (REVISED)	M-T-D EXPENDITURES	Y-T-D EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED
<u>REVENUE SUMMARY</u>						
06 -WATER WORKS FUND	(2,524,100.00)	197,862.24	394,804.38	0.00	(2,918,904.38)	115.64
*** TOTAL REVENUES ***	(2,524,100.00)	197,862.24	394,804.38	0.00	(2,918,904.38)	115.64
	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>						
ADMINISTRATION	371,300.00	34,987.15	44,843.80	0.00	326,456.20	87.92
WATER DISTRIBUTION	293,250.00	24,585.92	36,851.54	0.00	256,398.46	87.43
WATER TREATMENT PLANT	1,087,700.00	97,387.15	234,232.68	0.00	853,467.32	78.47
DEBT SERVICE	591,000.00	46,484.94	93,719.88	0.00	497,280.12	84.14
CAPITAL PROJECTS	480,850.00	0.00	10,126.97	0.00	470,723.03	97.89
*** TOTAL EXPENDITURES ***	2,824,100.00	203,445.16	419,774.87	0.00	2,404,325.13	85.14
	=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***	(5,348,200.00)	(5,582.92)	(24,970.49)	0.00	(5,323,229.51)	99.53
	=====	=====	=====	=====	=====	=====

CITY OF BOONVILLE
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
AS OF: MAY 31ST, 2018

07 -CAPITAL IMPROVEMENTS FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	APPROPRIATIONS (REVISED)	M-T-D EXPENDITURES	Y-T-D EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED
<u>REVENUE SUMMARY</u>							
07	-CAPITAL IMPROVEMENTS	(3,250,000.00)	102,817.09	102,891.87	0.00	(3,352,891.87)	103.17
***	TOTAL REVENUES ***	(3,250,000.00)	102,817.09	102,891.87	0.00	(3,352,891.87)	103.17
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
	CAPITAL IMPROVEMNTS	3,661,500.00	19,349.88	33,192.82	0.00	3,628,307.18	99.09
***	TOTAL EXPENDITURES ***	3,661,500.00	19,349.88	33,192.82	0.00	3,628,307.18	99.09
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(6,911,500.00)	83,467.21	69,699.05	0.00	(6,981,199.05)	101.01
		=====	=====	=====	=====	=====	=====

C I T Y O F B O O N V I L L E
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
AS OF: MAY 31ST, 2018

08 -WASTE WATER FUND
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	APPROPRIATIONS (REVISED)	M-T-D EXPENDITURES	Y-T-D EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED
<u>REVENUE SUMMARY</u>							
08 -WASTE WATER FUND		(2,456,000.00)	210,529.45	427,626.73	0.00	(2,883,626.73)	117.41
*** TOTAL REVENUES ***		(2,456,000.00)	210,529.45	427,626.73	0.00	(2,883,626.73)	117.41
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
ADMINISTRATION		314,800.00	16,384.43	28,767.02	0.00	286,032.98	90.86
SEWERAGE COLLECTION		460,900.00	27,819.71	46,750.60	0.00	414,149.40	89.86
WASTE WATER TREATMENT		775,300.00	59,108.67	94,358.47	0.00	680,941.53	87.83
WASTE WATER CONSTRUCTION		410,000.00	32,916.67	65,833.34	0.00	344,166.66	83.94
CAPITAL PROJECTS		595,000.00	32,065.12	295,665.06	0.00	299,334.94	50.31
*** TOTAL EXPENDITURES ***		2,556,000.00	168,294.60	531,374.49	0.00	2,024,625.51	79.21
		=====	=====	=====	=====	=====	=====
*** TOTAL PROFIT / (LOSS) ***		(5,012,000.00)	42,234.85	(103,747.76)	0.00	(4,908,252.24)	97.93
		=====	=====	=====	=====	=====	=====

C I T Y O F B O O N V I L L E
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
AS OF: MAY 31ST, 2018

16 -TOURISM TAX
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	APPROPRIATIONS (REVISED)	M-T-D EXPENDITURES	Y-T-D EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED
<u>REVENUE SUMMARY</u>							
16	-TOURISM TAX	(245,500.00)	21,955.61	41,454.00	0.00	(286,954.00)	116.89
***	TOTAL REVENUES ***	(245,500.00)	21,955.61	41,454.00	0.00	(286,954.00)	116.89
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
	ADMINISTRATION	275,500.00	26,354.83	38,606.95	0.00	236,893.05	85.99
***	TOTAL EXPENDITURES ***	275,500.00	26,354.83	38,606.95	0.00	236,893.05	85.99
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(521,000.00)	(4,399.22)	2,847.05	0.00	(523,847.05)	100.55
		=====	=====	=====	=====	=====	=====

C I T Y O F B O O N V I L L E
STATEMENT OF EXPENDITURES, ENCUBRANCES & APPROPRIATIONS
AS OF: MAY 31ST, 2018

17 -GAMING TAXES
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	APPROPRIATIONS (REVISED)	M-T-D EXPENDITURES	Y-T-D EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED
<u>REVENUE SUMMARY</u>							
17	-GAMING TAXES	(3,420,000.00)	304,608.86	601,486.76	0.00	(4,021,486.76)	117.59
***	TOTAL REVENUES ***	(3,420,000.00)	304,608.86	601,486.76	0.00	(4,021,486.76)	117.59
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
01	-ADMINISTRATION	4,014,750.00	152,420.14	191,887.14	0.00	3,822,862.86	95.22
***	TOTAL EXPENDITURES ***	4,014,750.00	152,420.14	191,887.14	0.00	3,822,862.86	95.22
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(7,434,750.00)	152,188.72	409,599.62	0.00	(7,844,349.62)	105.51
		=====	=====	=====	=====	=====	=====

C I T Y O F B O O N V I L L E
STATEMENT OF EXPENDITURES, ENCUMBRANCES & APPROPRIATIONS
AS OF: MAY 31ST, 2018

20 -PARK/STORMWATER SALES TAX
FINANCIAL SUMMARY

ACCT #	ACCOUNT NAME	APPROPRIATIONS (REVISED)	M-T-D EXPENDITURES	Y-T-D EXPENDITURES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	EXPENDED
<u>REVENUE SUMMARY</u>							
20	-PARK/STORMWATER SALES	(1,017,000.00)	64,278.69	124,134.97	0.00	(1,141,134.97)	112.21
***	TOTAL REVENUES ***	(1,017,000.00)	64,278.69	124,134.97	0.00	(1,141,134.97)	112.21
		=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
	ADMINISTRATION	5,208,000.00	1,044,240.79	1,213,818.09	0.00	3,994,181.91	76.69
***	TOTAL EXPENDITURES ***	5,208,000.00	1,044,240.79	1,213,818.09	0.00	3,994,181.91	76.69
		=====	=====	=====	=====	=====	=====
***	TOTAL PROFIT / (LOSS) ***	(6,225,000.00)	(979,962.10)	(1,089,683.12)	0.00	(5,135,316.88)	82.50
		=====	=====	=====	=====	=====	=====