

CITY OF BOONVILLE
DANGEROUS BUILDING HEARING
AGENDA
June 5, 2017
6:30 p.m.

Evidentiary Hearing for Dangerous Building at 806 Third Street
Evidentiary Hearing for Dangerous Building at 413 West Spring Street

CITY OF BOONVILLE
COUNCIL MEETING
AGENDA
June 5, 2017
7:00 p.m.
City Council Chambers
525 E. Spring Street
Boonville, Missouri

- I. Call to Order – Pledge and Prayer (Susan Meadows)**
- II. Roll Call**
- III. Hearing of Citizens' Comments**
- IV. Approval of the Minutes of the May 15, 2017 and May 22, 2017 Council Meetings**
- V. Consent Items**
 - a. Consider Pay Request No. 1 from Cody Martin Excavating, LLC in the amount of \$89,645.45 for Soccer Fields Grading and Retaining Wall Improvements.
- VI. Presentation of Accounts and Claims**
- VII. Unfinished Business**
 - A) Discussion/Action of Tabled Street Closure and Parking Restriction Request for Heritage Days Celebration
 - B) Second Reading of Bill No. 2017-018 Approving Final Site Plan for W-K Chrysler Facility
 - C) Second Reading of Bill No. 2017-019 Approving Final Site Plan for Expansion of Rick Ball GM.
- VIII. New Business**
 - A) First and Second Reading of Bill No. 2017-020 Amending the Budget for FY 2017-2018
 - B) First Reading of Bill No. 2017-021 Establishing Disclosure of Potential Conflicts of Interest and Amending the Sunshine Law Policy

IX. Reports of Standing Committees

- A) Parks and Recreation Board – May 16, 2017 (Vanessa Dorman)
- B) Industrial Development Authority – May 18, 2017 (Steve Young)
- C) Municipal Facilities Authority – May 18, 2017 (Steve Young)
- D) Board of Public Works – May 25, 2017 (Susan Meadows)
- E) Cemetery Board – May 25, 2017 (Henry Hurt)
- F) Street, Alley, and Sanitation Board – May 31, 2017 (Mike Stock)
- G) Police Board – June 12, 2017 (Henry Hurt)

X. Reports of City Officials

City Administrator

Mayor

City Counselor

Economic Developer

- May 18, 2017 Economic Development Report

City Clerk

XI. Miscellaneous

XII. Adjourn

NOTICE: The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at 660-882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

City of Boonville
City Council Meeting
Minutes
May 15, 2017

The Boonville City Council met in Regular Session on May 15, 2017 at 7:00 p.m. in the Council Chambers. The following officers were present: Julie Thacher, Mayor; Irl Tessendorf, City Administrator; Charissa Mayes, City Counselor; and Teresa Studley, City Clerk.

CALL TO ORDER – PLEDGE AND PRAYER

The meeting was called to order and Mr. Michael Stock led the prayer after the pledge of allegiance.

ROLL CALL

The following Council Representatives were present: Michael Stock, Steve Young, Susan Meadows, Ned Beach, Henry Hurt, Morris Carter, Whitney Venable, and Vanessa Dorman.

HEARING OF CITIZENS' COMMENTS

Evan Melkersman and Misty Larkin representing Central Missouri Community Action announced that they had reached an agreement with the Friends of Historic Boonville and the City for the upcoming BBQ Contest.

Melissa Strawhun, Director for the Friends of Historic Boonville, wanted to thank the Central Missouri Community Action Organization for the assistance and for altering their event.

APPROVAL OF THE MINUTES OF THE MAY 1, 2017 COUNCIL MEETING

The minutes were approved as presented.

CONSENT ITEMS

None.

PRESENTATION OF ACCOUNTS AND CLAIMS

Ms. Studley read the ordinance in its entirety and a second time by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved and Mr. Venable seconded the motion for approval. Roll call was taken. Ayes: Stock, Young,

Meadows, Beach, Hurt, Carter, Venable, and Dorman. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

UNFINISHED BUSINESS

DISCUSSION/ACTION OF THE TABLED STREET CLOSURE REQUEST FOR CMCA BBQ CONTEST

Mr. Carter motioned and Ms. Meadows seconded for the issue to be brought off the table for discussion. Roll call was taken. Ayes: Stock, Young, Meadows, Beach, Hurt, Carter, Venable, and Dorman. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

Mr. Carter explained that representatives of the CMCA, Friends of Historic Boonville and the City met to discuss alternatives for the BBQ contest to allow for both events to happen on the same weekend. Mr. Carter explained that the City is going to work with CMCA to enable them to have the event on 2nd Street, between Vine and Spring. Mr. Venable asked if everyone was happy with the solution. Mr. Melkersman and Ms. Strawhun said yes.

Ms. Dorman asked if there was any additional cost to the City for moving the event. Mr. Carter explained that the City would provide several items (See **Attachment A** herein incorporated and attached to these minutes). While there would be some cost to providing items like the generators, the City was already planning on renting generators to assist with the Solar Eclipse event that is being held the week before. At the 2nd Street location, the City plans to provide RV hookups for visitors and so much of the items will already be on site.

Mr. Young questioned if they would have music at the event. Mr. Carter responded that they could have music if they desired.

Mayor Thacher explained that the group had looked at moving the event further north on 6th Street but several business owners expressed concerns.

Mr. Venable stated that he thought utilizing 2nd Street would be a good way to showcase our new Visitor Center and Depot District. Mr. Hurt stated that City Staff had undertaken a significant clean-up in the area and it is a nice place for visitors and guests now.

Mr. Carter stated that he thought 2nd Street and the general area could be a good place for many future events and festivals. Ms. Dorman stated that as a former business owner, she didn't like to see festivals moved away from downtown because it hurt the businesses who benefited from festival attendees.

Mr. Hurt stated that he was very thankful to CMCA and the Friends for working out the disagreement, rather than forcing the Council to decide.

Mr. Carter moved and Mr. Beach seconded the motion to deny the initial 6th Street closure request. Roll call was taken. Ayes: Young, Meadows, Beach, Hurt, Carter, Venable, and Dorman. Total (7). Opposed: Stock. Total (1). Absent: None. Total (0). Motion Carried.

Mr. Carter then moved and Mr. Beach seconded the motion to approve the closing of 2nd Street between Vine and Spring Street and the City agreeing to provide the supplies listed on **Attachment A** on Friday, August 25 and Saturday, August 26. Roll call was taken. Ayes: Stock, Young, Meadows, Beach, Hurt, Carter, Venable, and Dorman. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

NEW BUSINESS

CONSIDER STREET CLOSURE AND PARKING RESTRICTION REQUEST FOR HERITAGE DAYS CELEBRATION

Mr. Niederjohn from the Chamber of Commerce and Heritage days committee described the requested street closures and parking restrictions for the upcoming Heritage Days.

Mayor Thacher inquired about the absence of many signatures on the street closure request. Mr. Beach felt the Council would be setting a precedent for inadequate notice of affected people and moved for the request to be tabled to give the Chamber two more weeks to gather more signatures. The motion was seconded by Ms. Dorman. Roll call was taken. Ayes: Stock, Young, Meadows, Beach, Hurt, Carter, Venable, and Dorman. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

FIRST AND SECOND READING OF BILL NO. 2017-017 ELECTING CHANGES UNDER THE MO LOCAL GOVERNMENT EMPLOYEES RETIREMENT SYSTEM (LAGERS)

Ms. Studley read the ordinance in its entirety and a second time by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved and Mr. Venable seconded the motion for approval. Roll call was taken. Ayes: Stock, Young, Meadows, Beach, Hurt, Carter, Venable, and Dorman. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

FIRST READING OF BILL NO. 2017-018 APPROVING FINAL SITE PLAN FOR WK CHRYSLER FACILITY

Ms. Studley read, by title only, a copy of the bill.

FIRST READING OF BILL NO. 2017-019 APPROVING FINAL SITE PLAN FOR EXPANSION OF RICK BALL GM

Ms. Studley read, by title only, a copy of the bill.

REPORTS OF STANDING COMMITTEES

TOURISM COMMISSION – MAY 9, 2017

Mr. Carter was unable to attend, minutes were in the packet.

REPORTS OF CITY OFFICIALS

CITY ADMINISTRATOR

Mr. Tessendorf requested a special Council meeting next week to review the turf bids and financing of the soccer complex project. The meeting was set for Monday, May 22nd, 7PM.

MAYOR

Mayor Thacher reported that she had the last of the remaining City of Boonville Committee appointments for 2017. Mayor Thacher advised the appointments listed on the agenda are individuals who are willing to serve on the specified committees. Ms. Dorman moved and Ms. Meadows seconded the motion to approve the City of Boonville Committee appointments for 2017. Roll call was taken on Ms. Dorman's motion. Ayes: Stock, Young, Meadows, Beach, Hurt, Carter, Venable, and Dorman. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

CITY COUNSELOR

No report was offered

CITY CLERK

No report was offered

MISCELLANEOUS

Mr. Beach encouraged everyone to read the article about water rates in Kansas City that was included in the packet. He noted that water and water rates are issues for all communities.

Mr. Beach inquired about the status of the Cancer park. Mr. Tessendorf explained that the architect is drafting a final plan, but it is not complete.

Mr. Hurt explained to the Mayor that he is unable to fulfill his role on the cemetery board due to his work schedule. Mr. Nauman said that he and Board were aware and that it was no problem.

Mr. Hurt expressed dissatisfaction with MoDOT's mowing along their right of ways especially since we are working diligently to clean up and beautify the town.

ADJOURN

With no further discussion, Mr. Carter moved and Mr. Stock seconded the motion to adjourn at 7:39 p.m. and the voice vote was unanimous.

Respectfully Submitted,

Teresa Studley, City Clerk

Approved:

Julie Thacher, Mayor

City of Boonville
City Council Meeting
Minutes
May 22, 2017

The Boonville City Council met in Regular Session on May 15, 2017 at 7:00 p.m. in the Council Chambers. The following officers were present: Julie Thacher, Mayor; Irl Tessendorf, City Administrator; Charissa Mayes, City Counselor; and Kate Fjell, Asst. to the City Administrator. The following officer was absent: Teresa Studley, City Clerk.

Guests: Jimi Barbarotta, BSA Chair and Project Pele Committee member, Jameson Sheely and Brett Gaither, Byrne and Jones Construction

CALL TO ORDER – PLEDGE AND PRAYER

The meeting was called to order and Mr. Steve Young led the prayer after the pledge of allegiance.

ROLL CALL

The following Council Representatives were present: Steve Young, Susan Meadows, Ned Beach, Henry Hurt, Morris Carter, Whitney Venable, Vanessa Dorman and Michael Stock.

UNFINISHED BUSINESS

PRESENTATION OF SOCCER TURF PROPOSALS AND ASSOCIATED ELEMENTS

Mr. Tessendorf opened the presentation by explaining the City had reached a point to move forward on Phase III soccer complex project, related to soccer turf. There would be a brief presentation about turf product, the bids received and financing. Mr. Tessendorf asked Ms. Fjell to begin the presentation.

Ms. Fjell explained the types of fiber and fiber weight for turf. Slit film, monofilament and a dual stitch fiber are the current options available. Slit film is the most durable, monofilament aesthetically looks the most like natural grass and the hybrid tries to capture the best elements of each. Ms. Fjell explained that optimal face weight for turf is 48-52 ounces. She then explained that the City in their proposal preference specs requested a dual stitch or slit film fiber with a face weight of 48 ounces.

She then presented that the infill was the next important component of turf and that infill was a mixture of sand and rubber. Adequate sand infill provides stability and grip for soccer players and can reduce injuries below the neck while the rubber was important for concussion safety. The preferred spec was 5lbs of infill with a 70/30 ration of rubber to sand.

Finally, Ms. Fjell highlighted that traditionally turf was made in a tufted fashion, like indoor carpet; however, one company, Greenfields, has introduced a woven product that has several benefits. First, it improves the play on the field because instead of having symmetrical rows of stitching the woven is asymmetrical, thereby limiting the impact of ball roll along stitching. Additionally, Ms. Fjell explained that the woven product is stronger, more durable and comes with a 10 year non-prorated warranty as opposed to the standard 8 year warranty for tufted products.

Ms. Fjell also explained that bids received by the City represent the different ways turf companies and contractors do business. The City received bids from companies who manufacture and install turf, companies who manufacture and then contract out the installation, companies who install only one brand of turf and companies who act as a general contractor and solicit bids from multiple turf companies. Ms. Fjell explained that the type of business model, the detailed specs and information are each listed on the bid tab (**herein attached to the minutes and marked Exhibit A**). Additionally, the bid tab sheets include a base bid cost comparison for the Council to review.

Mr. Tessendorf then explained what made up the base bid that was used for discussion. In addition to the turf already outlined by Ms. Fjell, it also included a not to exceed cost for soil stabilization, a concrete curb price, service plan (if it is an additional cost), the track runways, and a bond (if it is an additional cost). After reviewing the base bids and the complete proposals, Mr. Tessendorf state that is was his recommendation that the City accept the bid submitted by Byrne and Jones Construction. He also recommended that the Council consider upgrading to the woven turf because of its longer warranty and the opportunity for the City to set itself apart from other venues, since the Boonville complex would be the only woven turf complex in Missouri. Mr. Tessendorf then asked if anyone had any questions or comments.

Mayor Thatcher stated that she felt it was worth the extra money to upgrade to woven in order give ourselves an advantage in the soccer complex market.

Mr. Beach stated that he also felt it was worth the upgrade because the additional warranty has value.

Ms. Dorman stated that she supports the upgrade to woven.

Mr. Young asked if there was equipment included in the bid to maintain the field. Mr. Jameson Sheely, a representative from Byrne and Jones explained that a 920 Greensgroomer with magnet and a sweeper were included in the bid.

Mr. Tessendorf then also explained that there was one other product available besides the woven that would set the soccer complex apart from others. This product, Hydrochill infill is a Shaw turf product and can cool down a field by 30 degrees. However, the woven turf is a Greenfields product and the two cannot be put together. Mr. Tessendorf explained that if the Council desires they could have some fields with Greenfields woven turf and some fields with a Shaw turf and Hydrochill infill. Hydrochill is currently being installed in Overland Park complex and the new O'Fallon, IL complex. Ms. Dorman asked Mr. Barbarotta from Boonville Soccer

Academy his opinion about the Hydrochill or woven options. Mr. Barbarotta stated that he would hate to lose the durability of woven as well as the additional warranty. He also stated that typically there are few tournaments or league play in the heat of summer because of unsafe conditions.

Mr. Beach agreed with Mr. Barbarotta's assessment and said he would lean toward all woven turf.

Mr. Tessendorf then began a discussion on financing of the turf fields. He explained that as the project has developed the costs of development have become front loaded, which has made paying for the project more difficult. Initially when the complex project was conceived, the project was spread out over a number of years that enabled the City to complete several projects already planned first. However, as the soccer complex project has developed the time frame has been accelerated, but this also affords the City cost savings through work efficiencies which have merit. Mr. Tessendorf then directed the Council's attention to the Silo financing sheet (**herein attached to the minutes and marked Exhibit B**). Mr. Tessendorf explained that the items in Silo #1 are legacy projects that the City plans to complete in the next two years. The items in Silo #1.5 are the projects that were included in the 2016 COPs and include Phase I and Phase II of the soccer complex project. Silo #2 includes the base bid of turf as well as all the other items required to operate the soccer complex. Notably included in this silo is the field lighting.

Mr. Tessendorf explained that the funds are available to complete the projects in Silo #1 and Silo #1.5 but not Silo #2. Therefore, he is exploring short term financing, approximately \$4.0 million, to complete the soccer project. He is currently working with First State Community Bank on the financing. The proposal with the bank is to have the financing paid off in May 2023.

CONSIDER RESOLUTION R2017-05 AUTHORIZING AWARD OF PROPOSAL/ AGREEMENT

Mr. Tessendorf stated that he would like to award the bid to Byrne and Jones Construction so that they could begin to consult with us on the grading and drainage that is currently underway. Mr. Tessendorf further explained that the resolution authorizes the base bid and allows for change orders to occur as the City makes decision about the Woven turf, natural grass field seeding and/or sod, irrigation and underdrains to field #3.

Ms. Fjell read the resolution in its entirety. Ms. Dorman moved and Mr. Beach seconded a motion to approve the resolution. Roll call was taken. Ayes: Young, Meadows, Beach, Hurt, Carter, Venable, Dorman and Stock. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

ADJOURN

With no further discussion, Mr. Venable moved and Mr. Stock seconded the motion to adjourn at 8:15 p.m. and the voice vote was unanimous.

Respectfully Submitted,

Kate Fjell, Assistant City Administrator

Approved:

Julie Thacher, Mayor

APPLICATION AND CERTIFICATE FOR PAYMENT (PAY ESTIMATE)

Original 2 of 6
Page 1 of 2

PROJECT NO: 454-264
Soccer Fields Grading and Retaining Wall Improvements

CONTRACTOR: Cody Martin Excavating, LLC
OWNER: City Of Boonville MO

APPLICATION NO: 1
APPLICATION DATE: 23-May-17
PERIOD FROM:

ORIGINAL CONTRACT SUM: \$537,637.97
NET CHANGE BY CHANGE ORDERS: \$0.00
CONTRACT SUM TO DATE: \$537,637.97
TOTAL COMPLETED & STORED TO DATE: \$99,606.06
RETAINAGE 10%: \$9,960.61
TOTAL EARNED LESS RETAINAGE: \$89,645.45
LESS PREVIOUS CERTIFICATES OF PAYMENT: \$0.00
CURRENT PAYMENT DUE: \$89,645.45
CONTRACT TIME LIMIT DATE:

ORDER NO.	DATE APPROVED	ADDITIONS	DEDUCTIONS
TOTALS		\$0.00	\$0.00

NET CHANGE BY CHANGE ORDERS: \$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

In accordance with the Contract Documents, based on site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED OF \$ 89,645.45
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONTRACTOR:
BY: Cody Martin
DATE:

OWNER:
BY: Del Landrup

ENGINEER:
BY: [Signature]



MECO ENGINEERING COMPANY, INC.
ENGINEERS * SURVEYORS

2701 INDUSTRIAL DRIVE
JEFFERSON CITY, MO 65109

(573)893-5558



ORDINANCE APPROPRIATING MONEY

Be it Ordained by the Council of the City of Boonville, as follows:

Section 1: For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on June 5, 2017 the sum of **\$1,190,003.98**

General Fund	\$141,304.34
Sanitation	\$23,278.26
CIP Tax	\$51,253.16
Water Works	\$148,407.41
Capital Projects	\$0.00
Waste Water	\$113,806.84
Tourism	\$14,158.05
Gaming	\$131,315.84
Parks/Water	\$566,480.08

Section 2: The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to \$1,190,003.98 being the total amount of money above appropriated.

Section 3: This ordinance shall take effect and be in force from and after its passage. First reading on June 5, 2017 read for the second time this 5th day of June 2017 since a copy was made available prior to the meeting.

Approved June 5, 2017 _____
Mayor

Endorsed June 5, 2017: I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

Accountant

**BOONVILLE
HERITAGE
DAYS
REQUEST
TO THE
BOONVILLE
CITY COUNCIL
2017**

REQUEST FOR STREET CLOSINGS

(See Maps)

Beer Garden – Wednesday June 21, 2017 from 6:00 pm until Sunday June 25, 2017 at 1:00 pm – for set up and tear down purposes – Beer Garden is open Friday and Saturday nights 6:00 pm to 1:00 am. (The Beer Garden may open earlier on Saturday to include additional events)

City parking lot at 6th & Chestnut

Beer Garden – Friday June 23, 2017 from 6:00 pm until Sunday June 25, 2017 at 1:00 pm
6th Street from Chestnut north to 1st alley on 6th Street

Craft & Food Booths – Friday June 23, 2017 from 6:00 pm until Saturday June 24, 2017 at 10:00 pm – Mark off booths at 6:00 pm Friday, show starts Saturday

Spring Street from Main Street west to 1st alley on Spring Street

Spring Street from 4th Street east to 1st alley on Spring Street

The City Parking Lot to the east of the Hain House

Craft & Food Booths – Friday June 23, 2017 at 6:00 pm until Saturday June 24, 2017 at 10:00 pm

Spring Street from Main Street East to 1st alley on Spring Street

Car Show – Saturday June 24, 2017 from 5:00 am to Saturday June 24, 2017 at 6:00 pm

4th Street from Morgan south to the 1st alley

4th Street from Spring Street north to the 1st alley

4th Street from Spring Street south to Chestnut Street

4th Street from Chestnut Street south to Vine Street

4th Street from Vine South to Center Street

Chestnut Street from 4th Street to the first alley east of 4th Street

Chestnut Street from Main Street west to the 1st alley

Spring Street from 4th Street west to 1st alley – east side of alley

Spring Street from 3rd Street east to 1st alley – west of alley

Parade – Saturday June 24, 2017 from 6:00 am until Saturday June 24, 2017 at 12:30 pm.

These are not shown on the street closing maps – this is for the lineup.

Water Street from High Street at Bell Park west to 4th Street, south side of the street only

4th Street from Water Street South to High Street west side only

High Street from 4th Street to Main Street south side only

3rd Street from Water Street to High Street west side only

High Street from 3rd Street to 4th Street south side only

High Street from 2nd Street to 3rd Street both sides

Parade will travel down Main Street from High Street to Walnut Street.

Viewing Stand will be set up Saturday June 24, 2017 at 8:00 am at Main and Spring Streets, east of Main, blocking Spring Street (not shown on map).

Shriners – Saturday June 24, 2017 from 7:00 am until Saturday June 24, 2017 at 2:00 pm
2nd Street from Vine Street to Spring Street as their lineup area. (Not shown on map).

Saturday June 24, 2017 from 6:00 am until June 24, 2017 at 6:00 pm
Center Street from Main Street to 4th Street (Not shown on map)

Friday June 23, 2017 from 5:00pm am until Sunday June 25, 2017 at 2:00pm
Chestnut Street from Main East to the 1st alley for dunk tank

Saturday June 24, 2017 from 6:00am until Saturday June 24, 2017 at 6:00pm
City lot on East side of the City Council chambers at 6th & Spring for Youth
entertainment

BARRICADES REQUESTED

Beer Garden – Wednesday June 21, 2017 set out at 6:00 pm. Remove by Sunday June
25, 2017 at 1:00 pm

City parking lot at 6th Street and Chestnut Street by the west entrance off of
Chestnut

City parking lot at 6th Street and Chestnut Street by the east entrance off of
Chestnut

Beer Garden – Friday June 23, 2017 set out at 6:00 pm. Remove by Sunday June 25,
2017 at 1:00 pm

At 6th Street and Chestnut Streets North of Chestnut to block 6th Street

At 1st alley north of Chestnut Street on 6th Street to block 6th Street

Craft & Food Booths – Friday June 23, 2017 set out at 6 pm. Remove by Saturday June
24, 2017 at 10:00 pm

Spring Street at Main & Spring Street west of Main Street to block Spring Street

Spring Street at 1st alley west of Main Street, east of alley to block Spring Street

Spring Street at 1st alley east of 4th Street, west of alley to block Spring Street

Spring Street at 4th & Spring Street, east of 4th Street to block Spring Street

Parking lot East of Hain House – entire lot

Craft & Food booths- Friday, June 23, 2017 to be set out at 6:00 pm, open Saturday June
24, 2017 at 10:00 pm

Spring Street at Main & Spring Street, east of Main Street to block Spring Street

Spring Street at 1st alley, east of Main Street, west of alley to block Spring Street

Car Show – Saturday June 24, 2017 set out at 5:00 am. Remove by Saturday June 24,
2017 at 6:00 pm

At 4th and Morgan Streets, south of Morgan on 4th Street to block 4th Street

At 1st alley south of Morgan, north of alley on 4th Street to block 4th Street

At 1st alley north of Spring Street, south of alley on 4th Street to block 4th Street
 At Spring Street and 4th Street, west of 4th Street on Spring Street to block 4th Street
 At 4th & Chestnut Streets west of 4th Street on Chestnut to block 4th Street
 At 4th & Vine Street north of Vine Street to block 4th Street
 At 4th and Locust Street North of Center Street to block 4th Street
 At 1st alley east of 4th Street on Chestnut Street to block Chestnut Street
 At 1st alley west of Main Street on Chestnut Street to block Chestnut Street
 At Chestnut and Main Streets, west of Main Street to block Chestnut Street
 At 3rd and Spring Street, east of 3rd Street
 At 1st alley east of 3rd Street, west of alley
 At 1st alley west of 4th Street, east of alley

Shriners – Saturday June 24, 2017 at 7:00 am to be set out, open Saturday June 24, 2017 at 2:00 pm
 At 2nd & Vine Street east of Vine Street
 At 2nd & Spring Street south of Spring Street
 At 2nd & Chestnut east of 2nd Street (Not shown on maps)

Saturday June 24, 2017 set out at 6:00 am. Remove by Saturday June 24, 2017 at 6:00 pm
 Center Street and Main Street west of Main Street
 Center Street and 4th Street east of 4th Street

Dunk Tank – Friday June 23, 2017 at 5:00 pm to be set out, open Sunday June 25, 2017 at 2:00pm
 At Chestnut Street and Main East of Main Street
 At Chestnut Street at the 1st alley East of Main Street

Youth Entertainment – Saturday June 24, 2017 at 6:00 am to be set out, open Saturday June 24, 2017 at 6:00pm
 At entrance to the parking lot by the City Council Chambers on the South side
 At the exit to the parking lot by the City Council Chambers on the North Side

OTHER ITEMS NEEDED FROM THE CITY

Water for the carnival at Kemper Park.

Electricity from the light posts on Main Street for the parade and the craft booths and other locations as needed.

Electricity for the Carnival at Kemper Park.
 Electricity for the Mutt Strut at Kemper.

Picnic Tables

- 25 at the Beer Garden
- 10 at the food booths location to be determined later

Trash Cans - Wine Garden = 9, Carnival = 6, Car Show = 5, Craft Booths = 8, along Main Street 4 per corner from High Street to Chestnut Street.

2 sets of bleachers Thespian Hall for KWRT live remote.

To have the street sweeper follow at the end of the parade to clean up along the parade route.

To place the barricades out and to pick them up after the event (BHD will help in the setting out of the barricades as needed).

Permission to have a parade along Main Street from High Street to Walnut Street on Saturday, June 24, 2017, obtaining of permit will be handled.

Permission to have a Beer Garden located on 6th Street at 6th & Chestnut and at the parking lot at 6th and Chestnut, proper paperwork will be obtained.

Permission for Boonville Heritage Days to conduct a Wine Garden in the Hain House Garden on Friday June 23, 2017 and Saturday June 24, 2017, proper paperwork will be obtained.

Permission to have Food Booths set up in conjunction with Boonville Heritage Days.

Assistance with trash removal on Saturday as needed.

Permission to use golf carts and gators for the use of the steering committee as a means of transportation and for moving of items as needed on the city streets and alleys as needed for the setup, tear down, and during the event.

Help setting up and cleaning up through use of personnel from the Boonville Correctional Center.

Help setting up and taking down the tent at the Wine Garden through use of personnel from the Boonville Correctional Center.

Help delivering and setting up the stage through use of personnel from the Boonville Correctional Center at the wine garden and the returning after the event.

Use of F.T. Kemper Park for the Carnival and other events.

Street cleaner to clean 4th street between Morgan and Vine on Friday June 23, 2017 to clean this area for the car show.

To use the lot at Main and Chestnut near where the Stein House formerly was.

[illegible]

We're sorry that we missed you. A member of the Boonville Area Chamber of Commerce's Heritage Days committee was here in regards to street closures for Heritage Days.

Would you please call the chamber office at 882-2721 between 9am-4pm so we may get the information to you.

Thank you.

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Boonville Heritage Days Date: _____

Name: _____ Phone Number: _____

Street Closure:

Boonville Heritage Days has requested that 6th Street be closed between (streets)

Spring Street and Chestnut Street from (time, day, date) 6:00 pm Friday June 23, 2017 to 1:00 am Saturday June 24, 2017 and 6:00pm Saturday June 24, 2017 to 1:00 am Sunday June 25, 2017

Parking Restrictions:

Boonville Heritage Days has requested that parking be restricted on both/ both side(s)

of 6th Street between (streets) Spring Street and Chestnut Street from (time,

day, date) 6:00 pm Friday, June 23, 2017 to 1:00 am Saturday, June 24, 2017 and 6:00 pm Saturday June 24, 2017 to 1:00am Sunday June 25, 2017.

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

414 Sixth Street

Taron Coleman

WJ's

see first submission

Form must be submitted to receive Council approval prior to date of closure or restriction request
Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev 4/28/09)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Boonville Heritage Days Date: _____

Name: _____ Phone Number: _____

Street Closure:

Boonville Heritage Days has requested that Spring Street be closed between (streets)

Main Street and 4th Street from (time, day, date) 6:00 pm Friday June 23, 2017 to 7:00 pm Saturday June 24, 2017

Parking Restrictions:

Boonville Heritage Days has requested that parking be restricted on both/ both side(s)

of Spring Street between (streets) Main Street and 4th Street from (time,

day, date) 6:00 pm Friday June 23, 2017 to 7:00 pm Saturday June 24, 2017

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

Nelson Memorial United Methodist Diana Windsor

Central Bank of Boone County

Citizens Bank & Trust

TD Nail & Spa

Bonnie Riley & Associates

Melissa Hampton VP

[Signature]

Bonnie Riley

— see first submission

Form must be submitted to receive Council approval prior to date of closure or restriction request
Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev 4/28/09)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Boonville Heritage Days Date: _____

Name: _____ Phone Number: _____

Street Closure:

Boonville Heritage Days has requested that Chestnut Street be closed between (streets)

Main Street and 4th Street from (time, day, date) 5:00am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

Parking Restrictions:

Boonville Heritage Days has requested that parking be restricted on both/ both side(s)

of Chestnut Street between (streets) Main Street and 4th Street from (time,

day, date) 5:00 am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

<u>no homes on Chestnut Street</u>	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Form must be submitted to receive Council approval prior to date of closure or restriction request
Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev 4/28/09)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Boonville Heritage Days Date: _____

Name: _____ Phone Number: _____

Street Closure:

Boonville Heritage Days has requested that Spring Street be closed between (streets)

1st alley West of 6th Street and Main Street from (time, day, date) 6:00 pm Friday June 23, 2017 to 10:00 pm Saturday June 24, 2017

Parking Restrictions:

Boonville Heritage Days has requested that parking be restricted on both/ both side(s) of Spring Street between (streets) 1st alley West of 6th Street and Main Street from (time, day, date) 6:00 pm Friday June 23, 2017 to 10:00 pm Saturday June 24, 2017

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

Naught - Naught Insurance

Cassie Lane

Form must be submitted to receive Council approval prior to date of closure or restriction request
Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev 4/28/09)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Boonville Heritage Days Date: _____

Name: _____ Phone Number: _____

Street Closure:

Boonville Heritage Days has requested that Spring Street be closed between (streets)

4th Street and 3rd Street from (time, day, date) 5:00 am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

Parking Restrictions:

Boonville Heritage Days has requested that parking be restricted on both/ both side(s) of Spring Street between (streets) 4th Street and 3rd Street from (time, day, date) 5:00 am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

left message
311 Spring St. Vacant
left message
319 Spring St. Vacant

VACANT
VACANT

Spring St. Ink Gallery

Brandon Roth

Form must be submitted to receive Council approval prior to date of closure or restriction request
Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev 4/28/09)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Boonville Heritage Days Date: _____

Name: _____ Phone Number: _____

Street Closure:

Boonville Heritage Days has requested that 4th Street be closed between (streets)

Morgan Street and Vine Street from (time, day, date) 5:00am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

Parking Restrictions:

Boonville Heritage Days has requested that parking be restricted on both/ both side(s)

of 4th Street between (streets) Morgan Street and Vine Street from (time, day, date) 5:00 am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

left 2nd message
left message
vacant
_____300 4th St_____

_____304 4th St._____

_____306 4th St._____

_____Church Parsonage *vacant*_____

_____500 4th St._____

_____510 4th St._____

_____Christ Church Episcopal_____

left 2 messages
See other sheet
_____Charles N. Clark_____

_____VACANT_____

Form must be submitted to receive Council approval prior to date of closure or restriction request
Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev 4/28/09)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Boonville Heritage Days Date: _____

Name: _____ Phone Number: _____

Street Closure:

Boonville Heritage Days has requested that 4th Street be closed between (streets)

Morgan Street and Vine Street from (time, day, date) 5:00am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

Parking Restrictions:

Boonville Heritage Days has requested that parking be restricted on both/ both side(s)

of 4th Street between (streets) Morgan Street and Vine Street from (time,

day, date) 5:00 am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

300 4th St

304 4th St.

306 4th St

Church Parsonage

21/ 500 4th St. left 2ND Ndo -

510 4th St.

Christ Church Espiscopol

VACANT

Mary Pat Alie

} see other sheet

Form must be submitted to receive Council approval prior to date of closure or restriction request
Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev 4/28/09)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Boonville Heritage Days Date: _____

Name: _____ Phone Number: _____

Street Closure:

Boonville Heritage Days has requested that 4th Street be closed between (streets)

Morgan Street and Vine Street from (time, day, date) 5:00am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

Parking Restrictions:

Boonville Heritage Days has requested that parking be restricted on both/ both side(s)

of 4th Street between (streets) Morgan Street and Vine Street from (time, day, date) 5:00 am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

501 4th St

Ed Schler

503 4th St. left 2ND NOTO

x Celia Moran

515 4th St.

517 4th St.

525 4th St. left 2ND NOTO

415th ST

x IC Parnell

417 4th ST

x Lauri Peery

Form must be submitted to receive Council approval prior to date of closure or restriction request
Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev 4/28/09)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Boonville Heritage Days Date: _____

Name: _____ Phone Number: _____

Street Closure:

Boonville Heritage Days has requested that 4th Street be closed between (streets)

Morgan Street and Vine Street from (time, day, date) 5:00am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

Parking Restrictions:

Boonville Heritage Days has requested that parking be restricted on both/ both side(s)

of 4th Street between (streets) Morgan Street and Vine Street from (time,

day, date) 5:00 am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

left message
_____First Christian Church_____

left message
_____315 4th St._____

vacant
_____Church Light of Christ *vacant*_____

ref
_____403 4th St_____

_____409 4th St._____

left message
_____415 4th St._____

left message
_____417 4th St._____

_____Betty Allen_____

_____Glen White_____
_____Ken White_____

} *See other sheet*

Form must be submitted to receive Council approval prior to date of closure or restriction request
Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev 4/28/09)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Boonville Heritage Days Date: _____

Name: _____ Phone Number: _____

Street Closure:

Boonville Heritage Days has requested that Spring Street be closed between (streets)

4th Street and 3rd Street from (time, day, date) 5:00 am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

Parking Restrictions:

Boonville Heritage Days has requested that parking be restricted on both/ both side(s)

of Spring Street between (streets) 4th Street and 3rd Street from (time,

day, date) 5:00 am Saturday June 24, 2017 to 7:00 pm Saturday June 24, 2017

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

LM 318 Spring St. _____

314 Spring St. _____

LM 312 Spring St. VACANT

LM 310 Spring St. left 2nd Note

LM 300 Spring St. _____

left 301 Spring St. vacant

new 309 Spring St. vacant

Owner called the Chamber
*Daphne Paul
VACANT

xAPT3-her
VACANT
VACANT

Form must be submitted to receive Council approval prior to date of closure or restriction request
Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev 4/28/09)

BILL NO. 2017-020

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BOONVILLE, MISSOURI, AMENDING THE BUDGET FOR THE PERIOD APRIL 1, 2017 THROUGH MARCH 31, 2018.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONVILLE, MISSOURI, AS FOLLOWS:

SECTION 1: The Budget for the City of Boonville, for the year beginning April 1, 2017 and ending March 31, 2018, is hereby amended as set forth on Exhibit A attached hereto and made a part hereof.

SECTION 2: The various expense and revenue allowances unaffected by the budget amendment #1 shall remain in effect.

SECTION 3: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

FIRST AND SECOND READING: JUNE 5, 2017

READ FOR THE FIRST AND SECOND TIME AND PASSED THIS 5TH DAY OF JUNE 2017, AFTER A COPY OF THIS ORDINANCE HAS BEEN MADE AVAILABLE FOR PUBLIC INSPECTION PRIOR TO ITS FIRST AND SECOND READING.

APPROVED THIS 5th DAY OF JUNE, 2017

Julie Thacher, Mayor

ATTEST:

Teresa Studley, City Clerk

Budget Amendment**F.Y. 2017 – 2018****Primarily adding to and defining various capital projects**

<u>FUND</u>		<u>ORIGINAL AMOUNT</u>	<u>CHANGE</u>	<u>AMENDED AMOUNT</u>
1)	01-10-3219 (cash)	\$0	\$50,000	\$50,000
2)	17-01-4361 (cash)	\$425,000	\$340,000	\$765,000
3) a)	20-01-3070 (move COP)	\$1,955,000	(\$1,500,000)	\$455,000
b)	20-01-3070 (cash)	\$455,000	\$110,000	\$565,000
c)	20-01-3071	\$0	\$1,500,000	\$1,500,000
4)	05-01-3219 (cash)	\$0	\$100,000	\$100,000
5)	06-07-4080 (cash)	\$50,000	\$100,000	\$150,000

Wife
33

Year End (3-31-17) Self - Ins (P+C) Reserve
(Not Health Ins)

Create New Reserve Acct on Balance Sheet

of: 01, 02, 06, & 08 Funds

Move Unspent Budgetary Claims Expense into new Reserve Acct

Acct # Fund # - 4115

Create Acct in 01 - 02 - 06 - 08
" P+C Claims Reserve"

	D	C
01	01-4115 \$ 40155.00	
	01-10-3180 40155.00	
		\$ 1441.00
		255.00
		4697.00
		9456.00

01

01-4115

01-10-3180 \$ 40155.00

02-4115

02-01-3180 \$ 1441.00

06-4115

06-01-3180 \$ 4697.00

08-4115

08-01-3180 \$ 9456.00

(Note only Total \$ 57749.00)
Actual Expenditures - \$ 12101.00



To: Mayor Thacher, City Council, Irl Tessendorf
From: Charissa Mayes *Charissa*
June May 24, 2017

RE: Bill for renewing ethics reporting/revising sunshine policy

The attached bill is necessary for the City to comply with a Missouri Ethics Commission requirement that we pass a conflict disclosure ordinance every 2 years. For legislative economy, I'm also proposing clean-up to the Sunshine Law policy. Please note, the code sections amended by this bill (2-36 and 2-67) are mandatory and have been passed and in effect for several years.

The Missouri Ethics Commission has notified the City that we must renew the conflict disclosure ordinance this year. It makes the City responsible for policing the conduct of local officials and lessens some of the onerous burden of Missouri Ethics Commission filings for members of this body and other individuals doing business with the City of Boonville. The current version expires September 15, 2017.

Please note that I added a couple of new paragraphs because, according to the Missouri Ethics Commission and the MML form ordinances, they are among the MINIMUM requirements for the local ordinance. Since the MEC and MML include them, I put them in.

I am also recommending the updates in this bill to the City's Sunshine Law policy. The current version tends to be more restrictive than what is allowed under Chapter 610, which states the presumption of open meetings and records. The changes in this bill more closely reflect the policy of openness and remove some extra language not consistent with state law. The amendments include codification of the City's policy to protect security-sensitive and other private information from third party disclosure whenever possible.

I have attached clean copies of the existing versions of Section 2-36 (disclosure of conflicts) and 2-67 (Sunshine Law) – "BEFORE" – and a clean copy of them with the new language – "AFTER" – as set out in the bill under consideration. As always, you are welcome to visit with me about any questions you may have between now and the 2nd reading and/or vote on this ordinance.

AN ORDINANCE OF THE CITY OF BOONVILLE, MISSOURI, AMENDING, REESTABLISHING AND RENEWING ITS PROCEDURE FOR DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN CITY OFFICIALS SET OUT IN SECTION 2-36 AND AMENDING THE SUNSHINE LAW POLICY IN SECTION 2-67 TO CONFORM TO AND COMPLY WITH STATE LAW

WHEREAS, the City of Boonville has adopted an ordinance pertaining to conflicts of interest and personal financial disclosure (PFD), pursuant to Section 105.485.4, RSMo, which allows City officials to file a short form PFD with the Missouri Ethics Commission when necessary; and

WHEREAS, the City is required to re-pass and renew this policy, now codified at Section 2-36 of the Boonville Code of General Ordinances, every two years to maintain the partial exemption from the exhaustive disclosure requirements office-holders must meet without it; and

WHEREAS, said renewal must take place and be effective no later than September 15, 2017 to remain in effect; and

WHEREAS, certain amendments to Section 2-36 and to the Sunshine Law Policy codified at Section 2-67 of the Boonville Code are necessary and appropriate in order that the Code is properly reflective of and consistent with the requirements of state law on these matters; and

WHEREAS, the following amendments to the Code of General Ordinances of the City of Boonville, set forth herein as Sections 1 through 7 (Section 2-36 of the Boonville Code) and Sections 8 through 19 (Section 2-67 of the Boonville Code), shall be supplemented to the existing Code such that text that is bracketed ([]) and ~~struck through~~ shall be deleted, and text in **bold print** shall be added.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONVILLE, MISSOURI, THAT SECTION 2-36 OF THE BOONVILLE CODE OF GENERAL ORDINANCES SHALL BE RENEWED, WITH CERTAIN AMENDMENTS, AS FOLLOWS:

SECTION 1: Declaration of Policy. The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the government structure; that public office not

be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

SECTION 2: Conflicts of Interest. ~~The mayor or any member of the City Council who has a substantial personal or private interest, as defined by state law, in any bill shall disclose on the records of the City Council the nature of his/her interest and shall disqualify himself/herself from voting on any matters relating to this interest.~~

- a. **All elected and appointed officials, as well as employees of the City of Boonville, must comply with conflict of interest statutes contained in Chapter 105 of the Missouri Revised Statutes in addition to any other state laws governing official conduct.**
- b. **The Mayor and any member of the City Council who has a “substantial personal or private interest” in any measure, bill, order, resolution or ordinance proposed or pending before the Council must disclose that interest to the City Clerk who shall cause it to be recorded in the appropriate journal and minutes of the Council. Substantial personal or private interest is defined as ownership by the individual, the individual’s spouse or dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.**

SECTION 3: Disclosure Reports. Each elected official, **candidate for elective office**, the chief administrative officer, the chief purchasing officer, and the general counsel (if employed full-time) shall disclose the following information by May 1, if any such transactions were engaged in during the previous calendar year:

- a. For such person, and all such persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision; and ~~for~~
- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee

or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other transfers for no consideration to the political subdivision.

- c. The chief administrative officer and the chief purchasing officer also shall disclose by May 1 for the previous calendar year the following information:
 1. The name and address of each of the employee~~e~~ **rs** of such person from whom income of one thousand dollars or more was received during the year covered by the statement;
 2. The name and address of each sole proprietorship that he/she owned; the name and the general nature of the business conducted of each partnership and joint venture in which he/she was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of the business conducted of any closely held limited liability corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests~~[-]~~;
 3. The name and address of each corporation for which such person served in the capacity of a director, officer, **or** receiver~~[-]~~, ~~employee, agent, or consultant~~.

The financial disclosure reports giving the financial information required in this Section (3) shall be filed with the City Clerk and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

SECTION 4: Filing of Reports. The reports, in the attached format, shall be filed with the City Clerk and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

SECTION 5: When Filed. The financial interest statements shall be filed at the following time, but no person is required to file more than one financial interest statement in any calendar year:

- a. Each person appointed to office shall file the statement within thirty days of such appointment or employment **covering the calendar year ending the previous December 31;**
- b. Every other person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the City Council may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement~~[-];~~
- c. **Every candidate required to file a personal financial disclosure statement shall file no later than fourteen days after the close of filing at which the candidate seeks nomination or election. The time period of this statement shall cover the twelve months prior to the closing date of filing for candidacy.**

SECTION 6: Filing of Ordinance. The City Clerk shall send a certified copy of this Ordinance to the Missouri Ethics Commission within ten days of its adoption.

SECTION 7: Effective Date. This Ordinance shall be in full force and ~~in~~ effect from and after the date of its passage and approval and shall remain in effect **for two years from the date of passage.** ~~[until amended or repealed by the City Council.]~~

AND BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONVILLE, MISSOURI, THAT SECTION 2-67 OF THE BOONVILLE CODE OF GENERAL ORDINANCES BE AMENDED AS FOLLOWS:

SECTION 8. (a) Custodian of Records Designation and Coordination of Responses. The City Clerk **shall be the City's** ~~[is designated as the "]~~ Custodian of Records ~~[" for the City of Boonville pursuant to 2-66(8) of the General Code of Ordinances. Such designation does not mean that the City Clerk will necessarily have all the records in his/her possession, but simply is an indication to whom requests for copies of records and information regarding the City government shall be directed. Any official or employee of the City, other than the City Clerk, who receives a request is directed to inform the City Clerk of the request in a timely fashion so that a proper response may be coordinated as well as documenting all requests through a centralized location.]~~ **and shall generally be responsible for the maintenance and control of the records of the City. Each department head shall function as a deputy custodian of records and shall be responsible for carrying out the public records and meetings**

obligations of the City consistent with Chapter 610 of the Revised Statutes of the State of Missouri and these ordinances.

SECTION 9. (b) *How Records are Requested and Fees.* The custodian of records may require persons seeking access to public records to submit such requests in writing and/or on a form designated by the custodian for such purpose. No request shall be denied solely on the basis of failure to make it in writing. All requests for records, notices, or information shall be in writing, and shall be accompanied by a deposit of the estimated cost of reproducing the requested information. See Administrative Fee Schedule for a schedule of charges. If the cost is not ascertainable by the requestor and at the discretion of the City Clerk, the City Clerk will pull the records and apprise the requestor of the fees for the records. The records will be available upon payment of the fee **requested by the custodian of the records, consistent with the schedule of fees set forth in Appendix G of this Code.** Any request received by the City Clerk or other custodian shall be **documented as to** initialed by the clerk with the date and time of receipt. ~~[noted.] The City of Boonville has an official “Sunshine Law Request” form, which guides the requestor through the specific issues of requesting public records (See Attachment A).~~ **At the discretion of the City Clerk or City Administrator, the requirement for a written request for records or information may be waived for a standard document or report that is readily available for the staff efficiency, time savings and convenience to the public.**

SECTION 10. (c) *Response Format [Desired to be Noted on Request].* If [F]the requesting party [shall] so indicates, **the custodian shall provide the records in the format requested, provided the records are or may reasonably and inexpensively be made available in that format.** ~~[on the request the manner in which a response is desired. In absence of instructions to the contrary, it will be assumed that the requesting party wants to receive a response in the same form as the original request. (Example, if someone stops by City Hall and requests copies of documents, it will be assumed that the requesting party will stop by City Hall later to pick up the documents. But if someone mails a request to City Hall, it will be assumed that a mailed response is desired.) If the requestor desires a document to be certified, the requestor shall note that on the Sunshine Law Request form.]~~

SECTION 11. (d) *Response Within 3 Business Days.* The [C]custodian of [R]records shall respond to the requestor within 3 business days of [its receipt] **any request.** A “business day” **shall be any day upon which [is a day when the]** City Hall is open for the conduct of City business during its normal business hours. While it is desirable that the entire transaction be completed within 3 business days, there will be circumstances where clarification or explanation of the request is necessary, or where it will be

necessary to provide only part of the requested information while searches are made to find copies of other documents requested. **In any case where access to the public records requested cannot or will not be made available to the requestor within 3 business days, the custodian of records in receipt of the request shall give the requestor a detailed explanation of the cause of delay and a good faith estimate of the date upon which access to them, or a reason for denial of access, will be provided and in what manner it will be made.** Any questions on the release of the requested records shall be referred to the City Counselor for a legal opinion, **and any denials of access shall be made after conference and in coordination with the City Counselor and City Administrator.**

SECTION 12. (e) *Documentation of Response.* The [C]custodian of [R]records shall document the response provided **on behalf of the City by one of the following means** ~~{either by}~~: 1) making an extra copy of the response and attaching it to the original request, 2) noting on the request, **or in a separate writing if a verbal request was processed**, what documents were provided, or 3) keeping a copy of any letter or note requesting additional information **the custodian deemed necessary** in order to process the request.

SECTION 13. ~~(f) *Request for Searches.*~~ A request for copies of “all documents” or “every document” of a particular sort involves a request to search through every record of the City in order for the City to certify that it has provided “all” or “every” document. Such searches are expensive. Similarly, a request for records compiled in a format differing from the format in which the records are customarily retained is a request for a search and compilation, and can be expensive. As a general rule, the Custodian of Records is not expected to engage in extensive searches or compilations. Any search request that will require more than 15 minutes of the Custodian’s time will be refused without a substantial advance deposit for the estimated time required to search for the records.

SECTION 14. ~~(f) ~~(g)~~ *Inspection of Records.*~~ To reduce the cost to both the requesting party and the City, the [C]custodian of [R]records may permit a physical inspection of the records by the requesting party, **who may then request any copies he or she desires. No person shall remove original records from City Hall or any other City department but may have copies for which appropriate charges and fees (Appendix G) have been paid.** ~~to help specify what documents are needed. The Custodian may impose such security as is deemed appropriate to guarantee that no record is removed from the City’s files.~~

SECTION 15. (g) ~~(h)~~ *Waiver of Fees.* The [C]custodian of [R]records is empowered to waive the collection of any of the fees totaling less than \$1.00 to any

citizen of the City requesting documents from the City, or to any representative of news media that routinely sends a reporter to cover meetings of the City Council. No person or organization shall receive more than 3 such waivers in any 12-month period.

SECTION 16. (h) [(i)] Public Notice Board. The Custodian of Records shall establish a fixed place **in City Hall** where all public notices and agendas will be posted.

SECTION 17. (i) [(j)] Closed Records [and Votes]. **While it is the policy of the City that meetings, records, votes, actions and deliberations of this governmental body be open to the public, [A]all records of the City, which are permitted to be closed records by reason of Section 610.021, RSMo, or other applicable law [the Sunshine Law or by any other statute of Missouri, or by any statute,] or regulation of the United States [government] shall be maintained as closed records. No such closed record shall be released to any person who is not a part of the City government, except that records that are authorized or required by law to be closed may be shared with a private auditor or attorney retained by the City when the disclosure is privileged and the records are protected by the privilege thereby. [the City's auditor may see such records as are reasonably necessary to prepare an audit report as requested by the City and the City's attorney may see such records as are reasonable necessary to represent the City. Requests that closed records be opened to public inspection will be considered on a case-by-case basis by the City Council.]**

SECTION 18. (j) [(k)] Subpoenas for Closed Records. No subpoena for a closed record shall be honored **unless from a grand jury**. All such subpoenas shall be referred to the City Counselor for a response, **and the Counselor shall thereafter be deemed the custodian of the subject closed records and administer their disclosure or non-disclosure in accordance with the law.** ~~[and for a motion to quash the subpoena. The only exception to this requirement that will be recognized is a subpoena from a grand jury.]~~

SECTION 19. (k) [(4)] Penalty for Disclosure of Closed or Otherwise Protected Records.

- 1. In addition to records which are deemed closed records of the City pursuant to Chapter 610, RSMo, the following additional classes of information and records collected by the City of Boonville shall be protected and held in confidence, subject to the following mandatory protections and associated penalties for disclosure by any City officer or employee.**

2. Credit card numbers, personal identification numbers, social security numbers, bank routing and bank account numbers, digital certificates, physical and virtual keys, access codes or authorization codes, which are used to facilitate, process and protect the security of electronic transactions between the City and a person or entity doing business with the City shall be protected from disclosure and maintained in strict confidence. However, nothing in this section shall be deemed to close the record of a person or entity using a credit card held or issued in the name of the City of Boonville or any record of a transaction made by a person using a credit card or other method of payment for which reimbursement is made by the City.
3. All information obtained by the City regarding medical examinations, medical or psychiatric conditions, course of current or past medical or psychiatric treatment, substance abuse evaluation and treatment or laboratory testing of any nature whatsoever shall be collected and maintained on separate forms and in separate medical files by the Custodian of Records and shall be treated as closed and confidential records by any employee having access to them, except that:
 - a. Department heads and managers may be informed regarding necessary restrictions on work duties of employees and accommodations necessary;
 - b. First aid and safety personnel may be informed, when appropriate, if the disclosed information reasonably pertains to the potential need for emergency treatment of a disease or disability; or
 - c. City or other government officials charged with compliance or investigation of compliance with State and Federal laws pertaining to the treatment of persons with disabilities, workers' compensation or transportation safety may be allowed access to such records.
4. Any person employed or working for the City, or who has been entrusted with a record that is marked or indicates that it is "confidential" or a "closed record," **who has been purposefully or inadvertently made aware of the contents of any records confidential and protected under this section**, or who has been invited to participate in a closed meeting **is prohibited from disclosing the contents of the records, copies of the records, or the content of closed meeting discussions to any third party.** Any person engaging in such unauthorized disclosure ~~[who nonetheless~~

~~discloses any closed record, or any information about the contents of any closed meeting to any person]~~ shall be guilty of an offense under the ordinances of the City, and upon conviction **of said offense** ~~[therefore]~~ may be punished as provided by law. Any such person who is employed or working for the City may also be subject to the termination of his/her employment as a result of such disclosure. Any such person who is an elected or appointed official may also be **referred to the City Council for its consideration of procedures that may result in his or her removal** ~~subject to impeachment from his/her office~~ as a result of such disclosure.

FIRST READING: June 5, 2017

READ FOR THE SECOND TIME AND PASSED THIS 19th DAY OF JUNE, 2017 AFTER A COPY OF THIS ORDINANCE HAS BEEN MADE AVAILABLE FOR PUBLIC INSPECTION PRIOR TO ITS FIRST READING.

APPROVED THIS 19th DAY OF JUNE, 2017.

ATTEST:

Julie Thacher, Mayor

Teresa Studley, City Clerk

BEFORE

Sec. 2-36. - Procedure for disclosure of potential conflicts of interest.

- (a) *Declaration of policy.* The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the government structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the city.
- (b) *Conflicts of interest.* The mayor or any member of the city council who has a substantial personal or private interest, as defined by state law, in any bill shall disclose on the records of the city council the nature of his/her interest and shall disqualify himself/herself from voting on any matters relating to this interest.
- (c) *Disclosure reports.* Each elected official, the chief administrative officer, the chief purchasing officer, and the general counsel (if employed full-time) shall disclose the following information by May 1, if any such transactions were engaged in during the previous calendar year:
 - (1) For such person, and all such persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of \$500.00, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision; and
 - (2) The date and the identities of the parties to each transaction known to the person with a total value in excess of \$500.00, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other transfers for no consideration to the political subdivision.
 - (3) The chief administrative officer and the chief purchasing officer also shall disclose by May 1 for the previous calendar year the following information:
 - a. The name and address of each of the employees of such person from whom income of \$1,000.00 or more was received during the year covered by the statement;
 - b. The name and address of each sole proprietorship that he/she owned; the name and the general nature of the business conducted of each partnership and joint venture in which he/she was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held limited liability corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests.
 - c. The name and address of each corporation for which such person served in the capacity of a director, officer, receiver, employee, agent, or consultant.
- (d) *Filing of reports.* The reports, in the attached format, shall be filed with the city clerk and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

- (e) *When filed.* The financial interest statements shall be filed at the following time, but no person is required to file more than one financial interest statement in any calendar year:
 - (1) Each person appointed to office shall file the statement within 30 days of such appointment or employment;
 - (2) Every other person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the city council may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement.

(Ord. No. 3018, §§ 1—5, 8-5-91; Ord. No. 3870, §§ 1—5, 9-3-02; Ord. No. 3909, §§ 1—5, 9-2-03; Ord. No. 4264, §§ 1—5, 8-15-11; Ord. No. 4321, §§ 1—5, 7-15-13; Ord. No. 4377, §§ 1—5, 7-20-15)

State Law reference— Conflicts of interest and lobbying, RSMo 105.450 et seq.

Sec. 2-67. - Custodian of records.

- (a) *Custodian of records designation and coordination of responses.* The city clerk is designated as the "custodian of records" for the city pursuant to subsection 2-66(8) of the General Code of Ordinances. Such designation does not mean that the city clerk will necessarily have all the records in his/her possession, but simply is an indication to whom requests for copies of records and information regarding the city government shall be directed. Any official or employee of the city, other than the city clerk, who receives a request is directed to inform the city clerk of the request in a timely fashion so that a proper response may be coordinated as well as documenting all requests through a centralized location.
- (b) *How records are requested and fees.* All requests for records, notices, or information shall be in writing, and shall be accompanied by a deposit of the estimated cost of reproducing the requested information. See app. G, administrative fee schedule, for a schedule of charges. If the cost is not ascertainable by the requestor and at the discretion of the city clerk, the city clerk will pull the records and apprise the requestor of the fees for the records. The records will be available upon payment of the fee. Any request received by the city clerk shall be initialed by the clerk with the date and time of receipt noted. The city has an official "Sunshine Law Request" form, which guides the requestor through the specific issues of requesting public records (see attachment A to Ord. No. 4237). At the discretion of the city clerk or city administrator, the requirement for a written request for records or information may be waived for a standard document or report that is readily available for the staff efficiency, time savings and convenience to the public.
- (c) *Response desired to be noted on request.* The requesting party shall indicate on the request the manner in which a response is desired. In absence of instructions to the contrary, it will be assumed that the requesting party wants to receive a response in the same form as the original request. (Example, if someone stops by City Hall and requests copies of documents, it will be assumed that the requesting party will stop by City Hall later to pick up the documents. But if someone mails a request to City Hall, it will be assumed that a mailed response is desired.) If the requestor desires a document to be certified, the requestor shall note that on the Sunshine Law request form.
- (d) *Response within three business days.* The custodian of records shall respond to the requestor within three business days of its receipt. A "business day" is a day when the City Hall is open for the conduct of city business during its normal business hours. While it is desirable that the entire transaction be completed within three business days, there will be circumstances where clarification or explanation of the request is necessary, or where it will be necessary to provide only part of the requested information while searches are made to find copies of other documents requested. Any questions on the release of the requested records shall be referred to the city counselor for a legal opinion.

- (e) *Documentation of response.* The custodian of records shall document the response provided either by:
- (1) Making an extra copy of the response and attaching it to the original request;
 - (2) Noting on the request what documents were provided; or
 - (3) Keeping a copy of any letter or note requesting additional information in order to process the request.
- (f) *Request for searches.* A request for copies of "all documents" or "every document" of a particular sort involves a request to search through every record of the city in order for the city to certify that it has provided "all" or "every" document. Such searches are expensive. Similarly, a request for records compiled in a format differing from the format in which the records are customarily retained is a request for a search and compilation, and can be expensive. As a general rule, the custodian of records is not expected to engage in extensive searches or compilations. Any search request that will require more than 15 minutes of the custodian's time will be refused without a substantial advance deposit for the estimated time required to search for the records.
- (g) *Inspection of records.* To reduce the cost to both the requesting party and the city, the custodian of records may permit a physical inspection of the records by the requesting party to help specify what documents are needed. The custodian may impose such security as is deemed appropriate to guarantee that no record is removed from the city's files.
- (h) *Waiver of fees.* The custodian of records is empowered to waive the collection of any of the fees totaling less than \$1.00 to any citizen of the city requesting documents from the city, or to any representative of news media that routinely sends a reporter to cover meetings of the city council. No person or organization shall receive more than three such waivers in any 12-month period.
- (i) *Public notice board.* The custodian of records shall establish a fixed place where all public notices and agenda will be posted.
- (j) *Closed records and votes.* All records of the city, which are permitted to be closed records by reason of the Sunshine Law or by any other statute of Missouri, or by any statute, or regulation of the United States government shall be maintained as closed records. No such closed record shall be released to any person who is not a part of the city government, except that the city's auditor may see such records as are reasonably necessary to prepare an audit report as requested by the city and the city's attorney may see such records as are reasonably necessary to represent the city. Requests that closed records be opened to public inspection will be considered on a case-by-case basis by the city council.
- (k) *Subpoenas for closed records.* No subpoena for a closed record shall be honored. All such subpoenas shall be referred to the city counselor for a response, and for a motion to quash the subpoena. The only exception to this requirement that will be recognized is a subpoena from a grand jury.
- (l) *Penalty for disclosure of closed records.* Any person employed or working for the city, or who has been entrusted with a record that is marked or indicates that it is "confidential" or a "closed record," or who has been invited to participate in a closed meeting who nonetheless discloses any closed record, or any information about the contents of any closed meeting to any person shall be guilty of an offense under the ordinances of the city, and upon conviction therefore may be punished as provided by law. Any such person who is employed or working for the city may also be subject to the termination of his/her employment as a result of such disclosure. Any such person who is an elected or appointed official may also be subject to impeachment from his/her office as a result of such disclosure.

(Ord. No. 4237, §§ 1—12, 9-20-10)

AFTER

Section 2-36

Declaration of Policy. The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the government structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City.

Conflicts of Interest.

- a. **All elected and appointed officials, as well as employees of the City of Boonville, must comply with conflict of interest statutes contained in Chapter 105 of the Missouri Revised Statutes in addition to any other state laws governing official conduct.**
- b. **The Mayor and any member of the City Council who has a “substantial personal or private interest” in any measure, bill, order, resolution or ordinance proposed or pending before the Council must disclose that interest to the City Clerk who shall cause it to be recorded in the appropriate journal and minutes of the Council. Substantial personal or private interest is defined as ownership by the individual, the individual’s spouse or dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.**

Disclosure Reports. Each elected official, **candidate for elective office**, the chief administrative officer, the chief purchasing officer, and the general counsel (if employed full-time) shall disclose the following information by May 1, if any such transactions were engaged in during the previous calendar year:

- a. For such person, and all such persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision; and
- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other transfers for no consideration to the political subdivision.
- c. The chief administrative officer and the chief purchasing officer also shall disclose by May 1 for the previous calendar year the following information:

1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;
2. The name and address of each sole proprietorship that he/she owned; the name and the general nature of the business conducted of each partnership and joint venture in which he/she was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of the business conducted of any closely held limited liability corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;
3. The name and address of each corporation for which such person served in the capacity of a director, officer, or receiver.

The financial disclosure reports giving the financial information required in this Section (3) shall be filed with the City Clerk and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

Filing of Reports. The reports, in the attached format, shall be filed with the City Clerk and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

When Filed. The financial interest statements shall be filed at the following time, but no person is required to file more than one financial interest statement in any calendar year:

- a. Each person appointed to office shall file the statement within thirty days of such appointment or employment **covering the calendar year ending the previous December 31;**
- b. Every other person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the City Council may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement;
- c. **Every candidate required to file a personal financial disclosure statement shall file no later than fourteen days after the close of filing at which the candidate seeks nomination or election. The time period of this statement shall cover the twelve months prior to the closing date of filing for candidacy.**

Filing of Ordinance. The City Clerk shall send a certified copy of this Ordinance to the Missouri Ethics Commission within ten days of its adoption.

Effective Date. This Ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for two years from the date of passage.

Section 2-67

(a) Custodian of Records Designation and Coordination of Responses. The City Clerk **shall be the City's Custodian of and shall generally be responsible for the maintenance and control of the records of the City. Each department head shall function as a deputy custodian of records and shall be responsible for carrying out the public records and meetings obligations of the City consistent with Chapter 610 of the Revised Statutes of the State of Missouri and these ordinances.**

(b) How Records are Requested and Fees. **The custodian of records may require persons seeking access to public records to submit such requests in writing and/or on a form designated by the custodian for such purpose. No request shall be denied solely on the basis of failure to make it in writing. The records will be available upon payment of the fee requested by the custodian of the records, consistent with the schedule of fees set forth in Appendix G of this Code. Any request received by the City Clerk or other custodian shall be documented as to the date and time of receipt.**

(c) Response Format. **If the requesting party so indicates, the custodian shall provide the records in the format requested, provided the records are or may reasonably and inexpensively be made available in that format.**

(d) Response Within 3 Business Days. The custodian of records shall respond to the requestor within 3 business days of **any request.** A "business day" **shall be any day upon which City Hall is open for the conduct of City business during its normal business hours. While it is desirable that the entire transaction be completed within 3 business days, there will be circumstances where clarification or explanation of the request is necessary, or where it will be necessary to provide only part of the requested information while searches are made to find copies of other documents requested. In any case where access to the public records requested cannot or will not be made available to the requestor within 3 business days, the custodian of records in receipt of the request shall give the requestor a detailed explanation of the cause of delay and a good faith estimate of the date upon which access to them, or a reason for denial of access, will be provided and in what manner it will be made. Any questions on the release of the requested records shall be referred to the City Counselor for a legal opinion, and any denials of access shall be made after conference and in coordination with the City Counselor and City Administrator.**

(e) Documentation of Response. The custodian of records shall document the response provided **on behalf of the City by one of the following means:** 1) making an extra copy of the response and attaching it to the original request, 2) noting on the request, **or in a separate writing if a verbal request was processed,** what documents were provided, or 3) keeping a copy of any letter or note requesting additional information **the custodian deemed necessary** in order to process the request.

(f) Inspection of Records. To reduce the cost to both the requesting party and the City, the custodian of records may permit a physical inspection of the records by the requesting party, **who may then request any copies he or she desires. No person shall remove original records from City Hall or any other City department but may have copies for which appropriate charges and fees (Appendix G) have been paid.**

(g) Waiver of Fees. The custodian of records is empowered to waive the collection of any of the fees totaling less than \$1.00 to any citizen of the City requesting documents from the City, or to any representative of news media that routinely sends a reporter to cover meetings of the City Council. No person or organization shall receive more than 3 such waivers in any 12-month period.

(h) Public Notice Board. The Custodian of Records shall establish a fixed place **in City Hall** where all public notices and agendas will be posted.

(i) Closed Records. **While it is the policy of the City that meetings, records, votes, actions and deliberations of this governmental body be open to the public, all records of the City, which are permitted to be closed records by reason of Section 610.021, RSMo, or other applicable law or regulation of the United States shall be maintained as closed records. No such closed record shall be released to any person who is not a part of the City government, except that records that are authorized or required by law to be closed may be shared with a private auditor or attorney retained by the City when the disclosure is privileged and the records are protected by the privilege thereby.**

(j) Subpoenas for Closed Records. No subpoena for a closed record shall be honored **unless from a grand jury.** All such subpoenas shall be referred to the City Counselor for a response, **and the Counselor shall thereafter be deemed the custodian of the subject closed records and administer their disclosure or non-disclosure in accordance with the law.**

(k) Penalty for Disclosure of Closed or Otherwise Protected Records.

1. **In addition to records which are deemed closed records of the City pursuant to Chapter 610, RSMo, the following additional classes of information and records collected by the City of Boonville shall be protected and held in confidence, subject to the following mandatory protections and associated penalties for disclosure by any City officer or employee.**
2. **Credit card numbers, personal identification numbers, social security numbers, bank routing and bank account numbers, digital certificates, physical and virtual keys, access codes or authorization codes, which are used to facilitate, process and protect the security of electronic transactions between the City and a person or entity doing business with the City shall be protected from disclosure and maintained in strict confidence. However, nothing in this section shall be deemed to close the record of a person or entity using a credit card held or issued in the name of the City of Boonville or any record of a transaction made by a person using a credit card or other method of payment for which reimbursement is made by the City.**

3. All information obtained by the City regarding medical examinations, medical or psychiatric conditions, course of current or past medical or psychiatric treatment, substance abuse evaluation and treatment or laboratory testing of any nature whatsoever shall be collected and maintained on separate forms and in separate medical files by the Custodian of Records and shall be treated as closed and confidential records by any employee having access to them, except that:
 - a. Department heads and managers may be informed regarding necessary restrictions on work duties of employees and accommodations necessary;
 - b. First aid and safety personnel may be informed, when appropriate, if the disclosed information reasonably pertains to the potential need for emergency treatment of a disease or disability; or
 - c. City or other government officials charged with compliance or investigation of compliance with State and Federal laws pertaining to the treatment of persons with disabilities, workers' compensation or transportation safety may be allowed access to such records.
4. Any person employed or working for the City, or who has been entrusted with a record that is marked or indicates that it is "confidential" or a "closed record," **who has been purposefully or inadvertently made aware of the contents of any records confidential and protected under this section**, or who has been invited to participate in a closed meeting **is prohibited from disclosing the contents of the records, copies of the records, or the content of closed meeting discussions to any third party. Any person engaging in such unauthorized disclosure** shall be guilty of an offense under the ordinances of the City, and upon conviction **of said offense** may be punished as provided by law. Any such person who is employed or working for the City may also be subject to the termination of his/her employment as a result of such disclosure. Any such person who is an elected or appointed official may also be **referred to the City Council for its consideration of procedures that may result in his or her removal** from office as a result of such disclosure.

Park Board Minutes
May 16, 2017

Members present: Kathleen Conway, Terry Davis, Albert Turner, Kevin Griffy, Matt Schneringer, YMCA and Gary W. Nauman, Director of Parks

Absent: Jimi Barbarotta and Vanessa Dorman, Council Representative.

Guests: Kate Fjell, Assistant to the City Administrator, Paul Linhart, Foreman, Gary Bridgewater, Ken Hirlinger and Jason Matayas, Boonville Rotary Club.

A motion was made by Kathleen Conway to approve the March 13, 2017 Minutes as submitted. Seconded by Terry Davis. Motion carried.

Public Comments: None

Old Business: None

New Business:

- A. Hear Rotary Club Proposal on Nature Trail: Jason Matayas addressed the Board about the possibility of the Rotary Club building nature trail in Harley Park. The trail would begin on Cliff Drive and follow the River bluff to Lookout Point where it would terminate. Phase 1 of the trail would contain approximately 1-1.5 miles in length. The trail would be 2-3 feet wide with 6-8 feet of "right-of-way". The Rotary would plan to maintain that portion of the trail not already maintained by the Parks and Recreation Dept. Kathleen Conway expressed a concern about erosion. Jason Matayas advised the Board that the Rotary would plan to control erosion with trail design and switchbacks as well as cover material. If approved Phase 1 would begin late summer or early fall 2017. Phase II will involve expansion into the Big Sky portion of Harley Park and would involve another 1-1.5 miles of trail.

The only portion of the project that may raise concerns is where the trail crosses the Panhandle Eastern Pipeline. Gary Nauman indicated he would begin the process with Panhandle Eastern.

Following additional discussion Kevin Griffy moved to endorse the Rotary's plan. Terry Davis seconded the motion. Motion carried.

- B. Hear Presentation From Kemper Alumni Association: Gary Nauman advised the Board that Laura Gramlich has approached him with a request to building entrance signs at Kemper Park with money the Association raised for the restoration of the Admin Building. She was not able to be at the Board meeting and asked to be on the Agenda for the June Board meeting. Gary Nauman passed around pictures of the Wentworth Military Academy sign that they want to use as a model. He indicated these would be monument type signs and he suggested that the current sign behind Johnston Field House be moved to Third St. Copies are attached.
- C. Activity Report: Gary Nauman reviewed the Activity Report with the Board.
- D. Introduction of Paul Linhart and Kate Fjell: Gary Nauman introduced Paul Linhart and Kate Fjell and discussed their roles following his retirement.

Miscellaneous:

- A. Albert Turner asked about reviewing and updating the Five Year Plan. Gary explained the plan was about 2 years old, but always good practice to review and update it regularly to keep it relevant.
- B. Albert Turner inquired about the desired additional practice fields for the baseball and softball teams. Gary stated this could be placed in the 5 year plan, however the additional field that is being completed through the soccer project will help to create more field opportunities for little leaguers and softball.
- C. Kevin Griffy asked if the light timer on the ballfield at Lion's Park could be extended to 10:30 p.m. on Mondays and Wednesdays. Gary Nauman indicated he would change the timer.

Kevin also inquired about the status of the Cancer Memorial Park. He has been approached by members of the community who have expressed concern for the appearance.

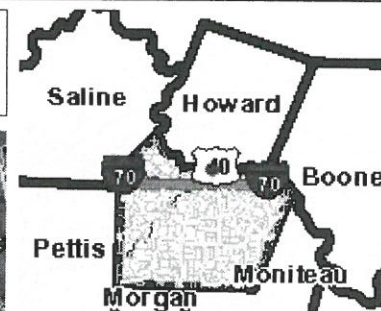
Gary and Kate Fjell updated the Board on the current status of the Park.

Respectfully submitted,

A handwritten signature in cursive script, reading "Gary W. Nauman". The signature is fluid and extends to the right with a long, sweeping tail.

Gary W. Nauman
Director of Parks

Cooper County, MO



Legend

- Road
 - <all other values>
 - Interstate
 - US Highway
 - Numbered State Highway
 - Lettered State Highway
- Railroad
- Parcel
- Parcel Number/Acres
- Corporate Limit Line
- Land Hook
 - DASHED LAND HOOK
 - SOLID LAND HOOK
- Stream
- Water Boundary
- County Boundary

1 in. = 429ft.



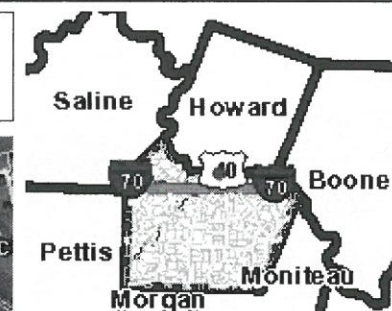
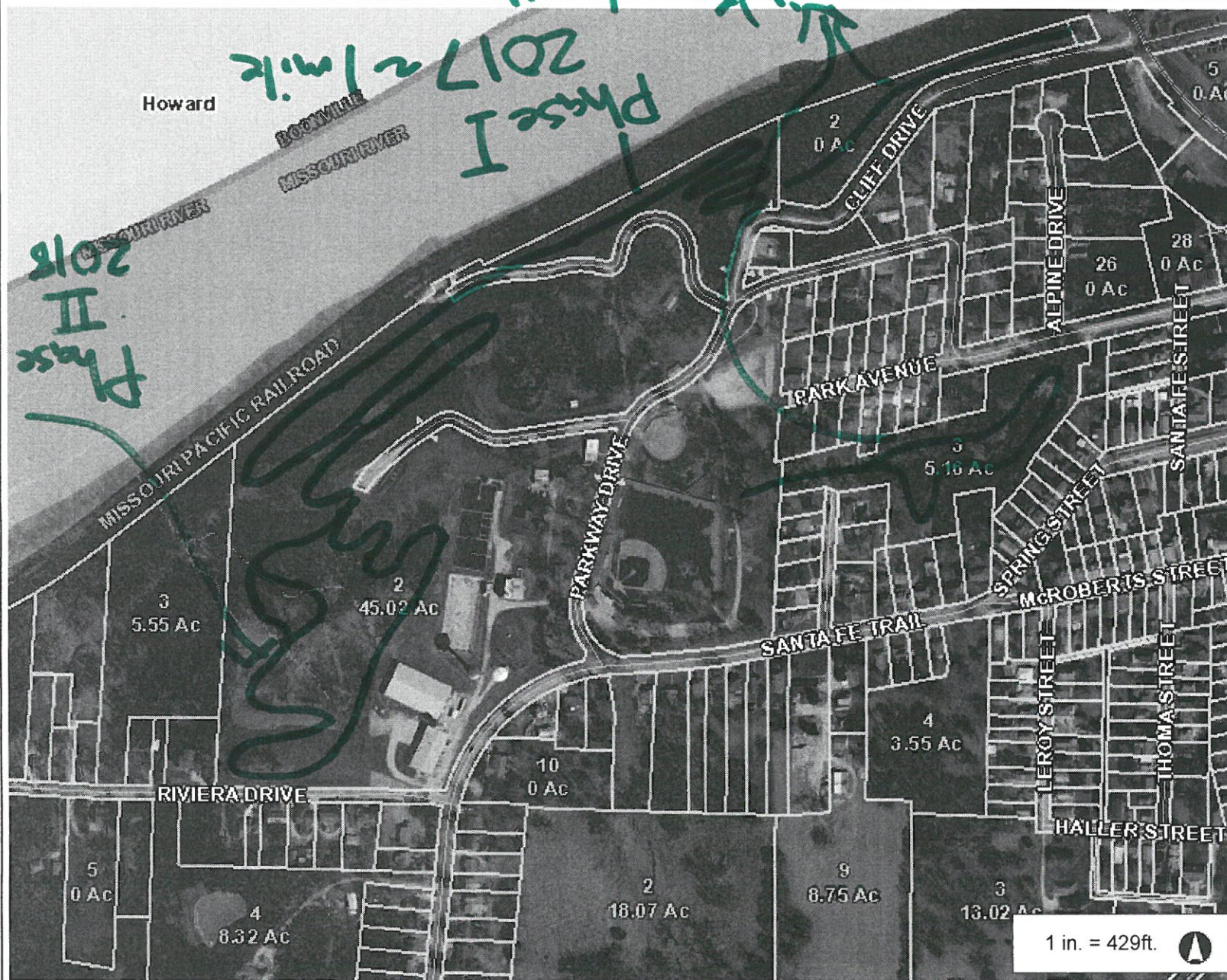
858.6 0 429.30 858.6 Feet

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

Cooper County, MO
Possible Trail Sections



Legend

- Road
 - <all other values>
 - Interstate
 - US Highway
 - Numbered State Highway
 - Lettered State Highway
- + Railroad
- Parcel
- Parcel Number/Acres
- Corporate Limit Line
- Land Hook
 - DASHED LAND HOOK
 - SOLID LAND HOOK
- Stream
- Water Boundary
- County Boundary

Notes

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
 THIS MAP IS NOT TO BE USED FOR NAVIGATION

THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF BOONVILLE, MO
MINUTES
May 18, 2017

The Directors of the Industrial Development Authority of the City of Boonville, MO met at the City Council Chambers on May 18, 2017. President Ken Hirlinger called the meeting to order at 5:28PM.

Members present were Bob Irish, Tom Halford, Wilbert Meyer, Harry Enderle, Ken Hirlinger, Lindi Overton, Tabitha Greis, and Chad Gaines. Also present were Jim Gann, Economic Development Director, and Steve Young, City Council Representative.

Public Comments

There were no public comments.

Approval of Minutes

Minutes of the April 20, 2017 meeting were presented and approved 8-0 after a motion by Wilbert Meyer and a second by Tom Halford.

Treasurer's Report

The Treasurer's Report was presented by Harry Enderle and reviewed by the Board. The Treasurer's Report was approved 8-0 after a motion by Lindi Overton and a second by Tabitha Greis.

Economic Developer's Report

Director of Economic Development, Jim Gann, reviewed his Economic Development Report for the month (attached).

Jim spent some time discussing the potential activity from several different sources, i.e. Missouri Partnership, locally sourced, expansion/retention activities and community engagement activities.

President's Report

President Ken Hirlinger noted that this was Tom Halford's last meeting and thanked him for his service to the board.

Ken attempted to find a meeting date for our next meeting however several members had conflicts. Kate will try to sort this out through email. The next meeting date will be determined in the near future.

Adjournment

There being no further business a motion was made to adjourn by Bob Irish with a second from Wilbert Meyer. The motion carried and the meeting was adjourned.

Respectfully submitted,

Bob Irish
Secretary

THE MUNICIPAL FACILITIES AUTHORITY OF THE CITY OF BOONVILLE, MO
MINUTES
May 18, 2017

The Directors of the Municipal Facilities Authority of the City of Boonville, MO met at the City Council Chambers on May 18, 2017. President Ken Hirlinger called the meeting to order at 6:23 PM.

Members present were Bob Irish, Tom Halford, Wilbert Meyer, Harry Enderle, Ken Hirlinger, Lindi Overton, Tabitha Greis, and Chad Gaines. Also present were Jim Gann, Economic Development Director, and Steve Young, City Council Representative.

Public Comments

There were no public comments.

Approval of Minutes

Minutes of the February 16, 2017 meeting were presented and approved 8-0 after a motion by Harry Enderle and a second by Tabitha Greis.

Treasurer's Report

The Treasurer's Report was presented by Treasurer Harry Enderle and reviewed by the Board. The Treasurer's Report was approved 8-0 after a motion by Wilbert Meyer and a second by Lindi Overton.

President's Report

President Ken Hirlinger questioned where the MFA stands with respect to our tax status. Harry has spent a great deal of time over several months (perhaps years) trying to resolve this issue. Harry has been in touch with a representative from the accounting firm of Williams-Keepers LLC in Columbia. Their recommendation was to have their firm do some research to obtain some facts to assist the MFA with their decision process. Bob Irish made a motion to spend up to \$1,500 for Williams Keepers to conduct the necessary research to determine what the MFA's tax status should be. Wilbert Meyer seconded the motion. The motion carried by a 8-0 vote.

Next Board Meeting

The next meeting of the MFA will be called as future business develops that needs the board's attention.

Adjournment

There being no further business a motion was made to adjourn by Tom Halford and seconded by Wilbert Meyer. The motion carried and the meeting was adjourned.

Respectfully submitted,

Bob Irish
Secretary

MEMORANDUM

TO: Irl Tessendorf, City Administrator
FROM: M. L. Cauthon III, Director of Public Works
DATE: May 26, 2017
RE: Board of Public Works Meeting, May 25, 2017

The May 25, 2017 Board of Public Works meeting was canceled for a lack of a quorum.

M. L Cauthon III

CEMETERY BOARD MINUTES

May 25, 2017

Call to Order

The meeting was called to order by Chair Judy Shields at 3:30 p.m. Present were Sexton Gary Nauman, Chair Judy Shields, Secretary Bert McClary, members LaDonna Drew, Helen Fisher and Shirley McGown. Absent was Council Representative Michael Stock.

Also present were guests City Manager Irl Tessendorf, Assistant to the City Manager Kate Fjell and Parks and Recreation Supervisor Paul Linhart.

Minutes

The Minutes of the January 26, 2017 meeting were approved as presented.

Public Comments

There were no Public Comments.

Chair Report

Chair Judy Shields stated that the monument of Chap Overton had been turned on its base again. Ms. Shields also reported that the flags had been placed on the graves of all Veterans including the Civil War Veterans.

Sexton Report

Sexton Gary Nauman reported the following:

- The February Sexton/City Clerk Report included one burial, Mary Perry on February 4 at Memorial Gardens. The March, April and May Reports were negative.
- Mr. Nauman called Tim Derendinger regarding a grave at Memorial Gardens that had sunken about a month ago, requesting that it be filled. Mr. Derendinger said that it would be done this afternoon. Mr. Nauman also told Mr. Derendinger both cemeteries need to be mowed and was told it was due to be done today.
- The flag with a light that had been placed at Memorial Gardens was down due to the light not working. It is still not known who had originally placed the flag and light.
- Staff has started cleaning the fences to remove the mold.

Old Business

There was no Old Business discussed.

New Business

During the Sexton Report Ms. Shields commented that there are new solar lights on at least three graves, and Mr. Nauman said solar lights will be addressed after Memorial Day.

Ms. Shields also stated that part of the gate at Sunset Hills was missing and Mr. Nauman replied that it had been broken and was removed by staff for repair or rebuilding. He said the gate is necessary for sewer access and for mowing on the other side of the fence. Discussion was held

regarding a gate at Memorial Gardens consisting of a cable that is left open, and only one unauthorized person has been known to use it to access the adjacent prison property. Bert McClary commented that he uses the opening for access to keep a section of his property mowed that is adjacent to the cemetery.

Mr. Nauman also provided Cemetery status review:

- He suggested that staff and Board Members watch mowing closely and if there are concerns during the season it may be necessary to meet with Mr. Derendinger later to discuss overall satisfaction. It might be necessary to encourage others to bid for the mowing contract, as there were only two bidders last time from six packets sent out.
- Flags are placed on the graves by Mr. Nauman and two members of Mark's crew.

Additional discussion of the mowing contract was held. Ms. Shields stated one area had not been mowed or trimmed since spring, and there were additional comments on the speed with which the contractor's staff drive the mowers in order to meet time requirements. Mr. Nauman said Mr. Derendinger had said he would give his staff additional time to mow. Board Members generally agreed that reimbursement through the contract is satisfactory for the expected work and that additional time and care should be used while mowing.

Mr. Nauman introduced Paul Linhart and Kate Fjell who will be assuming his responsibilities for Cemetery management. Mr. Linhart has been a foreman since 2004 and will be responsible for day to day physical Cemetery management. Ms. Fjell will assist with administrative responsibilities, including agenda preparation and other Board assistance.

Miscellaneous

Mr. Nauman's impending retirement was celebrated with cake and punch. Ms. Shields provided a brief history of Mr. Nauman's second tenure of 16 ½ years. Mr. Nauman and Ms. Shields reminisced about significant activities and occurrences over the years, including meeting frequency (or infrequency), updating maps, expansion of properties, replacing fences, and monitoring the properties for beer drinkers and gypsies. Mr. Nauman commented on his first term as Sexton in the 1970s when Mayor Persinger simply gave him an incomplete map and said, "Good luck." Ms. Shields concluded with praise for Mr. Nauman's abilities and success, stating that "When something needed to be done, Gary got it done." Best wishes for his retirement were given by all present.

Mr. Linhart and Ms. Fjell provided brief summaries of their backgrounds.

Adjourn

The meeting was adjourned at approximately 4:15 by Ms. Shields.

Respectfully submitted,

Bert McClary, Secretary

CITY OF BOONVILLE
STREET, ALLEY AND SANITATION BOARD
MEETING

May 31, 2017

The Street, Alley and Sanitation Board met at the City Services Building at 1200 Locust Street, 6:30 p.m., Wednesday, May 31, 2017.

Members present: Brad Spears, Lewis Miller, Wayne Jones, David Smith, and John Pasley. Also, present; Michael Stock, Council Representative and M. L. Cauthon, Public Works Director.

Members absent or excused: None

MINUTES: David Smith made a motion, seconded by Lewis Miller to approve the minutes of the March 29, 2017. The motion passed unanimously.

PUBLIC COMMENTS: None

OLD BUSINESS: Consider Recommending a One-Way traffic restriction on Walnut Street between Main and 4th Streets – This agenda item was tabled at the August 31, 2016 meeting so that board members could witness traffic conditions in the area. A concern was the opening of the nearby new Casey's store. Brad Spears made the motion, seconded by David Smith to bring back the matter for consideration. The motion passed unanimously. After board members discussed the implications of a traffic restriction and the inconsistent demonstrated need for such restriction the matter died for a lack of a motion.

NEW BUSINESS: None.

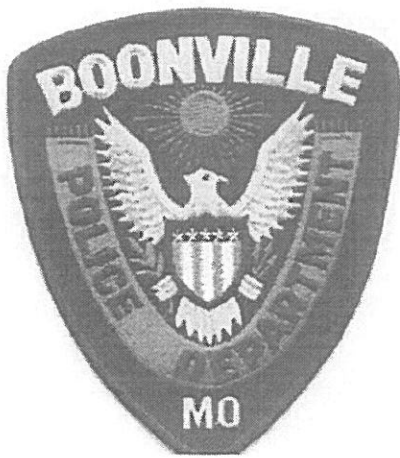
MISCELLANEOUS: None.

David Smith and Lewis Miller renewed their request for a handicap parking space in the 400 block of Vine Street adjacent to the First Presbyterian Church

ADJOURN: With no further business, the meeting was adjourned at 7:10 PM with a motion by Brad Spears seconded by Lewis Miller. The motion passed unanimously.

Respectfully submitted,

M. L. Cauthon III



Boonville Police Department
Chief Bobby Welliver
401 East Morgan Street
Boonville, Mo. 65233
Phone~660-882-2727
Fax~660-882-6604
Email: bwelliver@boonville-mo.org

May 30, 2017

To: Teresa Studley-City Clerk

Due to a lack of agenda items the June meeting of the Police Board has been canceled.

Sincerely Yours,

Bobby Welliver
Bobby Welliver
Chief of Police

Dr. Jim Gann

Director of Economic Development
City of Boonville, Missouri
401 Main Street
Boonville, MO 65233
660/882-4001-www.boonvillemo.org



A collaboration between the City of Boonville, County of Cooper and the University of Missouri

**Economic Development Report
May 18, 2017**

1. Follow up Items

- a. Data regarding commuting outflow question (Handout)
 - i. 7,740 Workers – 6,075 Jobs
- b. Boonville Chamber job openings list as of 5/5/17 (Handout)

2. Missouri Partnership-Sourced Attraction Activities

- a. **DISCUSSION – Aurora Milk**
 - i. I've sent an inquiry regarding any plastic blow molding suppliers
- b. **NEW – Project Freeze (Handout)**
 - i. No Submission
- c. **NEW – Project Aurora (Note: NOT Aurora Dairy) (Handout)**
 - i. Submitted Nordyne Plant, with local offer for modular clean room space
- d. **NEW – Project Turtle (Handout)**
 - i. Seems to be a "perfect" fit for initial building requirements
- e. **Project T**
 - i. No Activity
- f. **Project Blueprint**
 - i. No activity
- g. **Project 20 (Nordyne Plant)**
 - i. No activity
- h. **Project Tito (Nordyne Plant)**
 - i. No activity

3. Locally-Sourced Attraction Activities

- a. **NEW - Project Switch**
 - i. Biomaterials Processing
 - 1. Interested in Port and Spec Building
- b. **NEW – Unnamed Project (Handout)**
 - i. Significant realtor activity on Nordyne Plant
- c. **Project Sword (Greenfield)**
 - i. No Activity
- d. **Project Corn (Port Facility) – Alternative energy production**
 - i. No Activity
- e. **Project Bed (Green Field or Kemper Campus) – Quasi-governmental service provider**
 - i. No Activity expected until May 2018
- f. **Project Pen (Green Field) – Materials Processing**
 - i. No Activity

4. Expansion/Retention Activities

- a. Choteau Fabricating
 - i. No Activity

5. Economic Gardening Activities

- a. No Activity

6. Community Engagement Initiatives

- a. Economic Development Community Action Team (Handout)
- b. Electric Car Charging Station Call – 5/9

7. Workforce Development

- a. Work Ready Communities – 80% of “Maintaining” goal (Handout)
- b. Job Listings Report – Central WDA (Handout)
- c. MERIC Missouri Top Grade Outlook for Jobs (Handout)
- d. IT Pathway Report for STEM Jobs (Handout)

8. Kemper Campus

- a. No Activity

9. Other Matters

- a. Broadband Discussion
 - i. “Will the Digital Divide Ever End?” (Handout)
 - ii. Follow up Discussion with COMO
 - iii. Project Scoping call with Finley Engineering
 - iv. Altice Plans FTTH by 2022 (Handout)
- b. CORE is dissolving – Refund of approximately \$7600.00 to City
- c. Warrensburg Dollar Tree Articles (Handout)
- d. Ashland Spec Buildings – Potterfield (Handout)
- e. Jobs EQ Report (Handout)

10. Upcoming Activities

- a. Jim is on Vacation – Tomorrow through Memorial Day
- b. MEDC – Lakeside with the Locators – June 11-13, 2017

Council approves \$110 million financing plan for Dollar Tree

By JACQUE FLANAGAN
Managing Editor

(WARRENSBURG, Mo., digitalBURG) – The Dollar Tree now has the means to pay for its new distribution center north of town in the form of some \$110 million in bond financing from the city complemented by sales tax exemptions and property tax abatements.

Following a brief 20-minute public hearing Monday, the City Council approved a development plan that calls for issuing taxable industrial development revenue bonds. The city will own the property under the plan and Dollar Tree Distribution Inc., of Virginia, will make lease payments to the city to cover the principal, premium and interest on the bonds, according to the agreement. The bond financing will pay for building and equipping the distribution center.

The 1.1-million-square-foot distribution center will be located on 122 acres in the undeveloped Brady Commerce Park at the southeast corner of state Route 13 and Northeast 200 Road, which is north of the city limits. The city intends to annex the property after Dollar Tree occupies the facility, according to the development plan.

There are three areas that must be annexed – two lots next to the Cahill subdivision, a strip of U.S. 50 that the Missouri Department of Transportation must approve, and a section of the Brady Industrial Park.

No questions followed Monday's public hearing. However, Johnson County Presiding Commissioner Bill Gable and Richard Lloyd, president of the Johnson County Economic Development Corporation, offered words of support for the project.

Dollar Tree will receive a 100 percent abatement for real and personal property taxes until 2022. The abatement is reduced to 75 percent from 2023 to 2027 and then 50 percent from 2028 to 2032. However, the company must make payments in lieu of taxes to the different taxing jurisdictions in the county and city starting in 2023, totaling more than \$6.2 million, according to the agreement.

The project would have generated \$24 million in tax revenue without the abatement, according to the cost-benefit analysis in the development agreement.

Dollar Tree will also receive a sales tax exemption for building materials and equipment purchased in Warrensburg and Johnson County. The estimated sales tax exemption for building materials is more than \$1.2 million, and the estimated sales tax exemption for personal property is nearly \$91,000 but these items would be purchased outside of Johnson County, according to the development plan.

Also, the company must spend \$2.3 million on construction materials purchased in the city, \$4.6 million in Johnson County, but outside the city, and \$17.3 million in the state but outside Johnson County.

Incentives are broken down into three parts, based on jobs, wages and project investments. The city will use performance formulas to calculate any adjustments in the company's payments in lieu of taxes.

The project is designed to create 375 new jobs that pay an average annual wage of \$28,862.

Tracey Brantner, director of the Johnson County Economic Development Corporation, said the company must meet these benchmarks in return for the tax incentives or face increased payments.

“If they perform at 90 percent, then they only receive 90 percent of the benefits,” she said. “If they only perform at 20 percent, then they only get 20 percent, and if they don’t perform at all then they pay it all back.”

Gary Maxwell, a Dollar Tree representative, said construction is estimated to take one year starting this quarter, and the company hopes to be shipping and servicing stores by next June.

Also part of the development agreement is the city’s pledge to extend Veterans Road to the east, connect the property to the city’s sanitary sewer system and to the Missouri-American Water main. Johnson County officials are seeking a \$390,000 grant to help make \$815,000 in improvements to Northeast 200 Road. KCP&L would contribute \$175,000 for moving or replacing utility poles, and the county would pay for the remaining \$250,000 for the road improvement.



REPORT OF OPERATIONS

Boonville, Missouri

Water Treatment Plant

April 2017

Submitted by Alliance Water Resources, Inc.

May 15, 2017

City Council Meeting

Professional Water and Wastewater Operations
OPERATIONS REPORT – Boonville

**OPERATING
DIVISIONS**

MISSOURI

Ashland

Atchison County
Wholesale Water
Commission

Bonne Terre

Boonville

Bowling Green

Buchanan County #1

Cameron

Cape Girardeau

Carroll County #1

Clay County #6

Craig

East Central Missouri
Water & Sewer
Authority

Elsberry

Festus-Crystal City

Franklin County #1

Franklin County #3

Henry County
Water Company

Henry County #3

Kimberling City

Lake Ozark/
Osage Beach

Lincoln County #1

Neosho

Nevada

Parkville

Phelps County #2

Platte County #C-1

Ralls County #1

Russellville

St. Charles County #2

Ste. Genevieve

Sedalia

Versailles

IOWA

Maquoketa

TENNESSEE

Dyersburg Welcome
Center

April 2017

Administrative

- Attended both council meetings.

Treatment

- Normal operations and maintenance were performed this month.
- Jefferies electric was here to look at the High Service Pumps. He believes it is not an electrical issue that is causing the noise.
- Pedrotti was here to recalibrate the chemical scales in the chemical shed.
- Added rock to the driveway at the Cat tower so trucks could easily get to the site.
- Put Copper Sulfate back on-line.
- Installed sample lines at the High Service Building.
- Cummins mid south was here to do yearly preventative maintenance on the generators.
- River generator needs a new water pump.
- Fuel pump issue with the booster station generator.
- Reinstalled HSP #2 .
- There was a lot of rain during the month. (5+ inches)
- Hospital tower radio is out. Running the tower by hand.

Project Updates

- Utility Service here to do the interior rehab and wash the outside of the Cat tower.
- Working with Gary Moxley to finish programming on the SCADA for the UV system.
- Painted the yard hydrants at the water plant.

Safety

- No accidents in the month of April.

Regulatory

- Ten Microbiological samples were taken in the distribution system. All samples tested were absent of Total Coliform and E-Coli. Report sent to DNR. (see attached)
- Performed 3 bacteria samples for the 2nd St. watermain construction.
- NPDES samples were taken and sent to the laboratory.

OPERATING DIVISIONS

MISSOURI

Ashland

Atchison County
Wholesale Water
Commission

Bonne Terre

Boonville

Bowling Green

Buchanan County #1

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Kimberling City

Lake Ozark/
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Lincoln County #1

Neosho

Nevada

Parkville

Phelps County #2

Platte County #C-1

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Russellville

St. Charles County #2

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Maquoketa

TENNESSEE

Dyersburg Welcome
Center

Concerns for the Month

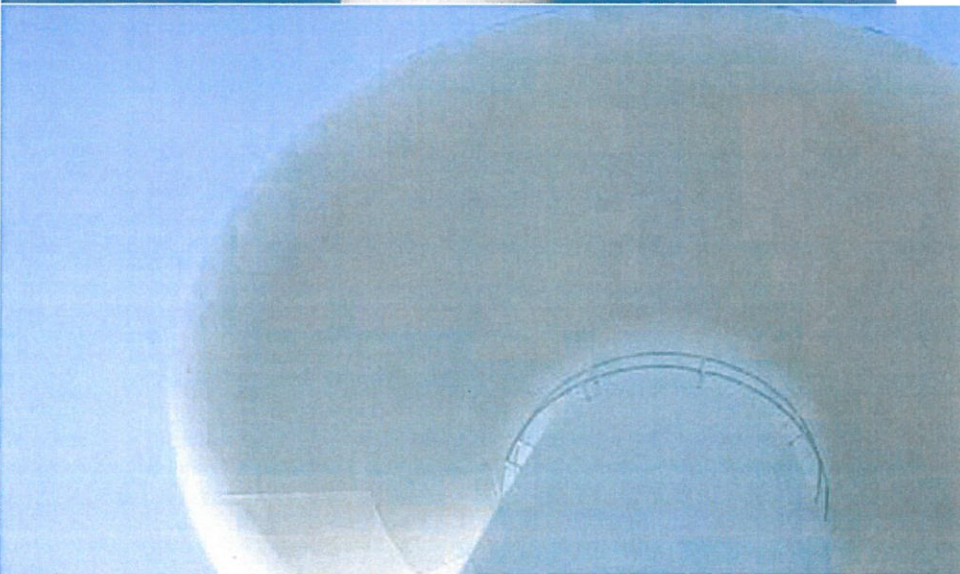
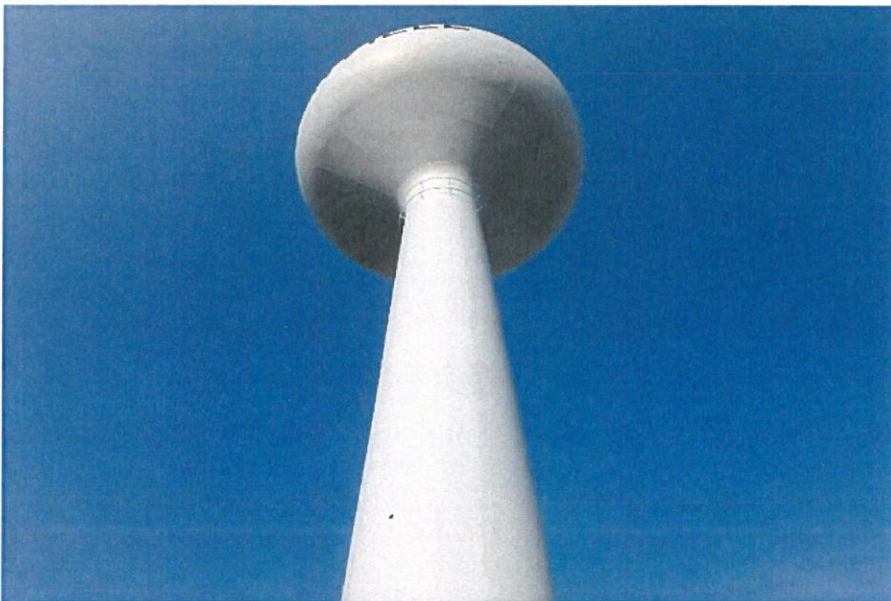
- The Cat tower will be offline for a month for the interior rehabilitation.
- Hospital tower radio is not working.

Positives for the Month

- It was an accident free month.
- No issues with all the rain.
- Moving forward on the NPDES permitting process.

Photos

Cat Tower Exterior



**OPERATING
 DIVISIONS**

MISSOURI

Ashland

Atchison County
 Wholesale Water
 Commission

Bonne Terre

Boonville

Bowling Green

Buchanan County #1

Cameron

Cape Girardeau

Carroll County #1

Clay County #6

Craig

East Central Missouri
 Water & Sewer
 Authority

Elsberry

Festus-Crystal City

Franklin County #1

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 Water Company

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Kimberling City

Lake Ozark/
 Osage Beach

Lincoln County #1

Neosho

Nevada

Parkville

Phelps County #2

Platte County #C-1

Ralls County #1

Russellville

St. Charles County #2

Ste. Genevieve

Sedalia

Versailles

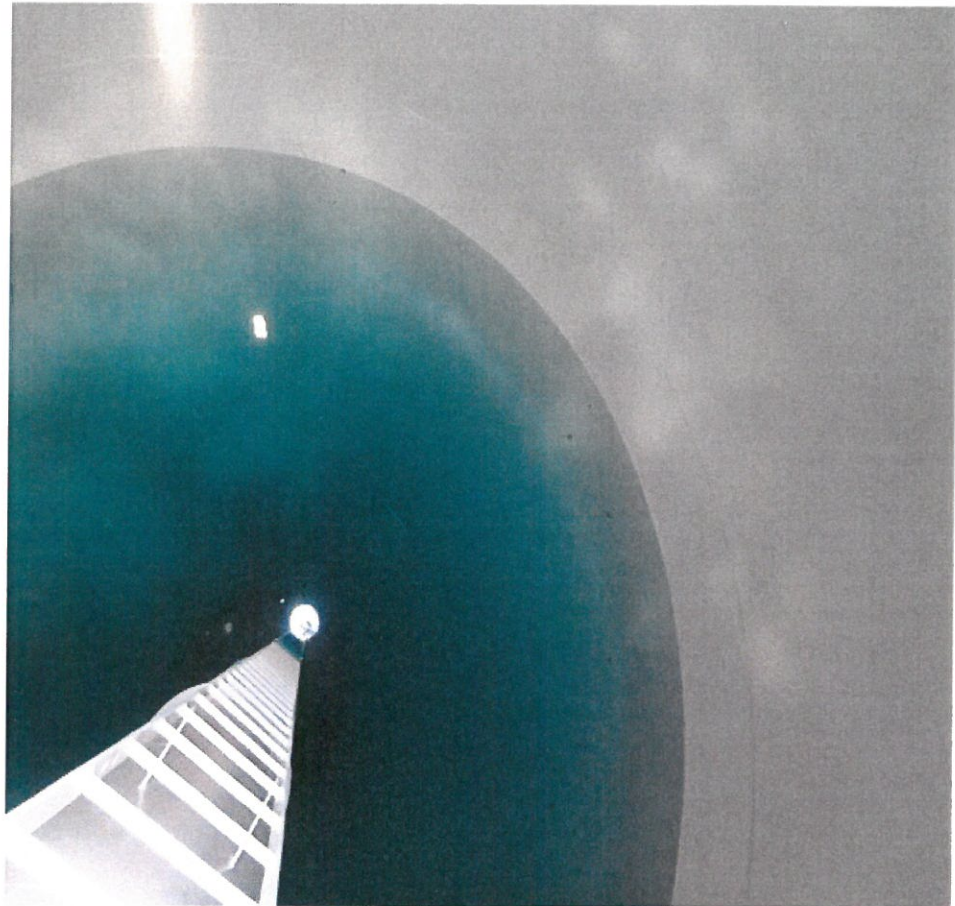
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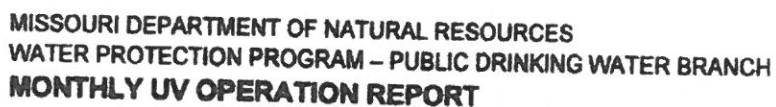
Maquoketa

TENNESSEE

Dyersburg Welcome
 Center

Cat Tower Interior





MO 780-2208 (08-13)



MISSOURI DEPARTMENT OF NATURAL RESOURCES
WATER PROTECTION PROGRAM – PUBLIC DRINKING WATER BRANCH
**DISINFECTION AND TURBIDITY REPORT FOR SURFACE WATER
SYSTEMS < 10,000 POPULATION**

PWS NAME City of Boonville		PWS ID MO 3010089	MONTH April
ADDRESS 901 Riviera Drive		TELEPHONE NUMBER WITH AREA CODE (660) 882-4021	YEAR 2017
CITY Boonville	ZIP CODE 65233	COUNTY Cooper	PLANT Main Plant

SEE INSTRUCTIONS

DISTRIBUTION DISINFECTION

1. Number of samples analyzed, A: 10
 2. Number of samples below 0.2 mg/L, B: 0
 3. Avg. disinfectant residual for the month 2.275 mg/l
- [[A-B)/A] x 100 = C: 100 % meeting minimum disinfection required.

TURBIDITY

1. Total number measurements taken monthly, A: 207
 2. Number of measurements below 0.3 NTU, B: 207
- [B/A] x 100 = C: 100 % meeting turbidity requirements.

Date	Hours of operation	Finished water temperature (C)	Lowest disinfectant at entrance to distribution system (mg/L)	Highest turbidity measurement of the day	Duration disinfectant fell below 0.5 mg/L free Cl ₂ or 1 mg/L chloramines	Value of turbidity measurements that exceed	
			☐ Free Chlorine ☒ Chloramines			1NTU	5 NTU
1	4.25	13	2.55	.03	X	X	X
2	5.75	13	2.48	.04	X	X	X
3	5.25	12	1.49	.04	X	X	X
4	7.0	13	2.20	.04	X	X	X
5	6.25	13	1.86	.06	X	X	X
6	7.25	13	1.88	.05	X	X	X
7	4.5	12	2.15	.05	X	X	X
8	5.75	12	1.87	.04	X	X	X
9	4.75	13	1.58	.04	X	X	X
10	6.0	14	1.32	.04	X	X	X
11	6.0	14	1.31	.04	X	X	X
12	5.5	14	1.48	.04	X	X	X
13	5.0	15	1.98	.04	X	X	X
14	6.75	16	1.92	.05	X	X	X
15	4.0	17	2.10	.04	X	X	X
16	4.5	19	2.52	.04	X	X	X
17	7.25	18	1.83	.04	X	X	X
18	5.5	20	2.19	.04	X	X	X
19	5.5	18	2.01	.04	X	X	X
20	6.5	18	1.17	.03	X	X	X
21	5.0	19	2.34	.04	X	X	X
22	6.75	18	2.03	.03	X	X	X
23	4.5	18	3.02	.04	X	X	X
24	5.75	18	1.28	.03	X	X	X
25	7.0	18	2.05	.03	X	X	X
26	5.0	18	1.49	.04	X	X	X
27	6.0	16	3.24	.04	X	X	X
28	6.0	17	2.80	.04	X	X	X
29	3.75	18	2.74	.04	X	X	X
30	4.75	17	2.02	.04	X	X	X
31	X	X	X	X	X	X	X

NAME OF PERSON PREPARING REPORT
Todd W. Baslee

SIGNATURE OF RESPONSIBLE OFFICIAL

DATE
5/9/2017

MO 780-1904 (07-13)

INSTRUCTIONS: DISINFECTION AND TURBIDITY REPORT FOR SURFACE WATER SYSTEMS <10,000 POPULATION

Please fill out information completely and legibly.

Distribution Disinfection

1. On line 1, enter the total number of samples from the distribution system analyzed for residual disinfectant concentration (total chlorine or combined chlorine) during the month. The residual disinfectant concentration measurements must be taken at the same time and location as your routine monthly coliform samples. This is the value for A.
2. On line 2, enter the number of samples for the distribution systems that had less than 0.2 mg/L residual disinfectant concentration. This is the value for B.
3. Subtract B, from A. (A-B). Divide that number by A. Then multiply by 100. This will give you the value for C. For example: if A= 20 and B= 3, then $C = [(20-3)/20] \times 100 = 85\%$
4. On line 3, enter the arithmetic average for all residual disinfectant samples taken during the month.

Turbidity:

- 1 On line 1, enter the total number of combined filter turbidity measurements taken during the month. This is the value for A.
- 2 On line 2, enter the number of combined filter turbidity measurements taken during the month, which are less than or equal to 0.3 NTU. This is the value for B.
- 3 Divide B, by A. (B/A). Then multiply that number by 100. This will give you the value for C. For example: if A = 120 and B = 117, then $C = (117/120) \times 100 = 97.5\%$

Hours of operation:

For each day, record the number of hours each water treatment plant was in operation.

Finished Water Temperature

For each day, record the temperature of water entering the distribution.

Lowest Residual Disinfectant at Entrance to Distribution System:

For each day, record the lowest measurement of residual disinfectant concentration (mg/L) in water entering the distribution system (free available chlorine or chloramines).

Duration Residual Disinfectant Fell Below Requirement:

For each day, record the duration (hours, tenths) of each period (if any) when the residual disinfectant concentration in water entering the distribution system fell below 0.5 mg/L free chlorine or 1 mg/L chloramines. Note: should this occur the public water system must notify the department as soon as possible, but no later than by the end of the next business day.

The Highest Turbidity Reading for the Day:

For each day, record the highest turbidity reading on the combined plant effluent during the plants operational period.

Value of Turbidity Measurements that exceed 1 NTU and 5 NTU:

For each day, record the value of any turbidity measurements taken during the month, which exceed 1 NTU and 5 NTU. Note: should this occur the public water system must notify the department as soon as possible, but no later than the end of the next business day.

INDIVIDUAL FILTER MONITORING AND REPORTING

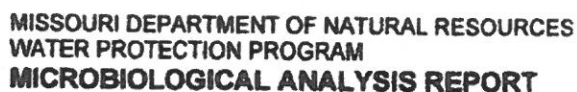
- 1 Was each filter continuously monitored for turbidity and results recorded every 15 minutes? Yes _____
- 2 Was there a failure of the continuous turbidity monitoring equipment? No _____
If yes on 2, was the equipment repaired within 5 working days or 14 days with department approval? N/A _____
If yes on 2, was grab sampling done every four hours until failure corrected? N/A _____
- 3 Was any individual filter turbidity level >1.0 NTU in two consecutive measurements taken 15 minutes apart? No _____
If yes, perform follow-up actions step 1.
- 4 Was any individual filter level for three months in a row > 1.0 NTU in two consecutive recordings taken 15 minutes apart? No _____
If YES, perform follow-up actions step 2
- 5 Was any individual filter turbidity level > 2.0 NTU in two consecutive recordings taken 15 minutes apart for two consecutive months? No _____
If YES, perform follow-up actions step 3

FOLLOW-UP ACTIONS to PERFORM

1. Report filter numbers, turbidity measurements that exceed 1 NTU and dates the exceedances occurred and causes if known.
2. Conduct a self-assessment of the filters within 14 days of the triggering event. The system must report the date self-assessment was triggered and the date it was completed.
3. The system must arrange to have a comprehensive performance evaluation performed not later than 60 days following the triggering event. The evaluation must be completed and submitted to the department within 120 days following the triggering event.

The Missouri Department of Natural Resources-Public Drinking Water Branch recommends contacting your local regional office if any individual filter exceeds 1.0 NTU, the lowest trigger in the individual filter standards.

MO 780-1604 (07-13)

MO 780-0438 (05-13)

Return completed form to Department of Natural Resources, Public Drinking Water Branch, P.O. Box 178, Jefferson City, MO 65102-0178



Missouri Gaming Commission State/Local Allocation of Gaming Revenues

For the Period 4/1/2017 through 4/30/2017

Year beginning 4/1/2017

RCUP

RPT MGC/3

5/12/17

Gaming Date	Day	Admission Tax Remitted	Gaming Tax Remitted	Total Tax Remitted	State & Local Portion of AdmTax	State Portion of Gaming Tax	Local Portion of Gaming Tax	Total Local Adm & Gaming Tax
Isle of Capri IB								
04/01/2017	Saturday	\$20,696.00	\$102,442.29	\$123,138.29	\$10,348.00	\$92,198.06	\$10,244.23	\$20,592.23
04/02/2017	Sunday	\$10,988.00	\$45,849.47	\$56,837.47	\$5,494.00	\$41,264.52	\$4,584.95	\$10,078.95
04/03/2017	Monday	\$6,270.00	\$34,271.75	\$40,541.75	\$3,135.00	\$30,844.58	\$3,427.17	\$6,562.17
04/04/2017	Tuesday	\$6,298.00	\$30,677.89	\$36,975.89	\$3,149.00	\$27,610.10	\$3,067.79	\$6,216.79
04/05/2017	Wednesday	\$8,664.00	\$41,813.83	\$50,477.83	\$4,332.00	\$37,632.45	\$4,181.38	\$8,513.38
04/06/2017	Thursday	\$8,996.00	\$46,889.44	\$55,885.44	\$4,498.00	\$42,200.50	\$4,688.94	\$9,186.94
04/07/2017	Friday	\$10,438.00	\$52,862.32	\$63,320.32	\$5,219.00	\$47,594.09	\$5,288.23	\$10,507.23
04/08/2017	Saturday	\$13,872.00	\$64,075.97	\$77,947.97	\$6,936.00	\$57,668.37	\$6,407.60	\$13,343.60
04/09/2017	Sunday	\$8,612.00	\$42,087.15	\$50,699.15	\$4,306.00	\$37,878.44	\$4,208.71	\$8,514.71
04/10/2017	Monday	\$4,982.00	\$25,669.42	\$30,651.42	\$2,491.00	\$23,102.48	\$2,566.94	\$5,057.94
04/11/2017	Tuesday	\$6,356.00	\$28,839.85	\$35,195.85	\$3,178.00	\$25,955.87	\$2,883.98	\$6,061.98
04/12/2017	Wednesday	\$7,344.00	\$36,131.09	\$43,475.09	\$3,672.00	\$32,517.98	\$3,613.11	\$7,285.11
04/13/2017	Thursday	\$8,906.00	\$45,948.10	\$55,854.10	\$4,453.00	\$42,253.29	\$4,694.81	\$9,147.81
04/14/2017	Friday	\$10,668.00	\$64,105.05	\$74,773.05	\$5,334.00	\$57,694.55	\$6,410.50	\$11,744.50
04/15/2017	Saturday	\$11,450.00	\$61,522.51	\$72,972.51	\$5,725.00	\$55,370.26	\$6,152.25	\$11,877.25
04/16/2017	Sunday	\$9,264.00	\$45,347.36	\$54,611.36	\$4,632.00	\$40,812.62	\$4,534.74	\$9,166.74
04/17/2017	Monday	\$6,012.00	\$28,593.00	\$34,605.00	\$3,006.00	\$25,733.70	\$2,859.30	\$5,865.30
04/18/2017	Tuesday	\$7,072.00	\$37,599.91	\$44,771.91	\$3,536.00	\$33,929.92	\$3,769.99	\$7,305.99
04/19/2017	Wednesday	\$7,508.00	\$37,436.38	\$44,944.38	\$3,754.00	\$33,692.74	\$3,743.64	\$7,497.64
04/20/2017	Thursday	\$8,762.00	\$47,972.32	\$56,734.32	\$4,381.00	\$43,175.09	\$4,797.23	\$9,178.23
04/21/2017	Friday	\$11,228.00	\$60,180.94	\$71,408.94	\$5,614.00	\$54,162.85	\$6,018.09	\$11,632.09
04/22/2017	Saturday	\$16,544.00	\$83,558.49	\$100,102.49	\$8,272.00	\$75,202.64	\$8,355.85	\$16,627.85
04/23/2017	Sunday	\$11,198.00	\$46,844.48	\$58,042.48	\$5,599.00	\$42,160.03	\$4,684.45	\$10,283.45
04/24/2017	Monday	\$5,416.00	\$26,254.67	\$31,670.67	\$2,708.00	\$23,629.20	\$2,625.47	\$5,333.47
04/25/2017	Tuesday	\$6,330.00	\$32,794.77	\$39,124.77	\$3,165.00	\$29,515.29	\$3,279.48	\$6,444.48
04/26/2017	Wednesday	\$9,450.00	\$51,371.28	\$60,821.28	\$4,725.00	\$46,234.15	\$5,137.13	\$9,862.13
04/27/2017	Thursday	\$9,056.00	\$52,299.36	\$61,355.36	\$4,528.00	\$47,069.42	\$5,229.94	\$9,757.94
04/28/2017	Friday	\$15,022.00	\$78,459.03	\$93,481.03	\$7,511.00	\$70,613.13	\$7,845.90	\$15,356.90
04/29/2017	Saturday	\$14,816.00	\$74,760.87	\$89,576.87	\$7,408.00	\$67,284.78	\$7,476.09	\$14,884.09
04/30/2017	Sunday	\$13,726.00	\$60,297.65	\$74,023.65	\$6,863.00	\$54,267.89	\$6,029.76	\$12,892.76
Casino Report Totals:		\$295,944.00	\$1,488,076.64	\$1,784,020.64	\$147,972.00	\$1,339,268.99	\$148,807.65	\$296,779.65
Casino YTD Totals:		\$295,944.00	\$1,488,076.64	\$1,784,020.64	\$147,972.00	\$1,339,268.98	\$148,807.66	\$296,779.66

5.17.2017

DAVID BARTON
DONATION

To:

The Boonville Animal Shelter

In the Amount of \$670.06