

**CITY OF BOONVILLE
COUNCIL MEETING**

AGENDA

May 1, 2017

7:00 p.m.

City Council Chambers
525 E. Spring Street
Boonville, Missouri

I. Call to Order – Pledge and Prayer (Vanessa Dorman)

II. Roll Call

III. Hearing of Citizens' Comments

IV. Approval of the Minutes of the April 17, 2017 Council Meeting

V. Consent Items

- a. None.

VI. Presentation of Accounts and Claims

VII. Unfinished Business

- A) City Attorney, Brad Wooldridge, Status Report

VIII. New Business

- A) Consider Street Closure and Parking Restriction Request for Saints Peter and Paul Home and School Field Day Event.
- B) Consider Street Closure and Parking Restriction Request for Central Missouri Community Action's Barbeque Event.
- C) Consider Resolution R2017-04 Approving an Agreement with Vance Brothers, Inc for Asphalt Pavement Seals 2017.

IX. Reports of Standing Committees

- A) Parks and Recreation Board – April 18, 2017 (Steve Young)
- B) Board of Public Works – April 27, 2017 (Morris Carter)
- C) Street, Alley, and Sanitation Board – April 26, 2017 (Susan Meadows)
- D) Industrial Development Authority – April 20, 2017 (Steve Young)

X. Reports of City Officials

City Administrator

- Soccer Fields Procurement Method
 - Potential Meeting Dates

Mayor

City Counselor

City Clerk

XI. Miscellaneous

XII. Adjourn

NOTICE: The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at 660-882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

DRAFT COPY PENDING CITY COUNCIL REVIEW AND APPROVAL

City of Boonville
City Council Meeting
Minutes
April 17, 2017

The Boonville City Council met in Regular Session on April 17, 2017 at 7:00 p.m. in the Council Chambers. The following officers were present: Julie Thacher, Mayor; Irl Tessendorf, City Administrator; Charissa Mayes, City Counselor; and Teresa Studley, City Clerk.

CALL TO ORDER – PLEDGE AND PRAYER

The meeting was called to order and Mr. Whitney Venable led the prayer after the pledge of allegiance.

SWEARING IN OF VANESSA DORMAN, WARD 2 COUNCILMAN

City Clerk, Teresa Studley administered the Oath of Office to the newly elected official for 2017-2018: Council Representative Vanessa Dorman (Ward 2).

ROLL CALL

The following Council Representatives were present: Whitney Venable, Vanessa Dorman, Michael Stock, Steve Young, Susan Meadows, Ned Beach, Henry Hurt, and Morris Carter.

HEARING OF CITIZENS' COMMENTS

None.

APPROVAL OF THE MINUTES OF THE APRIL 11, 2017 COUNCIL MEETING

The minutes were approved as presented.

CONSENT ITEMS

None.

PRESENTATION OF ACCOUNTS AND CLAIMS

Ms. Studley read the ordinance in its entirety and a second time by title only, since a copy of the ordinance had been made available prior to the meeting. Mr. Carter moved and Mr. Venable seconded the motion for approval. Roll call was taken. Ayes:

Venable, Dorman, Stock, Young, Meadows, Beach, Hurt, and Carter. Total (8).
Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONSIDER STREET CLOSURE AND PARKING RESTRICTION REQUEST FOR KATY BRIDGE COALITION FOR EVENT ON JUNE 3, 2017

Mayor Thacher invited Sarah Gallagher to come before the Council to speak about the event. Ms. Gallagher advised that the Wine Walk event has been moved to June 3 with the event being held on First Street in which the coalition will be showcasing the completion of Phase 1 of the Katy Bridge Rehabilitation. Ms. Gallagher reported that they will have wineries, distilleries, food vendors, and a band for the event. Mr. Beach moved and Mr. Stock seconded the motion to approve the street closure and parking restriction request. Roll call was taken. Ayes: Venable, Dorman, Stock, Young, Meadows, Beach, Hurt, and Carter. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

REPORTS OF STANDING COMMITTEES

INDUSTRIAL DEVELOPMENT AUTHORITY – MARCH 16, 2017

Mayor Thacher advised that Dr. Gann will report on the meeting at his next report.

STREET, ALLEY, AND SANITATION BOARD – MARCH 29, 2017

Ms. Meadows advised that the minutes are in the packet. There was some discussion on the traffic rerouting through Boonville due to the emergency road repair on Interstate 70.

PLANNING AND ZONING COMMISSION – APRIL 11, 2017

Mr. Young advised that the meeting was cancelled.

TOURISM COMMISSION – APRIL 11, 2017

Mr. Beach advised that the meeting was cancelled.

POLICE BOARD – APRIL 10, 2017

Mr. Hurt advised that there was a meeting and that he was available to answer any questions. There were no questions.

HOUSING AUTHORITY – APRIL 12, 2017

Mr. Beach advised that it was a great meeting and the minutes are available in the packet.

REPORTS OF CITY OFFICIALS

CITY ADMINISTRATOR

- Request to change the date of hearing for dangerous buildings at 806 Third Street and 413 West Spring Street

Mr. Tessendorf reported that Mayor Thacher and he received a recommendation from Building Inspector, Mr. Steve Hage, to change the date of the evidentiary hearing for dangerous buildings at 806 Third Street and 413 West Spring Street from Monday, May 1, 2017 at 6:30 p.m. to Monday, June 5, 2017 at 6:30 p.m. Mr. Beach moved and Mr. Venable seconded the motion to change the date of the hearing to Monday, June 5, 2017 at 6:30 p.m. Roll call was taken. Ayes: Venable, Dorman, Stock, Young, Meadows, Beach, Hurt, and Carter. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

Mr. Tessendorf briefed the Council on the quality of the water for the City of Boonville and he also briefed the Council on the Total Trihalomethanes handout that was given to the Council. (See **Attachment B** herein incorporated and attached to these minutes). Mr. Cauthon, Director of Public Works, added to Mr. Tessendorf's report that the City of Boonville's water is cleaner today than it was 15 years ago.

MAYOR

Mayor Thacher reported that she has been working on the City of Boonville Committee appointments for 2017. Mayor Thacher advised the appointments on the list handed out to council people before the meeting (See **Attachment A** herein incorporated and attached to these minutes), are individuals who are willing to serve on the specified committee for another year. Mayor Thacher reported that the list is not complete. Mayor Thacher is still recruiting for more positions. Mayor Thacher advised that Ms. Liz Davis has agreed to be appointed to the Fire Board. Mayor Thacher advised that the Board of Public Works will be replacing Mr. Wade Davis with Mr. T.C. Meller. Mr. Davis has been a devoted member of the Board of Public Works for decades. Mr. Carter moved and Ms. Dorman seconded the motion to approve the City of Boonville Committee appointments for 2017. Roll call was taken on Mr. Carter's motion. Ayes: Venable,

Dorman, Stock, Young, Meadows, Beach, Hurt, and Carter. Total (8). Opposed: None. Total (0). Absent: None. Total (0). Motion Carried.

CITY COUNSELOR

No report was offered.

CITY CLERK

No report was offered.

MISCELLANEOUS

Mr. Cauthon reported that the American Public Works Association, Mid Missouri Chapter, has requested to use the Katy Bridge for a “Lunch and Learn” event. Mr. Cauthon stated that this event will have in attendance approximately 15 to 20 civil engineers. It should be a great event.

ADJOURN

With no further discussion, Mr. Beach moved and Mr. Venable seconded the motion to adjourn at 7:38 p.m. and the voice vote was unanimous.

Respectfully Submitted,

Teresa Studley, City Clerk

Approved:

Julie Thacher, Mayor

ORDINANCE APPROPRIATING MONEY

Be it Ordained by the Council of the City of Boonville, as follows:

Section 1: For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on May 1, 2017 the sum of **\$567,562.17**

General Fund	\$233,735.76
Sanitation	\$24,337.53
CIP Tax	\$23,739.75
Water Works	\$88,812.13
Capital Projects	\$0.00
Waste Water	\$96,839.68
Tourism	\$20,135.86
Gaming	\$58,472.29
Parks/Water	\$21,489.17

Section 2: The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to \$567,562.17 being the total amount of money above appropriated.

Section 3: This ordinance shall take effect and be in force from and after its passage. First reading on May 1, 2017 read for the second time this 1st day of May 2017 since a copy was made available prior to the meeting.

Approved May 1, 2017 _____
Mayor

Endorsed May 1, 2017: I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

Accountant

**RECEIVED**4/11/17**NOTIFICATION OF TEMPORARY STREET CLOSURE / PARKING RESTRICTION REQUEST**Organization: Saint Peter & Paul Home & School Date: 4/11/17Name: Mandy Eichelberger Phone Number: 660/621-3185**Street Closure:**

SSPP has requested that 7th Street be closed between (streets) Chestnut, extended and South drive school from (time, day, date) 5/11/17 8:30 am *
 201_ to 5/11/17 2:30 pm, 201_.

Parking Restriction:

_____ has requested that parking be restricted on both / _____ side(s) of _____ between (streets) _____ and _____ from (time, day, date) _____, 201_ to _____, 201_.

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the request approval to voice their concerns. Use reverse side if necessary.

Business Name:C. Nelson Leonard**Signature:**[Signature]

Form must be submitted to receive Council approval prior to date of closure or restriction request. Council meetings are the 1st and 3rd Monday of each month.

Cc: Police Department, Fire Department, Park Department, Public Works

(Rev. 4/28/09) *Rain date 5/16.*



RECEIVED
4/25/17

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Central Missouri Community Action

Date: 04/20/2017

Name: Evan Melkersman

Phone Number: 660/882-5601

Street Closure:

Central Missouri Community Action has requested that 6th Street be closed between Spring Street and Vine Street from 6:00 a.m., August 25, 2017 to 5:00 p.m., August 26, 2017.

Parking Restrictions:

Central Missouri Community Action has requested that parking be restricted on both sides of 6th Street between Spring Street and Vine Street from 6:00 a.m., August 25, 2017 to 5:00 p.m., August 26, 2017.

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

Boone medical group Jim Hullard 521 6th St. (Vacant)

414 6th St. [Signature] 523 529 6th St. Not home 4/24/17

WJS [Signature] Gravel Lot [Signature]

Tiger Feed / Zickler Steven B. Harkins Green Space (Corner Chestnut & 6th) [Signature]

Freedom in Christ ministries John Hinkel Fire Station [Signature]

Ms. Pinkett [Signature] Post Office [Signature]

518 6th St. Not home 4/24/17

Corner Lot - Vine & 6th St. [Signature]

Form must be submitted to receive Council approval prior to date of closure or restriction request Council meetings are the 1st and 3rd Monday of each month.

cc: Police Department, Fire Department, Park Department, Public Works (Rev 4/28/09)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Central Missouri Community Action

Date: 04/20/2017

Name: Evan Melkersman

Phone Number: 660/882-5601

Street Closure:

Central Missouri Community Action has requested that _____ be closed between _____ and _____ from _____ to _____.

Parking Restrictions:

Central Missouri Community Action has requested that parking be restricted on all sides of the parking lot between 6th Street, Chestnut Street, and the Post Office from 6:00 a.m., August 25, 2017 to 5:00 p.m., August 26, 2017.

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

<u>WVS- 418 6th Street</u>	<u>[Signature]</u>
<u>BTC Bank 400 Main</u>	<u>[Signature]</u>
<u>Boonville Abstract & Title Co.</u>	<u>[Signature]</u>
<u>Mr. det R</u>	<u>[Signature]</u>
<u>First State Community BK.</u>	<u>[Signature]</u>
<u>Copies Etc.</u>	<u>[Signature]</u>
<u>Maggies</u>	<u>[Signature]</u>
<u>Gordon Jewelers</u>	<u>[Signature]</u>

Form must be submitted to receive Council approval prior to date of closure or restriction request Council meetings are the 1st and 3rd Monday of each month.

cc: Police Department, Fire Department, Park Department, Public Works (Rev 4/28/09)

Inko
[Signature]
10

(2)

NOTIFICATION OF TEMPORARY STREET CLOSURE/PARKING RESTRICTION REQUEST

Organization: Central Missouri Community Action

Date: 04/20/2017

Name: Evan Melkersman

Phone Number: 660/882-5601

Street Closure:

Central Missouri Community Action has requested that Chestnut Street be closed between 6th Street and Rear 6th Street from 6:00 a.m., August 25, 2017 to 5:00 p.m., August 26, 2017.

Parking Restrictions:

Central Missouri Community Action has requested that parking be restricted on both sides of Chestnut Street be closed between 6th Street and Rear 6th Street from 6:00 a.m., August 25, 2017 to 5:00 p.m., August 26, 2017.

List the residences and businesses adjacent to the requested closure or restriction. Notify the affected parties and obtain a signature to confirm notification. Parties affected by the closure must sign the form in person, no verbal or phone approval allowed. If a party refuses to sign, please indicate the name and note the denial on this application. Persons with objections must appear before the City Council prior to the requested approval to voice their concerns. Use reverse side if necessary

Business Name:

Signature:

Boonville Holding Company
City of Boonville Parking Lot

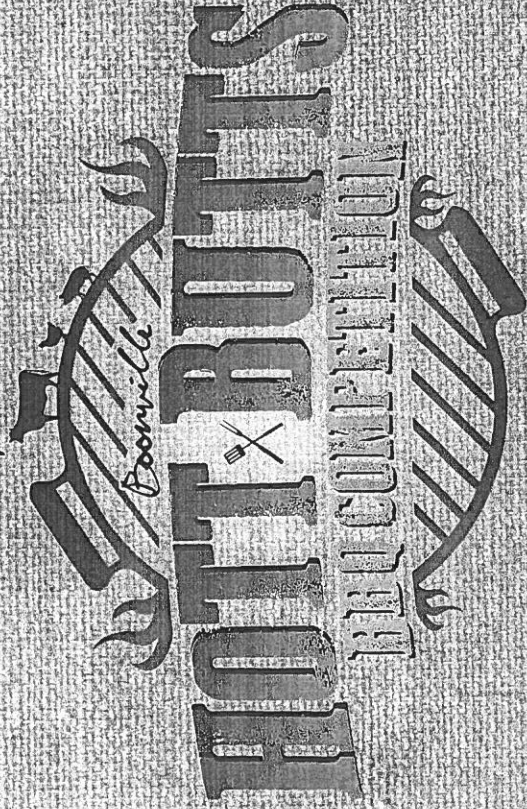
[Signature]

Form must be submitted to receive Council approval prior to date of closure or restriction request Council meetings are the 1st and 3rd Monday of each month.

cc: Police Department, Fire Department, Park Department, Public Works (Rev 4/28/09)



presents



BENEFITING CMCA
PROGRAMS IN CENTRAL MISSOURI

**\$5,250 IN TOTAL
PRIZE MONEY**

\$1500 GRAND CHAMPION

**KCBS SANCTIONED
MASTER SERIES EVENT**

**PEOPLE'S CHOICE WING
COMPETITION - FRIDAY**

573-443-8706

BBQ@SHOWMEACTION.ORG



KANSAS CITY
**BARBEQUE
SOCIETY**

**FRIDAY
AUGUST 25
4 PM - 9 PM**

**SATURDAY
AUGUST 26
8 AM - 9 PM**

**6TH STREET NEAR WJ'S
BOONVILLE, MISSOURI**

HOSTED BY CENTRAL MISSOURI COMMUNITY ACTION. TO REQUEST A TEAM PACKET OR REGISTER FOR THE COMPETITION, PLEASE CALL, EMAIL, OR VISIT US ONLINE.

SHOWMEACTION.ORG/HOTTBUTTSBBQ

RESOLUTION NO. R2017-04

A RESOLUTION OF THE CITY OF BOONVILLE, MISSOURI, AUTHORIZING AND APPROVING AN AGREEMENT BETWEEN VANCE BROTHERS, INC. AND THE CITY OF BOONVILLE, MISSOURI PERTAINING TO ASPHALT PAVEMENT SEALS 2017; AND PROVIDING AN EFFECTIVE DATE THEREFOR

WHEREAS, the City of Boonville has solicited and received bids for this project and determined that **Vance Brothers, Inc.** represents the best bid pursuant to the purchasing code set forth in Section 2-20 of the City of Boonville Code of Ordinances;

THEREFORE, be it resolved by the City Council of the City of Boonville, Missouri, as follows:

SECTION 1: That a certain Agreement between **Vance Brothers, Inc.** and the City of Boonville, Missouri relating to the **Asphalt Pavement Seals 2017**, a copy of which is marked "**Exhibit A**" is attached hereto and made a part hereof, is hereby approved.

SECTION 2: That the City Administrator and the City Clerk are hereby authorized to execute and attest said agreement on behalf of the City of Boonville.

SECTION 3: This resolution shall take effect and be in full force from and after its passage and approval.

Passed this 1st day of May 2017, by the City Council of Boonville, Missouri

Julie Thacher, Mayor

ATTEST:

Teresa Studley, City Clerk

ASPHALT PAVEMENT SEALS 2017 CITY OF BOONVILLE, MISSOURI				ENGINEER'S ESTIMATE		1	
Bid Opening April 26, 2017 at 2:00 p.m. MECO Project No. 454-263				MECO Engineering Co. 2701 Industrial Drive Jefferson City MO 65109		Vance Brothers Inc 5201 Brighton Kansas City MO 64130	
Item. No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
	Construction Signing and Traffic						
1	Control	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 7,000.00	\$ 7,000.00
2	Slurry Seal	14,519	SY	\$ 2.75	\$ 39,927.25	\$ 3.26	\$ 47,331.94
3	Cape Seal	5,156	SY	\$ 5.80	\$ 29,904.80	\$ 5.85	\$ 30,162.60
4	Chip and Seal Trap Rock Only	7,874	SY	\$ 3.05	\$ 24,015.70	\$ 3.08	\$ 24,251.92
5	Contingency	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
PROJECT BASE BID				\$ 102,847.75		\$ 113,746.46	



Teresa Studley

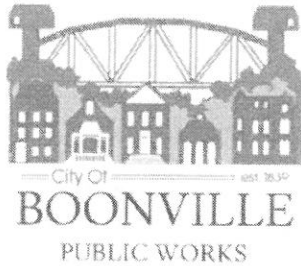
From: Gary Nauman
Sent: Wednesday, April 19, 2017 9:22 AM
To: Teresa Studley
Subject: April 18th Park Board Meeting

Teresa,

The Park Board meeting scheduled for April 18th was canceled due to a lack of quorum.

Thanks,

Gary



MEMORANDUM

TO: Board of Public Works

FROM: M. L. Cauthon III, Director of Public Works

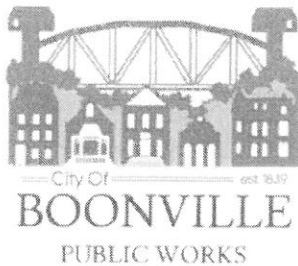
DATE: April 21, 2017

RE: April 27, 2017 Meeting Cancellation

The Board of Public Works regularly scheduled meeting for Thursday, April 27, 2017 is cancelled.

A handwritten signature in dark ink, appearing to read "M. L. Cauthon III". To the right of the signature is a large, stylized checkmark or "T" mark.

M. L. Cauthon III



MEMORANDUM

TO: Street, Alley and Sanitation Board

FROM: M. L. Cauthon III, Director of Public Works

DATE: April 21, 2017

RE: April 26, 2017 Meeting Cancellation

The Street, Alley and Sanitation Board regularly scheduled meeting for Wednesday, April 26, 2017 is cancelled. There are no pending agenda items for board consideration.


M. L. Cauthon III

THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF BOONVILLE, MO
MINUTES
April 20, 2017

The Directors of the Industrial Development Authority of the City of Boonville, MO met at the City Council Chambers on April 20, 2017. President Ken Hirlinger called the meeting to order at 5:29PM.

Members present were Bob Irish, Tom Halford, Wilbert Meyer, Ken Hirlinger, Lindi Overton, Tabitha Greis, and Wendy Wooldridge. Also present were Jim Gann, Economic Development Director; and Steve Young, City Council Representative.

Public Comments

There were no public comments.

Approval of Minutes

Minutes of the March 16, 2017 meeting were presented and approved 7-0 after a motion by Wendy Wooldridge and a second by Tom Halford.

Treasurer's Report

The Treasurer's Report was presented by President Ken Hirlinger and reviewed by the Board. The Treasurer's Report was approved 7-0 after a motion by Bob Irish and a second by Tabitha Greis.

Economic Developer's Report

Director of Economic Development, Jim Gann, reviewed his Economic Development Report for the month (attached).

Jim spent some time discussing the community comparison data he provided to the board.

President's Report

President Ken Hirlinger introduced our new council representative, Steve Young. He asked that those that don't know stop and introduce themselves at the end of the meeting.

Ken said that we will have a Boonville Municipal Facilities Authority (MFA) meeting next month and asked that we think about the future of the MFA and be prepared to discuss our thoughts.

Next Board Meeting

The next meeting of the IDA is scheduled for May 18, 2017 at 5:30 PM in the Council Chambers.

Adjournment

There being no further business a motion was made to adjourn by Wilbert Meyer with a second from Bob Irish. The motion carried and the meeting was adjourned.

Respectfully submitted,

Bob Irish
Secretary

To: Mayor and City Council or

From: Irl Tessendorf, City Administrator

Date: April 25, 2017

RE: Purchasing Method: Soccer fields- surfaces, lights and associated work

The City of Boonville and Boonville School District are jointly undertaking the construction of six soccer fields and associated improvements. The site is at and around the Boonville High School on land owned by the School District and City of Boonville. The City is financing the project and “owner” of the bidding and construction phase of the project.

The construction project has generally been split into three phases: 1) grading or dirt work; 2) the local infrastructure to support the complex (waterlines, pedestrian lighting, drainage facilities, sidewalks, etc.); and 3) playing surfaces and lighting (primarily turf).

Phase I grading was procured utilizing traditional bidding. This work is easily defined, it is objective, execution methods and standards are commonly understood and widely adhered with.

Phase II work is being carried out by City employees and thus the procurement method is not applicable.

Phase III- field surfaces and lighting is the final step. The City, through its staff, has proceeded to educate and inform itself about the turf (artificial) and lighting. The City conducted this first investigation by contracting known players in the soccer field- both suppliers and contractors.

In the course of this investigation, the City found a complicated and variable milieu. Unlike the grading phase or other traditional public works construction (curb/gutter, streets, water main, sidewalks, etc.), this specific category- artificial turf and installation - is complicated (spec sheets can run several pages), nuanced, fluid and ever evolving and rife with competing opinions on subjective standards. Indeed, commonly agreed-to standards are distinctly lacking. Further, there is sometimes outright disagreement- even to the point of having opinions that literally are the opposite of one another.

These elements can be witnessed in details such as: pile height, nailer board composition, infill material, infill weight, tuft binding methods, type of pile and others. City staff has invested significant time and effort in an attempt to gain an understanding of the “turf world”. While we may not yet be experts, we believe we have achieved a level more than sufficient to make informed decisions about these vagaries.

Traditional bidding requires a minimum level of objectivity in terms of the job elements, material, method of construction and performance standards. Further, the vagaries of the “turf world”, and often the uncertain elements within, interact with each other and involve trade offs of longevity, playability, cost, safety, general performance and intangibles such as after the fact service levels. Our conclusion is that this phase of our project is more subjective than objective.

Subjectivity does not lend itself to traditional bidding. That method requires objectivity. While specs could be developed, they are likely to be more arbitrary than informed, given the vagaries and interplay thereof. Indeed, a consultant may be required for just this work of coming up with a cohesive set of specifications (i.e. Overland Park, KS recently used a six-figure cost consultant for some of their bid work). This process yields a spec based on the consultant’s judgment. The City’s desire is to make its

own judgment based on its research and experience applied to evaluation of the many subjective factors involved. As noted, the City has in fact conducted a “deep dive” into this topic and represents that it has gained a credible base of knowledge from which to make these subjective determinations.

Therefore, the City intends to invoke the competitive sealed proposal procurement method as set forth in Section 2-20 (I) Competitive Sealed Proposals of the Boonville Code of Ordinances, which states:

Competitive sealed proposals.

(1)

If the city administrator determines in writing that the use of competitive sealed bidding is either not practicable or not advantageous to the city in a particular instance, a contract may be entered into by competitive sealed proposals. The purchasing agent may also provide by regulation that it is either not practicable or not advantageous to the city to procure specified types of supplies, services or construction by competitive sealed bidding.

(2)

In the event a contract is to be entered into pursuant to paragraph (2) of this subsection, the following shall apply:

- a. Proposals shall be solicited through a request for proposals.
- b. Adequate public notice of the request for proposals shall be given in accordance with the rules and regulations promulgated by the purchasing agent.
- c. The request for proposals shall state the relative importance of price and other evaluation factors.
- d. Proposals shall be opened in a manner so as to avoid disclosure of contents thereof to competing offerors during the process of negotiations.
- e. The award of any contract pursuant to a competitive sealed proposal in excess of \$30,000.00 shall be made by the city council.

As noted during the City’s preliminary due diligence, the City has talked to numerous vendors and contractors in this field. Indeed, we have interacted with a large segment of the established players within our region of the country. We have had numerous face to face meetings with vendors and contractors. Some have submitted informed proposals. Some have provided cost estimates for our planning and financing purposes. However, none of these cost numbers have been made public or shared with competitors. This interaction has been instrumental in the City staff gaining an understanding of the subjective elements detailed previously. For all of the reasons outlined above, I have determined that the use of competitive sealed bidding is neither practicable nor advantageous to our interests in getting the best package of goods and services for this phase of the project at hand.

As a final step of this procurement, it is the City’s intent to publicly solicit “best and final” proposals with costs from interested parties, including any we may not have interacted with. The City may specify certain elements about which we have formed a strong opinion. Other elements may be left more open-ended. Non-technical elements will also be considered, such as vendor financing options and service reputations.

Although not likely a primary thrust, the City may request changes, additions or deletions to any formal proposals prior to finalizing a successful package of work. If these variations carry cost implications, such discussions will be done confidentially. This will all be in attempt for the City to achieve the best combination of price, performance, longevity, and playability in the final product.

The City explicitly reserves the right to determine the “best” proposal as evaluated and subjectively defined by the City of Boonville City Council with input and recommendation from City staff.

Relative importance of evaluation factors:

1. Cost- This will be the primary factor but not exclusive or controlling.
2. Turf Components- Service levels and reputation- past experience and location are additional mid-level factors. One or more of these could supersede the cost primacy as solely determined by the City.
3. Financing alternatives- this is not likely to become central but could elevate itself if other avenues currently under City consideration do not work out or if a vendor’s final financing proposal would be highly attractive.

To conclude, I believe that our best course of action is to utilize the Competitive Sealed Proposal process detailed in the City’s Code of Ordinances. By utilizing the Competitive Sealed Proposal, we are best able to address the complexities of the turf specs, the importance of company performance and reputation and the subjective elements that are included in the final phase of our soccer fields. City Staff will solicit best and final proposals, as well as advertise in the newspaper for any individuals we may have not met, and bring a recommendation for the City Council to consider.

Therefore, I place this determination before you and in the public record.

REQUEST FOR PROPOSALS
Turf surface- Soccer Fields

The City of Boonville is soliciting proposals from interested parties for 5 artificial turf soccer fields. One field is a soccer/baseball combination field.

A RFP Soccer information sheet is available from Kate Fjell, at 660-882-2332 or by email, kate.fjell@boonville-mo.org which contains useful guidance, details, expectations and city preferences. Proposals are due by Thursday, May 11 at 2PM to Kate Fjell, Boonville City Hall 401 Main Street, Boonville, MO 65233

If a new entrant needs more time and he/she may make a timely request justifying an extension; the City may grant a short extension to not later than Wednesday, May 17th.

Soccer Turf- Information Sheet **"Final and Best"**

The City of Boonville is now soliciting final proposals for the construction of turf systems on 5 soccer fields in Boonville, MO. One field is a combination soccer/baseball.

The Boonville Soccer complex has been a work in progress for several months. The City has engaged with many "players" in this context over said period. In this process, the City has endeavored to educate itself enabling it to make a fully informed selection as to the turf, the installation and the fair pricing of this product.

Several vendors have submitted "informal" proposals with detailed product specifications and pricing information. This information has been reviewed by staff but has and will remain "confidential."

Full RFPs should include the following information:

- Base bid, any alternative bids
- Detailed specifications on the turf product, drainage and soil stabilization method, relative to the City's preferences detailed below with justification or explanation for an alternative to the City's preferences
- Information on ongoing maintenance, grooming, testing or inspections after construction completion
- Bond information- is the base bid inclusive of a bond cost
- Any potential funding or grant opportunities
- Related experience, specifically soccer complex experience with references
- Information about the company and the work that is completed versus the work that will be subcontracted

The City has determined that the following enumerated characteristics or specifications are "preferred" by the City. We have learned that there are pro's and con's, nuances, trade-offs, and differences of opinion as to the standards. As such this list on "preferences" is not mandatory- exceptions will be considered, as evaluations will be of the totality of the proposal. They are set forth to give a sense of the City's desires as determined by them after this education process.

City Preferences

Pile Height:	2-2 ¼"
Face Weight:	48oz or close
Baseball Field:	Dual Slit film, or a slitfilm/monofilament combination
Soccer fields:	Dual slitfilm, slitfilm or slitfilm/monofilament combination. NO monofilament
Infill:	5 pounds +/-, combination of rubber and sand, approx. 70/30 ratio of rubber/sand
Warranty:	Minimum of 8 years Turf- 3 rd party and manufacturer Civil- by vendor
Dirt Work:	Provide insight/ guidance during grading phase completed by others
Soil Stabilization:	Lime stabilization, include a not to exceed figure in budget and unit price
Infrastructure:	City will do some: drainage, water lines, sidewalk, pedestrian lighting and perhaps field curbing with city crews. (interested vendors must pledge to guide and work with this project structure)
Financing:	Is there any available? (this item has decreased in importance but could provide a "boost" to one's proposal if attractive).
UV Stabilization:	Desire maximum retardation
Rock:	Drainage, 6" minimum with details on size and type of rock
G-Max:	≤165, lower is better (145 is desired)
Nailer Board:	No preference- lean toward treated vs. synthetic
Turf Bind:	Stronger the better
Groomers:	Please provide make, model and detailed information
Field Lighting:	No requirement to include in proposals. If included be sure it is fully itemized and separated from turf work.
Maintenance:	Provide details on any annual maintenance, testing, grooming, etc provided as part or in addition to base bid.

Again, the preceding preferences are not inviolable but do represent our present thinking. Proposals will be evaluated in their entirety.

This RFP is described as a “best and final” competitive proposal. It is promulgated pursuant to City of Boonville procurement standards. Primarily to provide full and open opportunity for anyone to respond. As noted, the City has already engaged with several vendors that have already submitted detailed, substantive proposals. Further, the City has propounded detailed questions to all vendors and responses have been received. Again, this information has been maintained at a staff level.

As such, vendors who have previously submitted “informal” proposals need NOT resubmit. A simple affirmation of previous submittals is satisfactory. The City will also assume that all vendors’ previous answers to questions in past dialogues and exchanges will be binding and valid.

If a previously engaged vendor desires to change or amend their previous submittals, they should simply set forth- explicitly- that specific information to the City. There is no need to resubmit all information.

Such changes may be initiated by considering the City’s “preference list”, vendor generated changes or a desire to enhance one’s competitive position.

Obviously, total cost will be a crucial factor. However it will be neither exclusive or the controlling factor in our decision. The City also desires to contract with an installer and manufacturer with excellent reputation and experience, who is willing to partner with the City to see this project to completion. Finally, the financing alternatives offered by prospective contractors will be considered.

If you are a new vendor who has not previously engaged with the City you are welcome to submit a full proposal. It can be guided by the City “preferences”. Kate Fjell is your contact, 660-882-2332 or by email, kate.fjell@boonville-mo.org for instructions and details related to your proposal (field layouts, etc.).

In all cases, the City of Boonville reserves the right to seek further clarification or change in final submittals including negotiations to pricing elements, all to achieve the best and most comprehensive proposal as it relates to the Boonville Soccer Complex, solely defined by the City of Boonville. This process has continued for a while and the City is prepared to move toward a final determination shortly. The vendors engaged to date have invested significant time and effort- the City appreciates the education process provided and feels it is now time to decide such that everyone- win or lose- can move on with new endeavors.

As such we encourage vendors who have previously submitted information to the City to respond to this request at your earliest convenience so that the City may forthwith engage and conclude its final evaluative process. The City anticipates a quick “turn-around” with these final submittals; early responses will assist in that intent. Initial responses may be by email, please follow with signed hard copy with postal service or hand delivery.

The City thanks everyone for their interest, effort and patience. Obviously only one vendor will prevail. With the growth of soccer and other sports we wish everyone success in their future opportunities.

City of Boonville
Kate Fjell- Project Coordinator
660-882-2332
Kate.fjell@gmail.com

Irl Tessendorf- City Administrator.



MISSOURI DEPARTMENT OF AGRICULTURE
Division of Animal Health
P. O. Box 630 - Jefferson City, MO 65102-0630

INSPECTION REPORT

Routine Inspection

Pam Paxton
Boonville Animal Shelter
Boonville Animal Shelter
1691 E Morgan St
Boonville MO 65233

County: Cooper
License ID: AC0009HF
Inspection Date: 04/17/2017
2:05 PM

NARRATIVE

Inventory Counts:

3	Adult Dog
0	Puppies
0	Kittens
0	Adult Cat

Inspection Conducted by Macey Reed.

No non-compliant items identified this inspection.

Inspection conducted with
Pam Paxton (Animal Control Officer)
Becky Ornlles (Animal Control Officer)

Prepared By:

Macey Reed
Macey Reed, Animal Health Officer

Date: 04/17/2017

Copy Received By:

Date: 04/17/2017

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