# CITY OF BOONVILLE
# COUNCIL MEETING
# AGENDA
## February 6, 2017
## 7:00 p.m.
**City Council Chambers**
**525 E. Spring Street**
**Boonville, Missouri**

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**I. Call to Order – Pledge and Prayer (Mike Stock)**

**II. Roll Call**

**III. Hearing of Citizens' Comments**

**IV. Approval of the Minutes of the January 17, 2017 Council Meeting**

**V. Consent Items**

a. Consider Pay Request No. 1 from Tri=Smith Construction, LLC in the amount of $113,480.90 for Tree Clearing Project at Jesse Viertel Memorial Airport.

**VI. Presentation of Accounts and Claims**

**VII. Unfinished Business**

A) Second Reading of Bill No. 2017-001 Approving Final Site Plan for Electric Car Charging Station at Katy Depot
B) Second Reading of Bill No. 2017-002 Approving Preliminary Site Plan for Commercial Storage Facility at Boone Village Shopping Center

**VIII. New Business**

A) Consider Approval to Award Bid for Rescue Mini-Pumper for Fire Department
B) First Reading of Bill No. 2017-003 Amending Solid Waste Collection Fees

**IX. Reports of Standing Committees**

A) Industrial Development Authority – December 8, 2016 (Becky Ehlers)
B) Municipal Facilities Authority – December 8, 2016 (Becky Ehlers)
C) Boonville Housing Authority – January 11, 2017 (Ned Beach)
D) Street, Alley, and Sanitation Board – January 20, 2017 (Susan Meadows)
E) Fire Board – January 18, 2017 (Mike Stock)
F) Board of Public Works – January 26, 2017 (Morris Carter)
G) Cemetery Board – January 26, 2017 (Michael Stock)

**X. Reports of City Officials**

City Administrator

- Project Update

Mayor

City Counselor

- Conflicts Policy
- LAGERS Publication Notice

Economic Developer

- January 19, 2017 Economic Development Report

City Clerk

**XI. Miscellaneous**

**XII. Adjourn**

**NOTICE:** The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at 660-882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

***DRAFT COPY PENDING CITY COUNCIL REVIEW AND APPROVAL***

City of Boonville
City Council Meeting
Minutes
January 17, 2017

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The Boonville City Council met in Regular Session on January 17, 2017 at 7:00 p.m. in the Council Chambers. The following officers were present: Julie Thacher, Mayor; Irl Tessendorf, City Administrator; Charissa Mayes, City Counselor; and Teresa Studley, City Clerk.

## CALL TO ORDER – PLEDGE AND PRAYER

The meeting was called to order and Ms. Vanessa Dorman led the prayer after the pledge of allegiance.

## ROLL CALL

The following Council Representatives were present: Vanessa Dorman, Michael Stock, Steve Young, Ned Beach, Henry Hurt, Morris Carter, and Becky Ehlers. Council Representative Susan Meadows was absent.

## HEARING OF CITIZENS' COMMENTS

None.

## APPROVAL OF THE MINUTES OF THE JANUARY 3, 2017 COUNCIL MEETING

Mr. Beach stated that on page five of the council packet, second paragraph, third line down, "The Basin work is currently as hold" should be "currently on hold"; fourth paragraph, second line down, "of the corporation and they number" should be "the number". Mr. Beach noted that on page eight of the council packet, second paragraph, first line, "benches had been places" should be "had been placed". Ms. Studley noted the amendments to the minutes.

There were no other amendments to be made. The January 3, 2017 minutes were approved as amended.

## CONSENT ITEMS

None.

**PRESENTATION OF ACCOUNTS AND CLAIMS**

Ms. Studley read the ordinance in its entirety and a second time by title only, since a copy of the ordinance had been made available prior to the meeting. Ms. Ehlers moved and Mr. Carter seconded the motion for approval. Ayes: Dorman, Stock, Young, Beach, Hurt, Carter, and Ehlers. Total (7). Opposed: None. Total (0). Absent: Meadows. Total (1). Motion Carried.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

***FIRST READING OF BILL NO. 2017-001 APPROVING FINAL SITE PLAN FOR ELECTRIC CAR CHARGING STATION AT KATY DEPOT***

Ms. Studley read, by title only, a copy of the bill.

Mr. Beach questioned if Missouri Department of Natural Resources permits this to occur. Ms. Fjell stated that there is a lengthy process that is being followed for this to come to fruition; however, they are in favor of the plan.

***FIRST READING OF BILL NO. 2017-002 APPROVING PRELIMINARY SITE PLAN FOR COMMERCIAL STORAGE FACILITY AT BOONE VILLAGE SHOPPING CENTER***

Ms. Studley read, by title only, a copy of the bill.

**REPORTS OF STANDING COMMITTEES**

***BOARD OF PUBLIC WORKS – DECEMBER 29, 2016***

Mr. Carter reported that the meeting went well and he or Mr. Cauthon is available if there are any questions. There were no questions.

***PARKS AND RECREATION BOARD – JANUARY 2017***

Mr. Young advised that the meeting was cancelled.

***HISTORIC PRESERVATION BOARD – JANUARY 9, 2017***

Ms. Dorman advised that the meeting was cancelled.

***TOURISM COMMISSION – JANUARY 10, 2017***

Mr. Beach reported that the meeting was cancelled.

## REPORTS OF CITY OFFICIALS

***CITY ADMINISTRATOR***

No report was offered.

***MAYOR***

No report was offered.

***CITY COUNSELOR***

No report was offered.

***CITY CLERK***

Ms. Studley reported that the filing period for the April 4, 2017 Municipal Election closed at 5pm this evening. The following is a listing of filed candidates and their respective offices: Ward 1-Michael Stock, Ward 2-Vanessa Dorman, Ward 3-Whitney Venable, Ward 4-Morris Carter, and City Prosecuting Attorney-Cydney Mayfield. The ballot and any issues will require final certification by January 24, 2017.

Ms. Studley reminded everyone that the next regular Council meeting would be held in three weeks on February 6, due to the month of January having five Mondays in the month. The Council will meet at 6:00 p.m. for a Work Session.

***BUILDING INSPECTOR***

Mayor Thacher advised that the building inspector report is available in the packet.

## MISCELLANEOUS

Mr. Stock praised the appearance of the neighborhood next to Breaktime, on Main Street, due to the house next to it being torn down by the property owner.

Ms. Dorman stated that she has received a comment from one of her constituents in reference to the progress that the new management has made at the new golf course. They were very happy to see all of the hard work that has taken place to revive the golf course. Mr. Stock commented that he has also had positive feedback from his constituents as well.



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**ADJOURN**

With no further discussion, Mr. Carter moved and Ms. Ehlers seconded the motion to adjourn at 7:11 p.m. and the voice vote was unanimous.

Respectfully Submitted,

______________________________

Teresa Studley, City Clerk

Approved:

______________________________

Julie Thacher, Mayor


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# CONTRACTOR'S PROGRESS ESTIMATE
## NUMBER 1

| | | | |
|---|---|---|---|
| Contractor: | Tri-Smith Construction, LLC | Date: | 12/21/16 |
| Address: | 21239 CR 366<br>Carrollton, MO 64633 | HWL Job Number: | 10870.00 |
| and Sponsor: | City of Boonville, MO | Contract No.: | MoDOT No. 16-039A-1 |
| Project: | Jesse Viertel Memorial Airport | | |

We submit herewith Estimate Numbe 1 under contract MoDOT No. 16-039A-1 for the above-named improvement. A detailed account of the work completed and a record of the materials on site or in an approved storage is attached hereto.

STATEMENT OF ACCOUNT

| | | |
|---|---|---|
| Original Contract Amount | | $109,168.90 |
| Contract Revisions: | | |
| (Through Change Order 0 ) | $4,312.00 | |
| (Through Supplement 0 ) | $0.00 | |
| Amount of Contract Revisions | | $4,312.00 |
| New Contract Amount | | $113,480.90 |
| Value of Work Performed to Date | $113,480.90 | |
| Value of Materials on Hand | $0.00 | |
| Total Value of Work and Materials | | $113,480.90 |
| Less Previous Due Amount | $0.00 | |
| Less Previous Retainage Amount | $0.00 | |
| Total of Previous Requests | | $0.00 |
| Amount of this Request | | $113,480.90 |
| Less Amount to be Retained | | $0.00 |
| Amount of Previous Retainage to be Released | | $0.00 |
| **BALANCE DUE CONTRACTOR** | | **$113,480.90** |

This payment estimate has been verified and payment recommended in accordance with the Specifications.

PROJECT ENGINEER:
H.W. Lochner, Inc.

By: [signature]

Dated: 12-21-16

CONTRACTOR:
Tri-Smith Construction, LLC.

By: [signature]

Dated: 2016 12-26

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## ORDINANCE APPROPRIATING MONEY

Be it Ordained by the Council of the City of Boonville, as follows:

**Section 1:** For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on February 7, 2017 the sum of **$579,895.06**

| | |
|---|---|
| General Fund | $236,800.41 |
| Sanitation | $34,059.86 |
| CIP Tax | $7,595.62 |
| Water Works | $113,428.72 |
| Capital Projects | $6,782.59 |
| Waste Water | $67,812.09 |
| Tourism | $4,553.04 |
| Gaming | $33,922.57 |
| Parks/Water | $74,940.16 |

**Section 2:** The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to $579,895.06 being the total amount of money above appropriated.

**Section 3:** This ordinance shall take effect and be in force from and after its passage. First reading on February 7, 2017 read for the second time this 7th day of February, 2017 since a copy was made available prior to the meeting.

Approved February 7, 2017 ______________________________

Mayor

Endorsed February 7, 2017: I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

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Accountant



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**MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Tim Carmichael, Fire Chief

**DATE:** Jan. 23, 2017

**SUBJECT:** Rescue/Mini-Pumper

We solicited priced proposals for a new rescue/mini-pumper. Specs were sent out to seven vendors and were due back on Jan. 11, 2017. We received proposals from three vendors, Precision Fire Apparatus, Firemaster Fire Equipment, and Freedom Fire Equipment. Freedom Fire Equipment also submitted an optional bid that did not meet our specs. After reviewing the proposals Precision Fire Apparatus had the best and lowest proposal at $190,000. I presented these proposals to the Fire Board at the Jan. 18, 2017 meeting. The Fire Board unanimously recommended the proposal from Precision Fire Apparatus. Precision is located in Camdenton Mo. We have done some business with them in the past and were very pleased with their work. The close proximity with their manufacturing plant will allow us to make visits during the construction and also make any warranty work easier to obtain.

I request the Council to favorably consider the proposal from Precision Fire Apparatus of $190,000.

A copy of the truck proposals is attached.



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# City of Boonville

***Bid Opening***

**BID Fire Truck proposal** **Due: January 11, 2017** **9:00 A.M.**

| Company | Bid Price | | | |
|---|---|---|---|---|
| Freedom Fire Equipment | $ options 187,518.00 | * As spec. 198,755 | | |
| Fire Master | $ 199,811.00 | | | |
| Precision Fire App. | $ 190,000.00 | | | |
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**BILL NO. 2017-003** **ORDINANCE NO. __________**

**AN ORDINANCE OF THE CITY OF BOONVILLE, MISSOURI AMENDING CERTAIN PARTS OF CHAPTER 21, ARTICLE V, SECTION 21-181 RELATING TO SOLID WASTE COLLECTION FEES; PROVIDING AN EFFECTIVE DATE THEREFOR AND REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE**

**WHEREAS:** The City of Boonville has recently been notified of a cost increase by their solid waste provider as allowed by their contract which necessitates a rate increase; and

**WHEREAS:** The solid waste provider is entitled to a fuel surcharge by their contract which will be a variable charge administered separately; and

**WHEREAS**: Certain parts of this Section have been consolidated and hopefully simplified for ease of administration with multifamily dwelling and commercial containerized service fees being the same; and

**WHEREAS:** The City of Boonville's solid waste collection and disposal function is operated within the Sanitation Fund which is operated as an enterprise operation and the 2017-18 fiscal year currently evidences a deficit which needs to be narrowed.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONVILLE, MISSOURI, AS FOLLOWS:**

**SECTION 1:** That Section 21-181 Collection Fees, parts (a), (b), (c), (d) and (e) is hereby amended to read as follows:

**DIVISION 4: SOLID WASTE DISPOSAL**

**Sec. 21-181 Collection Fees**

**(a)** The service fee for each **residential unit** served (including two and three unit occupancies) shall be sixteen dollars and fifty cents ($16.50) per month.

**(b)** The service fee for **multi-family dwellings receiving hand pick-ups**, shall be based on the number of units and frequency of pick-up as set forth in the following chart. As used in Sections (b) and (d) a multi-family dwelling is any dwelling equal to or exceeding four (4) units.

***Per Unit / Hand Pick-Up Frequency of Pick-Up (Times / Week)***

| One | Two | Three | Four | Five | Six |
|---|---|---|---|---|---|
| 16.50 | 22.91 | 31.86 | 40.83 | 49.80 | 58.76 |

**(c)** The service fee for **commercial users receiving hand pick-ups** shall be as set forth in the following table depending upon the frequency of pick-ups per week. As used in Section (c) and (d), a commercial user is deemed to include commercial, retail, wholesale, industrial, institutional, manufacturing and all other non-residential categories.

***Frequency of Pick-up (Times / Week)***

| One | Two | Three | Four | Five | Six |
|---|---|---|---|---|---|
| 21.03 | 38.81 | 54.61 | 71.57 | 88.59 | 105.56 |

**(d)** The service fee for **multi-family dwellings and commercial users receiving containerized service** will be based on size of container and frequency of service per week as set forth in the following table:

***Containerized Service - Frequency of Pick-up (Times/Week)***

| One | Two | Three | Four | Five | Six |
|---|---|---|---|---|---|
| *Containerized Service – 1.0 Cubic Yard* | | | | | |
| 45.91 | 73.19 | 98.79 | 123.96 | 150.90 | 176.51 |
| *Containerized Service – 1.5 Cubic Yard* | | | | | |
| 59.59 | 86.96 | 113.44 | 138.03 | 164.38 | 189.98 |
| *Containerized Service – 2.0 Cubic Yard* | | | | | |
| 73.19 | 109.63 | 153.76 | 176.51 | 212.90 | 247.93 |
| *Containerized Service – 3.0 Cubic Yard* | | | | | |
| 100.23 | 154.50 | 207.09 | 256.01 | 309.90 | 357.05 |
| *Containerized Service – 4.0 Cubic Yard* | | | | | |
| 127.23 | 178.64 | 237.20 | 286.99 | 343.59 | 401.52 |
| *Containerized Service – 6.0 Cubic Yard* | | | | | |
| 163.88 | 255.59 | 347.49 | 424.44 | 512.02 | 599.59 |

**(e)** In addition to the service fees set out in Section 21-181(a), (b), (c) and (d), there is also authorized and imposed a fuel surcharge fee per sanitation unit. The fee will be variable by quarter, calculated by city staff and the service provider as set forth in the service provider's contract with the city.

**SECTION 2:** Parts (f), (g), (h), (i), and (j) of Section 21-181 are hereby affirmed and retained.

**SECTION 3:** This ordinance shall take effect and be in force with the first normal billing cycle in March 2017.

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**SECTION 4:** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**FIRST READING: February 6, 2017**

**READ FOR THE SECOND TIME AND PASSED THIS 21ST DAY OF FEBRUARY 2017 AFTER A COPY OF THIS ORDINANCE HAS BEEN MADE AVAILABLE FOR PUBLIC INSPECTION PRIOR TO ITS FIRST AND SECOND READINGS.**

**APPROVED THIS 21ST DAY OF FEBRUARY 2017.**

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**Julie Thacher, Mayor**

**ATTEST:**

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**Teresa Studley, City Clerk**



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**THE INDUSTRIAL AUTHORITY OF THE CITY OF BOONVILLE**
**MINUTES**
**December 8, 2016**

The Directors of the Industrial Authority of the City of Boonville met at the City Council Chambers on December 8, 2016. President Wilbert Meyer called the meeting to order at 5:30 PM.

Members present were Chad Gaines, Wendy Wooldridge, Harry Enderle, Tom Halford, Wilbert Meyer, Bob Irish, Lindi Overton, Tabitha Greis and Ken Hirlinger,
Also present were Jim Gann; Economic Development Director and Kate Fjell; Assistant to the City Administrator.

**Public Comments**

There were no public comments.

**Approval of Minutes**

Minutes of the October 20, 2016 meeting were presented and approved 8-0 after a motion by Tom Halford and a second by Lindi Overton.

**Treasurer's Report**

The Treasurer's Report was presented by Treasurer Harry Enderle. The Treasurer's Report was approved 8-0 after a motion by Ken Hirlinger and a second by Tabitha Greis. Harry requested approval to pay a bill submitted by Mark Wooldridge, attorney, in the amount of $1,500 for his legal work with the CMMG contracts during the locating of CMMG in Boonville. A motion for approval by Lindi Overton and a second by Ken Hirlinger passed 8-0. Harry also asked for approval to pay property taxes on the two tracts of land recently sold to the City of Boonville, which were owned by the IDA on January 1. Bob Irish offered a motion to approve payment with a second by Tabitha Greis. Motion carried. 8-0. Harry also reported on a conversation he had with the IRS regarding the IDA's EIN, which had been lost and they indicated that it had been deactivated. The original EIN has now been restored and the IRS said they are sending a letter confirming the EIN number is reinstated and a letter regarding tax status of governmental units.

**Economic Developer's Report**

Updating on prospects, Jim reported:

A request for site information was received on behalf of an unnamed automotive entity. Jim submitted information on the Nordyne building.

Project Sugar: Jim submitted information on the Spec Building.

Project Tiger: Looking for service by rail. No submission.

Project Outback: No submission.

Project Blueprint: Looking for a closed or existing paper mill. No submission.

Project Domino: A $120 million investment with 400 jobs and we meet all the requirements. There are no willing sellers of property that meets their needs. Jim spoke of his attempt to convince a land owner to allow him to submit his property but the land owner would not agree.

Project Kayden (formerly Project Kay): We are still under consideration but Jim feels we are probably their 4th choice.

Jim also reported that the Artex Building is off the market and possibly the Spec Building could become unavailable due to a possible lease of the building for storage.

Workforce Development: The formal award of the designation will be received at a ceremony scheduled for December 22 in the Council Chambers.

Continued

**Economic Developer's Report continued**

Strategic Plan: A document was presented for comment. Wilbert suggested the board give its approval to the document with the understanding that some additional editing will be needed. Wendy Wooldridge moved for approval of the Strategic Plan with a second by Tom Halford. The motion was approved 8-0.

Jim discussed the upcoming renewal of the agreement between the City of Boonville, Cooper County and the University of Missouri that he works under with his duties as Economic Development Director. He mentioned a possibility that his work at the University may require more time there in the near future. The board will be willing to make a recommendation at our January meeting. The consensus of the board is that much progress has been made during the past three years and that we would not like to see Jim's Boonville/Cooper County efforts cut back by very much.

**Legal Services**

Wilbert reported that he and Tom met with Wendy Wooldridge regarding legal services needed locally as well as legal issues that are an economic development specialty. Wendy has agreed to take care of the routine legal services and will identify someone who specializes in economic development legal work.

**Sunshine Law Policy Statement**

Work has begun on this statement of policy but Wilbert reported there are a few obstacles to be worked out.

**Transfer of Land to the City**

Wilbert reported to the board that a quit claim deed is almost complete to transfer the land to the City that was left out of the sale of land to the City in the sale on September 9th. This land is between Tract C and Morgan Street. Tabitha Greis offered a motion, seconded by Bob Irish, to authorize a quit claim deed for this land on behalf of the IDA to the City of Boonville. The motion carried 8-0.

**President's Report**

The Nominations Committee is working and will have their work completed for the Annual Meeting to be held January 19, 2017.

Wilbert appointed Tabitha Greis and Bob Irish to review the Treasurer's 2016 activities and report to the IDA board.

Lindi Overton was appointed by Wilbert as an additional member of the Attraction Committee.

The next meeting will be Thursday, January 19,2017, which is also the Annual Meeting.

**Adjournment**

There being no further business for the board, Wendy Wooldridge made a motion to adjourn, seconded by Harry Enderle. Motion carried and the meeting was adjourned.

Respectfully submitted,

Ken Hirlinger
Secretary

**THE MUNICIPAL FACILITIES AUTHORITY OF THE CITY OF BOONVILLE**
**MINUTES**
**December 8, 2016**

The Directors of the Municipal Facilities Authority of the City of Boonville met at the City Council Chambers on December 8, 2016. President Wilbert Meyer called the meeting to order at 6:45 PM.

Members present were Chad Gaines, Wendy Wooldridge, Harry Enderle, Tom Halford, Wilbert Meyer, Bob Irish, Lindi Overton, Tabitha Greis and Ken Hirlinger,
Also present were Jim Gann; Economic Development Director and Kate Fjell; Assistant to the City Administrator.

**Public Comments**
There were no public comments.

**Approval of Minutes**
Minutes of the October 20, 2016 meeting were corrected to show that the motion to approve the Treasurer's Report at the October 20 meeting was made by Tom Halford and Wendy Wooldridge seconded. With that correction made, Wendy Wooldridge made a motion to approve the corrected minutes of the October 20, 2016 meeting and the motion was seconded by Tom Halford. The motion was approved 8-0.

**Treasurer's Report**
The Treasurer's Report was presented by Treasurer Harry Enderle. The Treasurer's Report was approved 8-0 after a motion by Lindi Overton and a second by Tabitha Greis. Harry requested board approval of the MFA's 2016 tax bill in the amount of $204.59 covering the land leased to Suddenlink for their tower. Tom Halford offered a motion for payment of the 2016 tax bill in the amount of $204.59 with a second by Chad Gaines. The motion was approved 8-0. Harry reported that he had a discussion with the IRS in regards to the MFA's 63-20 status based on the original action to issue tax exempt bonds for the construction of the paving of Logan's Lake Road. No paperwork can be located. Harry suggested the need to contact Gerding, Korte & Chitwood for advice on the MFA's organization to allow for the proper performance of needed activities. Wendy Wooldridge offered a motion to authorize Treasurer Harry Enderle to engage Gerding, Korte & Chitwood for work needed to determine the proper organization and tax status for the MFA to properly conduct future business. Chad Gaines seconded the motion. The motion carried 8-0.

**Adjournment**
The next meeting will be Thursday, January 19,2017
There being no further business for the board, Wendy Wooldridge made a motion to adjourn, seconded by Harry Enderle. Motion carried and the meeting was adjourned.

Respectfully submitted,

Ken Hirlinger
Secretary

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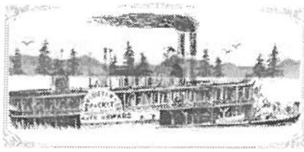

**HOUSING AUTHORITY**
**of the City of Boonville**
506 Powell Ct.
Boonville, MO 65233-1521
Office: 660-882-7332
Fax: 660-882-6811

EQUAL HOUSING OPPORTUNITY

## MINUTES OF THE REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF BOONVILLE, MO HELD ON JANUARY 11, 2017

**On the 11th of January, 2017 at 12:00 P.M. the Housing Authority Commissioners met by special invitation at Boonslick Industries, Inc., 1620 W. Ashley Rd., Boonville, MO.**

1. **Roll Call**: A roll call of the following members were present;

| | |
|---|---|
| City Council Rep, Ned Beach | Chair, John Linville |
| Secretary, Robert Rorah | Vice Chair, Marilyn Adkins |
| Commissioner, Charles Green | Commissioner, Albert Turner |
| Commissioner, Laura Holman | Guest: Stacey Pagliaro |

The Housing Authority Board met at Boonslick Industries, Inc. Lunch was provided along with a tour of the facility follows the meeting. There being a quorum present Chairperson, John Linville called the meeting to order and the following matters were placed on the table for discussion:

2. **Meeting Minutes:** Consideration was given and discussion held on minutes of the December 14, 2016 regular board meeting. Albert Turner made motion to approved the minutes with corrections as discussed. The motion was seconded by Charles Green. The motion passed.

3. **Bills and Communications:** The UMB Bank Balance for January 11, 2017 was $36,555.79. Consideration was given and discussion held on Bills Paid in December, 2016. The Bank Reconciliation Statement for November 30, 2016 along with the corresponding Operating Budget Trial Balance were discussed and reviewed.

4. **Report of the Secretary:** PIC Report for December 31, 2016 was 100%. The Project Performance Reports for December 31, 2016 were also distributed and discussed, Tenant Occupancy was at 98%.

5. **Unfinished Business:** Consideration was given and discussion was held on the AC Replacement contract and FYE 6/30/2016 Audit. City Council Rep. Ned Beach reported he would follow up with the City of Boonville regarding the PILOT Abatement request from the Housing Authority.

6. **New Business:** Discussion was held and consideration was given on the No Smoking Policy final rule from HUD. Boonville Housing Authority will be implementing its no smoking policy beginning with tenant notifications and public hearings starting in February and March of 2017.

7. **Miscellaneous:** Albert Turner inquired about total cleared transactions on the reconciliation report. Robert Rorah discussed cell phone reimbursement usage and per diem reimbursements for employees and Commissioners. Mr. Rorah then discussed a split tree removal on High Street. Laura Holman made motion to retain the same Officers for the Housing Authority Board for 2017. Charles Green seconded the motion. The motion passed. All members present thanked Laura Holman for the lunch and tour of the facility provided by Boonslick Industries and for hosting our Regular Board Meeting.

8. **Adjournment** – John Linville made motion to adjourn the meeting.

CHAIRPERSON ____________________________ Date________________

SECRETARY ____________________________ Date________________

1200 Locust Street | Boonville, MO 65233

City Of — est. 1839
BOONVILLE
PUBLIC WORKS

660-822-5257 | Fax: 660-882-8218

**MEMORANDUM**

TO: Street, Alley and Sanitation Board

FROM: M. L. Cauthon III, Director of Public Works

DATE: January 20, 2017

RE: January 25, 2017 Meeting Cancellation

The Street, Alley and Sanitation Board regularly scheduled meeting for Wednesday, January 25, 2017 is cancelled. There are no pending agenda items for board consideration.

M L Cauthon III

M. L. Cauthon III

**Fire Board Minutes**

**January 18, 2017**

**6:30 P.M.**

**Present:** John Klenklen, Betty St. John, Michael Stock (Council Representative), Judy Stock, Randy Fry, Chief Tim Carmichael

Meeting called to order at 6:30 P.M.

Minutes of September 21, 2016 meeting approved with the date change from 2015 to 2016. (Tim: you had 2015 on the minutes.)

**Public Comments:** No public comments

**Old Business:**

A) Pump and ladder testing went well. Everything passed with flying colors.

B) Aerial certification passed with the inspector having nothing that needed to be done.

**New Business:**

A) New Rescue/Mini Pumper "Request for Proposals" (RFP) were sent to seven vendors.

Received responses from three vendors: Freedom Fire, Precision Fire Apparatus, and Firemaster. All proposals were between $190,000 and $199,811.

Chief Carmichael told the board that after revue of the proposals he recommended the low price proposal from Precision Fire Apparatus.

A motion was made by John Klenklen and seconded by Randy Fry to recommend accepting the $190,000 proposal from Precision Fire Apparatus. Passed unanimously.

B) New rescue tools

Due to an overstock by a company the department was able to make an economical purchase of battery operated rescue tools. These tools along with new fire hose were purchased to go on new rescue truck.

**Miscellaneous:**

A) Fire Board Member, Randy Fry, will be moving outside the city limits of Boonville, and will need to be replaced.

**Adjourn:** Adjourned at 7:10 p.m.



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**BOARD OF PUBLIC WORKS**
**MEETING**
**January 26, 2017**

The Board of Public Works met at the City Services Building at 1200 Locust, 5:30 p.m. January 26, 2017. The following voting members were present: Ed Scrivner, Kathy Lang and Van Donley. Other members present: M.L Cauthon III, Director of Public Works.

**ABSENT or EXCUSED:** Wade Davis and Morris Carter, Council Representative

**MINUTES:**
Minutes of the December 29, 2016 Board of Public Works meeting were approved as presented. The motion to accept was made by Mr. Donley, seconded by Mr. Scrivner. Voting yes: Scrivner, Lang and Donley. Voting no: none.

**PUBLIC COMMENTS:** None.

**ACCOUNTS:**
Motion was made by Mr. Scrivner to approve the bills to be paid February 6, 2017. The motion was seconded by Mrs. Lang. Voting yes: Scrivner, Lang and Donley. Voting no: none.

**OLD BUSINESS**: None

**NEW BUSINESS:** None

**MISCELLANEOUS:**
Mr. Cauthon reported on on-going water and sewer projects.

**ADJOURN:**
With no further business the meeting was adjourned at 5:45 p.m. with the motion from Mr. Scrivner, seconded by Mrs. Lang. Voting yes: Scrivner, Lang and Donley. Voting no: none.

Respectfully submitted,

______________________________
M. L. Cauthon III

Approved by:

______________________________
Wade Davis, Chairman


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**CEMETERY BOARD MINUTES**
**January 26, 2016**

**Call to Order**
The meeting was called to order at approximately 3:35 p.m. by Sexton Gary Nauman in the absence of Chair Judy Shields. Those present were Sexton Gary Nauman, Secretary Bert McClary, and members LaDonna Drew and Helen Fisher. Those absent were Chair Judy Shields, member Shirley McGown and Council Representative Michael Stock.

**Minutes**
The minutes of the November 17, 2016 meeting were approved, motion by Bert McClary and second by Helen Fisher.

**Public Comments**
There were no public comments.

**Chair Report**
There was no Chair Report.

**Sexton Report**
Sexton Gary Nauman reported that he had sold four lots in the last week, for the month of January. He reported that two cremation burials were arranged in December, and will be completed upon receiving a cremation bench. He stated there had been no activity in November.

**Old Business**
There was no Old Business.

**New Business**
Gary Nauman presented the proposed budget for FY 2016/2017. The proposed amounts vary from the current budget only by the increase in mowing costs, from $12,900 to $13,600. Most budget items are self-explanatory. The professional services category includes the cost of opening and closing a grave by an outside contractor in the event City employees are unable to do so.

Proposed meeting dates for 2017 were presented by Gary Nauman based on the semi-monthly schedule traditionally used. Meetings will be held on January 26, March 23, May 25, July 27, September 28 and November 16.

**Miscellaneous**
There was no Miscellaneous business. Informal discussion was held regarding the retirement of Gary Nauman on July 1, 2017.

**Adjourn**
The meeting was adjourned at 4:05 p.m., motion by Bert McClary and second by LaDonna Drew.

Respectfully submitted,

Bert McClary, Secretary

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To: Mayor Julie Thacher, City Council
From: Charissa Mayes Charissa
February 6, 2017

**RE: Lawyer conflicts policy**

I am recommending the Council pass the attached conflict of interest policy for attorneys working for the City for a few reasons. Ultimately, the goal is the protect the City's interests by clarifying and unifying several strands of public policy against conflicts of interest. Pulling the strands together and formally adopting this policy will both strengthen City law enforcement efforts and help protect the City from exposure to liability.

Under the best circumstances, law enforcement efforts are in tension with the civil rights of the accused. As part of the law enforcement apparatus of the City, the prosecuting attorney is part of that tension, and a conflict lead to a civil rights violation when fairness to the accused is compromised. The attached summary of the decision in *Sample v. City of Woodbury*, decided by 8$^{th}$ Circuit US Court of Appeals (our circuit), illustrates how liability may flow to the city from a prosecutor's conflict of interest. In this 2016 decision, the court held that the prosecutor has absolute immunity from suit, but the city could be sued, and therefore could be liable, because the city had no conflicts policy in place. Adoption of this policy is an easy fix for an identifiable exposure to risk.

Conflicts arise because lawyers have an absolute duty to represent every client zealously by advocating for the client. This requires exposing the weaknesses of the opposing party. Criminal defense attorneys are paid to exploit the weaknesses of the prosecutor's case, often at the expense of the police. The prosecuting attorney needs to have a strong relationship with the police department (and other law enforcement agencies) he or she relies on for investigating and reporting crimes. This reliance starts with establishing probable cause to recommend charges and extends through gathering and


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providing evidence that prosecutors offer at trial. When a prosecutor accepts employment as a criminal defense lawyer, it requires an adversarial relationship with the police department. Being opposite law enforcement can irreparably damage relations with the police and diminish the reputation of the police with the court. It becomes the lawyers job, as defense counsel, to try and make the police department look bad. This can have permanent consequences.

For this reason, state law prohibits prosecuting attorneys from being employed by any client **<u>but</u>** the State of Missouri in any criminal case during his/her term of office. In other words, state prosecutors cannot serve as defense counsel **to anyone** so long as they serve as prosecutors. A copy of Section 56.360, RSMo, is attached for your reference. Even with this limitation, the full gamut of civil practice (contracts, torts, family law, property, probate, etc.) is available to a prosecuting attorney that chooses to engage in private practice while also serving as prosecutor.


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**BILL NO. 2017-________** **ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY OF BOONVILLE, MISSOURI AMENDING SECTIONS 2-73 AND 2-76 OF THE CODE OF GENERAL ORDINANCES TO SET FORTH THE CITY'S POLICY PROHIBITING CONFLICTS OF INTEREST**

**WHEREAS:** The City of Boonville employs two attorneys to represent the interests of the City in different capacities and expects each to faithfully demean himself in the performance of the functions and duties prescribed by ordinance; and

**WHEREAS:** Missouri Supreme Court Rule 4 governing the conduct of the Missouri Bar contains multiple provisions prohibiting conflicts of interest in the public and private practice of law designed to protect clients, the integrity of the profession, and the administration of justice; and

**WHEREAS:** section 56.360, RSMo, makes it unlawful for any state prosecutor to accept private employment in a criminal matter; and

**WHEREAS:** the Missouri Association of Prosecuting Attorneys published a 2016 position paper urging municipal prosecutors be held to an ethical standard that prohibits representation of criminal defendants while serving as the prosecuting attorney of a municipality; and

**WHEREAS:** in order to preserve the integrity of prosecution of its municipal code, the City of Boonville wishes to adopt a formal conflict of interest policy which is consistent with state law requirements for state prosecuting attorneys and which prevents the appearance of impropriety in the representation of the legal interests of the city.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONVILLE, MISSOURI, AS FOLLOWS:**

**SECTION 1:** That as and for the following amendments to the Code of General Ordinances of the City of Boonville, set forth herein at Sections 2 and 3, text that is bracketed ([ ]) and ~~struck through~~ shall be deleted, and text in **bold print** shall be added.

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**SECTION 2:** That Section 2-73 of the Code of General Ordinances shall be amended as follows:

Sec. 2-73. – Qualifications**; conflicts of interest prohibited**.

No person shall be eligible to hold the office of city attorney or city counselor unless he is a person licensed to practice law in Missouri. **During the term of office for which he has been elected, the city attorney is prohibited from representing any party other than the city of Boonville, the state of Missouri, or any of its political subdivisions in any criminal proceeding or municipal ordinance violation case or proceeding in any jurisdiction. Nothing herein shall be deemed to preclude the civil practice of law by the city attorney. Because the city counselor and city attorney are public officers of the city, neither shall engage in activities in which his personal or professional interests are or foreseeably could be in conflict with the professional duties and responsibilities of his office. While in office, neither the city counselor nor city attorney shall assume or undertake representation of any client other than the city if such representation will be directly adverse to the city or its interests. It shall be a conflict of interest for the city attorney to file any complaint in the municipal division of the Circuit Court of Cooper County against any person the attorney currently represents in a civil matter or where the attorney currently represents any victim of the alleged crime.**

(Ord. No. 2863, §§ 1, 2, 2-1-88**, Ord. No. _________, § 2, __________** )

**SECTION 3:** That Section 2-76 of the Code of General Ordinances shall be amended as follows:

Sec. 2-76. – Sickness**, conflict of interest** or absence.

In case of sickness or absence from the city or other temporary inability of the city attorney to discharge the duties of his office, **including a conflict of interest in any matter referred to him by the city for prosecution,** he may, with the approval of the mayor, appoint some competent attorney to act in his stead during such sickness, absence from the city or other inability of the city attorney. If such appointment is not made as aforesaid, then it shall be the duty of the judge of the circuit court, municipal division, to appoint some competent attorney to represent the city in all cases before the circuit court, municipal division, pending such temporary inability of the city


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DRAFT

attorney to perform the duties of his office; and the person so appointed shall possess the same power and receive the same fee as the proper officer would if he were present.

(Ord. No. 2863, § 1, 2, 2-1-88**, Ord. No. _________, § 3, __________**)

**SECTION 4:** This Ordinance shall take effect and be in full force from and after its passage and approval.

**FIRST READING: ______________________, 2017**

**READ FOR THE SECOND TIME AND PASSED THIS _________ DAY OF ______________________, 2017, AFTER A COPY OF THIS ORDINANCE HAS BEEN MADE AVAILABLE FOR PUBLIC INSPECTION PRIOR TO ITS FIRST AND SECOND READINGS.**

___________________________________
PRESIDENT OF THE COUNCIL

**APPROVED THIS ________ DAY OF ___________, 2017**

___________________________________
JULIE THACHER, MAYOR

**ATTEST:**

___________________________________
TERESA STUDLEY, CITY CLERK


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# Civil Rights

■Conflict-Of-Interest Policy

■Absolute Immunity

Where plaintiff claimed that a city and city prosecutors violated his constitutional rights by their failure to develop a conflict of interest policy after a criminal complaint was filed against him by prosecutors who simultaneously represented the victim of his alleged crime in separate civil actions, the attorneys were protected from the claims by absolute prosecutorial immunity, so dismissal was proper, but the district court erred in finding that the claims against the city were also barred because municipalities are not protected by absolute immunity.

Judgment is affirmed in part; reversed in part; remanded.

*Sample v. City of Woodbury* (MLW No. **69674**/Case No. 15-3213 – 8 pages) (U.S. Court of Appeals, 8th Circuit, Perry, J.) Appealed from U.S. District Court, District of Minnesota, Nelson, J. (Kevin Shoeberg, Woodbury, Minnesota, argued for appellant) (Leonard Jacob Schweich and Jamie L. Jonassen, Lake Elmo, Minnesota, and Paul C. Peterson, William Lawrence Davidson, and Ryan Myers, Minneapolis, for appellees).

# Missouri Revised Statutes

Chapter 56

Circuit and Prosecuting Attorneys and County Counselors

←56.350

**Section 56.360.1**

56.363→

August 28, 2016

**Employment in criminal cases prohibited--civil practice authorized.**

56.360. It shall be unlawful for any prosecuting attorney or circuit attorney, or any assistant prosecuting attorney or any assistant circuit attorney, during the term of office for which he shall have been elected or appointed, to accept employment by any party other than the state of Missouri in any criminal case or proceeding; provided, that nothing in this section shall be deemed to preclude the officers specified in this section from engaging in the civil practice of law. Any violation of the provisions of this section shall be deemed a misdemeanor.

(RSMo 1939 § 12927, A.L. 1959 H.B. 376)

Prior revisions: 1929 § 11302; 1919 § 722; 1909 § 993

Top

BOONVILLE
MISSOURI

CITY OFFICES • 401 MAIN STREET • BOONVILLE, MISSOURI 65233-1567 • 660-882-2332 • FAX 660-882-6608

To: Mayor Julie Thacher, Boonville City Council
cc: Joint Committee on Public Employee Retirement
From: Charissa Mayes Charissa
February 6, 2017

**RE: Cost information and publication notice**

In connection with the City Administrator's proposal to make a change to the City's employee retirement benefits in lieu of a cost of living increase for the 2017-18 fiscal year, the attached cost information is being shared with the Council and the public.

In accordance with Section 105.675, RSMo, this cost information must be and is hereby made available to the public for inspection prior to the Council's adoption of any benefit change.

Interested parties may view a copy of this cost information at www.boonvillemo.org or by contacting City Clerk Teresa Studley at City Hall during normal business hours.


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GRS Gabriel Roeder Smith & Company
Consultants & Actuaries

# THE CITY OF BOONVILLE

## SUPPLEMENTAL ACTUARIAL VALUATION OF ALTERNATE LAGERS BENEFITS

### FEBRUARY 29, 2016

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GRS Gabriel Roeder Smith & Company
Consultants & Actuaries
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September 23, 2016

The City of Boonville
Boonville, Missouri

Ladies and Gentlemen:

Submitted in this report are the results of an actuarial valuation prepared to determine the employer contribution rates required to support, for your employees, certain benefits provided by the Missouri Local Government Employees Retirement System (LAGERS). This report contains the information needed to comply with Missouri state disclosure requirements regarding changes in LAGERS benefits by a political subdivision (Sections 105.660 - 105.685 RSMo).

The contribution requirement for benefits likely to accrue as a result of the future service of your employees is described in this report as the current cost plus the disability cost. This contribution rate, expressed as a percent of active employee payroll, will depend on the benefit plan adopted.

The contribution requirement to pay for benefits likely to result from service rendered by your employees prior to the valuation date, the liability for which is not covered by present employer account balances, is described in this report as the prior service cost. The prior service cost is the rate of contribution designed to pay for any unfunded actuarial accrued liability.

Section 70.730 of the Revised Statutes of Missouri requires participating employers to contribute the current cost, disability cost, and prior service cost for the benefit plan in effect. These contributions are mandatory.

The actuarial assumptions and methods used to determine the stated costs are described in Appendix I of this report. In our opinion, they do produce results which, in the aggregate, are reasonable. Additional miscellaneous and technical assumptions as well as disclosures required by the actuarial standards of practice may be found in the LAGERS Compiled Annual Actuarial Valuation report as of February 29, 2016. Annual actuarial valuation results for the political subdivision and information pertaining to those results may be found in the political subdivision's annual actuarial valuation report as of February 29, 2016.

The computed contribution rates will permit the System to continue to operate in accordance with the actuarial principles of level cost financing and the state law which governs LAGERS. Summary provisions of the law as well as benefit illustrations can be found in Appendices II and III.

In accordance with 105.675 RSMo, note that this entire report must be available as public information for at least 45 calendar days prior to the date final official action is taken by your governing body to adopt an alternate benefit plan. You may wish to make notice of this report in the official minutes of the next meeting of your governing body. This action would not be binding on your subdivision, yet would establish the beginning date of the 45 day waiting period. The statement of cost must also be provided to the Joint Committee on Public Employee Retirement. The statement can be mailed to the State Capitol, Room 219-A, Jefferson City, MO 65101 or e-mailed to jcpers@senate.mo.gov.

The valuation was based on the same data as was used in your February 29, 2016 annual actuarial valuation. If you have any questions concerning this report or LAGERS in general, please contact the LAGERS office in Jefferson City.

Mita D. Drazilov is a Member of the American Academy of Actuaries and meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein.

Respectfully submitted,

Mita Drazilov

Mita D. Drazilov, ASA, MAAA

## Alternate Plan Provisions Affecting Employer Contribution Rates

The law governing LAGERS provides for either a contributory plan or a non-contributory plan, with benefits based on either a 5 year or 3 year Final Average Salary (FAS).

***Contributory Plan.*** Under the contributory plan, each covered member contributes 4% of compensation to LAGERS. If an employee terminates before being eligible for an immediate benefit, the member's contributions, plus any interest credited to the member's individual account, are refunded upon request.

***Non-Contributory Plan.*** Under the non-contributory plan, there is no individual employee contribution to the plan, no individual account maintained for each employee, and no refund paid to employees who terminate before being eligible for a benefit.

The law further provides for nine different benefit programs (benefit formula factors) and allows an employer to elect "rule of 80" eligibility for benefits. Under the rule of 80, employees are eligible for unreduced benefits at the earlier of (i) attainment of their minimum service retirement age or (ii) such time as their years of age plus years of LAGERS credited service equals 80.

In total this allows for 72 different combinations of benefit plans, giving employers considerable latitude in designing the retirement program that best suits their particular situation.

The applicable combinations of these items may be changed from time to time, however, there are limitations on the frequency of changes. A more detailed description of plan provisions may be found in Appendix II of this report.


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## The City of Boonville
## Computed Employer Contribution Rates - General Employees
## As of February 29, 2016

| Benefit Plans | Present | Alternate |
|---|---|---|
| # Benefit Program: | L-9 | L-12 |
| Final Average Salary: | 3 year | 3 year |
| Member Contributions: | Non-Contributory | Non-Contributory |
| Retirement Eligibility: | Regular | Regular |

| Present Plan | Rates |
|---|---|
| Current Service Cost | 9.2% |
| Disability Cost | 0.4 |
| Prior Service Cost | (3.3) |
| Total | 6.3% |
| **Alternate Plan** | |
| Current Service Cost | 10.0% |
| Disability Cost | 0.4 |
| Prior Service Cost* | (1.5) |
| Total | 8.9% |
| **INCREASE IN CONTRIBUTION RATE FOR ALTERNATE PLAN** | 2.6% |

**Employer contribution rates shown above are for the fiscal year beginning in 2017. If the alternate plan is adopted prior to the fiscal year beginning in 2017, 2.6% would be added to the employer contribution rate currently in effect.**

# Change in provisions from present plan.

* Adoption of the alternate plan would increase the actuarial accrued liability by $342,326 which was amortized over a 20 year period to compute the increase in the Prior Service Cost.

# The City of Boonville

## Projected Estimated Employer Contribution Rates - General Employees

## As of February 29, 2016

| Valuation Date Feb. 28 | Estimated Projected Payroll | Present Plan: Estimated Employer Contribution As a % of Payroll | Present Plan: Estimated Employer Contribution Annual Dollars | Present Plan: Estimated Difference Between AAL and AVA | Alternate Plan: Estimated Employer Contribution As a % of Payroll | Alternate Plan: Estimated Employer Contribution Annual Dollars | Alternate Plan: Estimated Difference Between AAL and AVA | Change Due to Proposed Provisions: Estimated Employer Contribution As a % of Payroll | Change Due to Proposed Provisions: Estimated Employer Contribution Annual Dollars | Change Due to Proposed Provisions: Estimated Difference Between AAL and AVA |
|---|---|---|---|---|---|---|---|---|---|---|
| 2016 | $1,344,765 | 6.3% | $84,720 | $(468,931) | 8.9% | $119,684 | $(126,605) | 2.6% | $34,964 | $342,326 |
| 2017 | 1,388,470 | 6.3 | 87,474 | (457,016) | 8.9 | 123,574 | (115,590) | 2.6 | 36,100 | 341,426 |
| 2018 | 1,433,595 | 6.3 | 90,316 | (442,745) | 8.9 | 127,590 | (103,120) | 2.6 | 37,274 | 339,625 |
| 2019 | 1,480,187 | 6.3 | 93,252 | (425,899) | 8.9 | 131,737 | (89,068) | 2.6 | 38,485 | 336,831 |
| 2020 | 1,528,293 | 6.3 | 96,282 | (406,240) | 8.9 | 136,018 | (73,297) | 2.6 | 39,736 | 332,943 |
| 2021 | 1,577,963 | 6.3 | 99,412 | (383,514) | 8.9 | 140,439 | (55,661) | 2.6 | 41,027 | 327,853 |
| 2022 | 1,629,247 | 6.3 | 102,643 | (357,444) | 8.9 | 145,003 | (36,000) | 2.6 | 42,360 | 321,444 |
| 2023 | 1,682,198 | 6.3 | 105,978 | (327,733) | 8.9 | 149,716 | (14,144) | 2.6 | 43,738 | 313,589 |
| 2024 | 1,736,869 | 6.3 | 109,423 | (294,061) | 8.9 | 154,581 | 10,092 | 2.6 | 45,158 | 304,153 |
| 2025 | 1,793,317 | 6.3 | 112,979 | (256,081) | 8.9 | 159,605 | 36,905 | 2.6 | 46,626 | 292,986 |

AAL = Actuarial Accrued Liability
AVA = Actuarial Value of Assets

Notes regarding the above projections:

1) The purpose of the above projections is to comply with the requirements of Section 105.665 of the Revised Statutes of Missouri (RSMo). The projection results may not be applicable for other purposes.
2) For purposes of the above projections, it was assumed that all actuarial assumptions would be realized. In particular, it was assumed that the actuarial value of assets would earn 7.25% in each year.
3) Estimated projected payroll is based upon the valuation payroll, increased each future year by 3.25%.
4) Due to the estimated nature of the above projections, certain but not all aspects of the Missouri LAGERS funding policy have been incorporated in the above projections.
5) Differences between fiscal end dates of the employer and the actuarial valuation date of February 29th have not been incorporated in the above results.
6) The actual employer contribution rates for future valuation dates will be based upon actual data as of the future valuation date.

Other disclosures required by Section 105.665 of the Revised Statutes of Missouri (RSMo):

1) As of February 29, 2016, the actuarial value of assets is $4,621,129; the estimated market value of assets is $4,335,018; the actuarial accrued liability is $4,152,198; and the funded ratio is 111.3%. These results are based on the assets and liabilities associated with the Employer Accumulation Fund and the Member Deposit Fund for this division.
2) Under Section 70.730 of the Revised Statutes of Missouri, the computed employer contribution rate shall not exceed the contribution rate for the immediately preceding fiscal year by more than one percent (not including the effects of any benefit changes). As of February 29, 2016, there is no difference between the capped and uncapped employer contribution rate.

# The City of Boonville
## Computed Employer Contribution Rates - Police Employees
## As of February 29, 2016

| Benefit Plans | Present | Alternate |
|---|---|---|
| # Benefit Program: | L-9 | L-12 |
| Final Average Salary: | 3 year | 3 year |
| Member Contributions: | Non-Contributory | Non-Contributory |
| Retirement Eligibility: | Regular | Regular |

| Present Plan | Rates |
|---|---|
| Current Service Cost | 10.0% |
| Disability Cost | 0.7 |
| Prior Service Cost | (3.8) |
| Total | 6.9% |
| **Alternate Plan** | |
| Current Service Cost | 11.0% |
| Disability Cost | 0.7 |
| Prior Service Cost* | (2.4) |
| Total | 9.3% |
| **INCREASE IN CONTRIBUTION RATE FOR ALTERNATE PLAN** | 2.4% |

**Employer contribution rates shown above are for the fiscal year beginning in 2017. If the alternate plan is adopted prior to the fiscal year beginning in 2017, 2.4% would be added to the employer contribution rate currently in effect.**

# Change in provisions from present plan.

* Adoption of the alternate plan would increase the actuarial accrued liability by $145,118 which was amortized over a 20 year period to compute the increase in the Prior Service Cost.

# The City of Boonville

## Projected Estimated Employer Contribution Rates - Police Employees

### As of February 29, 2016

| Valuation Date Feb. 28 | Estimated Projected Payroll | Present Plan: Estimated Employer Contribution As a % of Payroll | Present Plan: Estimated Employer Contribution Annual Dollars | Present Plan: Estimated Difference Between AAL and AVA | Alternate Plan: Estimated Employer Contribution As a % of Payroll | Alternate Plan: Estimated Employer Contribution Annual Dollars | Alternate Plan: Estimated Difference Between AAL and AVA | Change Due to Proposed Provisions: Estimated Employer Contribution As a % of Payroll | Change Due to Proposed Provisions: Estimated Employer Contribution Annual Dollars | Change Due to Proposed Provisions: Estimated Difference Between AAL and AVA |
|---|---|---|---|---|---|---|---|---|---|---|
| 2016 | $750,478 | 6.9% | $51,783 | $(295,647) | 9.3% | $69,794 | $(150,529) | 2.4% | $18,011 | $145,118 |
| 2017 | 774,869 | 6.9 | 53,466 | (287,197) | 9.3 | 72,063 | (142,460) | 2.4 | 18,597 | 144,737 |
| 2018 | 800,052 | 6.9 | 55,204 | (277,163) | 9.3 | 74,405 | (133,190) | 2.4 | 19,201 | 143,973 |
| 2019 | 826,054 | 6.9 | 56,998 | (265,398) | 9.3 | 76,823 | (122,610) | 2.4 | 19,825 | 142,788 |
| 2020 | 852,901 | 6.9 | 58,850 | (251,744) | 9.3 | 79,320 | (110,604) | 2.4 | 20,470 | 141,140 |
| 2021 | 880,620 | 6.9 | 60,763 | (236,030) | 9.3 | 81,898 | (97,048) | 2.4 | 21,135 | 138,982 |
| 2022 | 909,240 | 6.9 | 62,738 | (218,074) | 9.3 | 84,559 | (81,808) | 2.4 | 21,821 | 136,266 |
| 2023 | 938,790 | 6.9 | 64,777 | (197,676) | 9.3 | 87,307 | (64,740) | 2.4 | 22,530 | 132,936 |
| 2024 | 969,301 | 6.9 | 66,882 | (174,622) | 9.3 | 90,145 | (45,686) | 2.4 | 23,263 | 128,936 |
| 2025 | 1,000,803 | 6.9 | 69,055 | (148,683) | 9.3 | 93,075 | (24,481) | 2.4 | 24,020 | 124,202 |

AAL = Actuarial Accrued Liability
AVA = Actuarial Value of Assets

Notes regarding the above projections:

1) The purpose of the above projections is to comply with the requirements of Section 105.665 of the Revised Statutes of Missouri (RSMo). The projection results may not be applicable for other purposes.
2) For purposes of the above projections, it was assumed that all actuarial assumptions would be realized. In particular, it was assumed that the actuarial value of assets would earn 7.25% in each year.
3) Estimated projected payroll is based upon the valuation payroll, increased each future year by 3.25%.
4) Due to the estimated nature of the above projections, certain but not all aspects of the Missouri LAGERS funding policy have been incorporated in the above projections.
5) Differences between fiscal end dates of the employer and the actuarial valuation date of February 29th have not been incorporated in the above results.
6) The actual employer contribution rates for future valuation dates will be based upon actual data as of the future valuation date.

Other disclosures required by Section 105.665 of the Revised Statutes of Missouri (RSMo):

1) As of February 29, 2016, the actuarial value of assets is $1,980,641; the estimated market value of assets is $1,858,012; the actuarial accrued liability is $1,684,994; and the funded ratio is 117.5%. These results are based on the assets and liabilities associated with the Employer Accumulation Fund and the Member Deposit Fund for this division.
2) Under Section 70.730 of the Revised Statutes of Missouri, the computed employer contribution rate shall not exceed the contribution rate for the immediately preceding fiscal year by more than one percent (not including the effects of any benefit changes). As of February 29, 2016, there is no difference between the capped and uncapped employer contribution rate.

# The City of Boonville
## Computed Employer Contribution Rates - Fire Employees
## As of February 29, 2016

| Benefit Plans | Present | Alternate |
|---|---|---|
| # Benefit Program: | L-9 | L-12 |
| Final Average Salary: | 3 year | 3 year |
| Member Contributions: | Non-Contributory | Non-Contributory |
| Retirement Eligibility: | Regular | Regular |

| Present Plan | Rates |
|---|---|
| Current Service Cost | 12.6% |
| Disability Cost | 0.9 |
| Prior Service Cost | (12.6) |
| Total | 0.9% |

| Alternate Plan | |
|---|---|
| Current Service Cost | 13.8% |
| Disability Cost | 0.9 |
| Prior Service Cost* | (13.8) |
| Total | 0.9% |

| | |
|---|---|
| **INCREASE IN CONTRIBUTION RATE FOR ALTERNATE PLAN** | 0.0% @ |

**Employer contribution rates shown above are for the fiscal year beginning in 2017. If the alternate plan is adopted prior to the fiscal year beginning in 2017, 0.0% would be added to the employer contribution rate currently in effect.**

# Change in provisions from present plan.

* Adoption of the alternate plan would increase the actuarial accrued liability by $91,306 which was amortized over a 20 year period to compute the increase in the Prior Service Cost.

@ The increase of 0.0% as shown above, includes the estimated cost (value) of the change in benefit provisions equal to 3.5% of payroll and (3.5)% of payroll due to the funded status of this group as of February 29, 2016.

# The City of Boonville

## Projected Estimated Employer Contribution Rates - Fire Employees

## As of February 29, 2016

| Valuation Date Feb. 28 | Estimated Projected Payroll | Present Plan: Estimated Employer Contribution As a % of Payroll | Present Plan: Estimated Employer Contribution Annual Dollars | Present Plan: Estimated Difference Between AAL and AVA | Alternate Plan: Estimated Employer Contribution As a % of Payroll | Alternate Plan: Estimated Employer Contribution Annual Dollars | Alternate Plan: Estimated Difference Between AAL and AVA | Change Due to Proposed Provisions: Estimated Employer Contribution As a % of Payroll | Change Due to Proposed Provisions: Estimated Employer Contribution Annual Dollars | Change Due to Proposed Provisions: Estimated Difference Between AAL and AVA |
|---|---|---|---|---|---|---|---|---|---|---|
| 2016 | $292,704 | 0.9% | $2,634 | $(547,279) | 0.9% | $2,634 | $(455,973) | 0.0% | $0 | $91,306 |
| 2017 | 302,217 | 0.9 | 2,720 | (548,306) | 0.9 | 2,720 | (446,995) | 0.0 | 0 | 101,311 |
| 2018 | 312,039 | 0.9 | 2,808 | (548,208) | 0.9 | 2,808 | (436,093) | 0.0 | 0 | 112,115 |
| 2019 | 322,180 | 0.9 | 2,900 | (546,724) | 0.9 | 2,900 | (423,033) | 0.0 | 0 | 123,691 |
| 2020 | 332,651 | 0.9 | 2,994 | (543,890) | 0.9 | 2,994 | (407,558) | 0.0 | 0 | 136,332 |
| 2021 | 343,462 | 0.9 | 3,091 | (539,391) | 0.9 | 3,091 | (389,385) | 0.0 | 0 | 150,006 |
| 2022 | 354,625 | 0.9 | 3,192 | (533,214) | 0.9 | 3,192 | (368,203) | 0.0 | 0 | 165,011 |
| 2023 | 366,150 | 0.9 | 3,295 | (524,975) | 0.9 | 3,295 | (343,672) | 0.0 | 0 | 181,303 |
| 2024 | 378,050 | 0.9 | 3,402 | (514,606) | 0.9 | 3,402 | (315,783) | 0.0 | 0 | 198,823 |
| 2025 | 390,337 | 0.9 | 3,513 | (501,633) | 0.9 | 3,513 | (284,145) | 0.0 | 0 | 217,488 |

AAL = Actuarial Accrued Liability
AVA = Actuarial Value of Assets

Notes regarding the above projections:

1) The purpose of the above projections is to comply with the requirements of Section 105.665 of the Revised Statutes of Missouri (RSMo). The projection results may not be applicable for other purposes.
2) For purposes of the above projections, it was assumed that all actuarial assumptions would be realized. In particular, it was assumed that the actuarial value of assets would earn 7.25% in each year.
3) Estimated projected payroll is based upon the valuation payroll, increased each future year by 3.25%.
4) Due to the estimated nature of the above projections, certain but not all aspects of the Missouri LAGERS funding policy have been incorporated in the above projections.
5) Differences between fiscal end dates of the employer and the actuarial valuation date of February 29th have not been incorporated in the above results.
6) The actual employer contribution rates for future valuation dates will be based upon actual data as of the future valuation date.

Other disclosures required by Section 105.665 of the Revised Statutes of Missouri (RSMo):

1) As of February 29, 2016, the actuarial value of assets is $1,575,305; the estimated market value of assets is $1,477,772; the actuarial accrued liability is $1,028,026; and the funded ratio is 153.2%. These results are based on the assets and liabilities associated with the Employer Accumulation Fund and the Member Deposit Fund for this division.
2) Under Section 70.730 of the Revised Statutes of Missouri, the computed employer contribution rate shall not exceed the contribution rate for the immediately preceding fiscal year by more than one percent (not including the effects of any benefit changes). As of February 29, 2016, there is no difference between the capped and uncapped employer contribution rate.

# APPENDIX I

## SUMMARY OF FINANCIAL ASSUMPTIONS


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## Summary of Assumptions Used in Actuarial Valuations

### Assumptions Adopted by Board of Trustees After Consulting With Actuary

1. The investment return rate used in making the valuations was 7.25% per year, net of investment expenses, compounded annually. This rate of return is not the assumed real rate of return. The real rate of return is the rate of investment return in excess of the inflation rate. The price inflation rate used in making the valuations was 2.50% and the wage inflation rate used in making the valuations was 3.25%. The 7.25% investment return rate translates to an assumed real rate of return over price inflation of 4.75% and over wage inflation of 4.00%. Adopted 2011 and 2016.

2. The healthy retiree mortality tables, for post-retirement mortality, used in evaluating allowances to be paid were the RP-2014 Healthy Annuitant mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The disabled retiree mortality tables, for post-retirement mortality, used in evaluating allowances to be paid were the RP-2014 disabled mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. The pre-retirement mortality tables used were the RP-2014 employees mortality table for males and females, adjusted for mortality improvement back to the observation period base year of 2006. For both the post-retirement and pre-retirement tables, the base year for males was then established to be 2017. Mortality rates for a particular calendar year are determined by applying the MP-2015 mortality improvement scale to the above described tables. Adopted 2016.

3. The probabilities of withdrawal from service, together with individual pay increase assumptions, are shown in Schedule 1. Adopted 2016.

4. The probabilities of retirement with an age and service allowance are shown in Schedule 2. Adopted 2016.

5. Post-retirement cost of living allowances are assumed to be 2.50% per year. Adopted 2016.

6. Total active member payroll is assumed to increase 3.25% a year, which is the portion of the individual pay increase assumptions attributable to wage inflation. In effect, this assumes no change in the number of active members per employer. Adopted 2016.

7. An individual entry-age actuarial cost method of valuation was used in determining age and service allowance actuarial liabilities and normal cost. Adopted 1986.

8. The data about persons now covered was furnished by the political subdivision. Although examined for general reasonableness, the data was not audited by us.

Dr. Jim Gann
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A collaboration between the City of Boonville, County of Cooper and the University of Missouri

**Economic Development Report**
**January 19, 2017**

1. **Follow up Items**
    a. IDA tour of CMMG has been scheduled for **February 16th at 4 p.m.**
    b. Status of Ameren charging station
    c. Upcoming anniversary of agreement between MU and the City/County – February 1, 2017

2. **Missouri Partnership-Sourced Attraction Activities**
    a. **DISCUSSION – Project Cadre – Boone County**
    b. **NEW – Project Air** (Fuqua Homes Display Lot)
        i. Site-specific search (Handout)
    c. **NEW – Project Cup**
        i. No Response – No buildings meet specs (Handout)
    d. **Project Sugar**
        i. Notification they are looking at St. Louis (Handout)
    e. **Project Blueprint**
        i. No activity
    f. **Project 20** (Nordyne Plant)
        i. No activity
    g. **Project Tito** (Nordyne Plant)

January 3, 2017 - "The team has reviewed all the information and we have decided that we will putting this project on hold for the time being. A small expansion will occur within our current manufacturing footprint for now.

We also do want you to know that you're one of our top choices if we were to have move forward. With THE COMPANY growing extremely quickly at 20% YOY, we will most likely be looking to expand further in the near future. When that time has arrived, we will be contacting you to explore the opportunity again.

Thank you for your help with our expansion project thus far. It's been a pleasure working with you and your team. If you have any further questions, please don't hesitate to reach out."

    h. **Project Ascent** (Nordyne Plant)
        i. No activity
    i. **Project Kay** (Spec Building AND Bakery)
        i. Notification that Arkansas is their primary target

3. **Locally-Sourced Attraction Activities**
    a. **NEW – Berger Bullets – Citizen Referral**
        i. See attached exchange (Handout)
    b. **NEW – Project Bean**
        i. Food manufacturing prospect for bakery – Tentative site visit 1/27/2017
    c. **Project Spring**
        i. Advanced manufacturer inquiry regarding facilities, applications of programs in county
    d. **Project Sargent (Kemper)**
        i. No activity
    e. **Project Sword** (Greenfield)
        i. No Activity
    f. **Project Corn** (Port Facility) – Alternative energy production
        i. No Activity

g. **Project Bed** (Green Field or Kemper Campus) – Quasi-governmental service provider
    i. No Activity expected until May 2017
h. **Project Teach** – Not "Official" yet
    i. No Activity
i. **Project Pen** (Green Field) – Materials Processing
    **i.** No activity – company indicated next contact would be late fall / early winter

**4. Expansion/Retention Activities**
   a. Caterpillar Follow-up
      i. Workforce comments
   b. Hospital Status
      i. Strategy meeting with Danni

**5. Economic Gardening Activities**
   a. Follow-up - Met with, and did analysis for potential buyer of local retail establishment
   b. Follow-up – Met with local business owner regarding real estate transaction
   c. Distributed revolving loan applications to two businesses
   d. Heartland Farm Energy
      i. Successful in placing story in area newspapers

**6. Community Engagement Initiatives**
   a. 1/17/17 meeting with Cooper County Realtors to discuss strategy, Cadre, LOIS
   b. COMO Electric Cooperative ED initiative – Working to set a meeting
   c. I testified at the PSC meeting regarding Ameren on 4 topics (Handout)
      i. Received communication from Joan Read (Handout)

**7. Workforce Development**
   a. Certified Work Ready Community Designation
      i. Letter from Governor (Handout)
   b. LPN Program – Boonville Schools – Hospital – CMU?

**8. Kemper Campus**
   a. No activity

**9. Other Matters**
   a. Cooper County Agricultural Impact (Handout)
   b. Article on Skills Gap (Handout)
   c. Barber article on change (Handout)
   d. Cashman and Wakefield Forecast (Handout)
   e. GASB – New Rules re: Tax Abatements (Handout)
   f. Riverside Economic Development (Overhead Photo Handout)
   g. Hostess Brands Article (Handout)


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**MEMORANDUM**

**TO:** Irl Tessendorf, City Administrator

**FROM:** Gary W. Nauman, Director of Parks

**DATE:** January 31, 2017

**SUBJECT:** January 2017 Activity Report

The guys have completed the demolition of the barn on the Hodges property. Initially we were going to remove the roof metal, sheathing boards and rafters, but upon closer inspection, some of the sheathing boards have water damage and we were concerned about safety. I rented an 80' platform lift and they used that to remove the siding. They then used the Uniloader to pull the frame down. They wrapped some long chains around a couple of the corner posts and pulled them out. The roof and frame collapsed onto the floor and they were able clean it up from the ground. The good lumber was separated by size and I have already sold some of it. I have fielded several inquiries from people who are interested in the lumber.

Mark Strange and Bill Sterling have started working on picnic table repairs. They will continue on that probably off and on for several weeks since there are quite a few tables that need repair.

During the week after Christmas, Paul Linhart and Pat Ziegelbein installed base shrouds on the new street lights on Spring St. The shrouds are in for the Morgan St. lights and the guys will work on them as time permits

The much anticipated ice storm that really didn't materialize did not create much of an issue with us. Things went well although the guys were out till past noon on Saturday putting down ice melt. We closed both Cemeteries and Rolling Hills Park in anticipation of the ice and reopened them on Monday.

The new foul poles for Twillman Field were finally installed on January 31st. The foul poles for the High School ballfield are still at Wrecksperts awaiting painting.

Josh Black discovered some fairly extensive termite damage in the clubhouse at Hail Ridge. We were able to repair the damage only to find more in another room. Work continues on that and I

have contacted one pest control company while Josh contacted another. We have two estimates to work off.
The new steel guardrails for the bridges at Hail Ridge were delivered and have been installed. We now have way more substantial railings on the bridge to protect the golfers.

Josh took delivery on new golf carts and opened on the 19th. While he has not been super busy, he has had a fair amount of golfers on days when the temperatures have been above 45.