



May 1, 2023

7:00 PM

City Council Chambers

525 E. Spring Street

Boonville MO 65233

Meeting Live streamed <https://www.youtube.com/user/cityofboonvillemo> & Channel 3 with Suddenlink Cable TV

I. Call to order – Pledge and Prayer

A. Whitney Venable

B. Swearing in of Councilman Whitney Venable, Ward 3

II. Roll Call

III. Hearing of Citizens' Comments

IV. Approval of Minutes

A. April 17th council meeting minutes

V. Consent Items

VI. Presentation of Accounts and Claims

VII. Unfinished Business

A. None

VIII. New Business

A. Consider Resolution R2023-05 Authorizing and Approving an Agreement with Midstate Pipeline Maintenance LLC for Sanitary Sewer Improvements Project 2023

IX. Reports of Standing Committees

A. Boonville Housing Authority

B. Board of Public Works- Cancelled

X. Reports of City Officials

XI. Miscellaneous

A. Fire Department Annual Report

B. Tourism annual report

C. Police Department Annual Report

XII. Adjourn

NOTICE: The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at (660) 882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.



April 17, 2023

7:00 PM

City Council Chambers

525 E. Spring Street

Boonville MO 65233

I. Call to order – Pledge and Prayer

Call to order – Pledge and Prayer The Boonville City Council met in Regular Session on April 17, 2023, at 7:00 p.m. in the Council Chambers located at 525 East Spring Street, Boonville, Missouri. The following officers were present; Ned Beach, Mayor; Kate Fjell, City Administrator; Amber Davis, City Clerk; Randy Ayers, Sergeant at Arms and Interim City Counselor, Doug Abele was absent. The meeting was called to order. Barry Elbert led the prayer, after the pledge of allegiance.

A. Barry Elbert

II. Roll Call

The following Council representatives were present: Barry Elbert, Drew Davis, Brad Atkinson, Steve Young, Susan Meadows, Andrew Cowherd, and Sy Harvell. Council Representative Whitney Venable was absent.

III. Hearing of Citizens' Comments

None

IV. Approval of Minutes

The minutes stand as submitted

A. April 11 council meeting minutes

V. Consent Items

None

VI. Presentation of Accounts and Claims

Ms. Davis read the ordinance appropriating money, in its entirety, and a second time, by title only, since a copy of the ordinance had been made available prior to the meeting. Ms. Meadows moved, and Mr. Stock seconded the motion for approval of the ordinance. Roll call was taken. Ayes: Sy Harvell, Barry Elbert, Albert Turner, Michael Stock, Steve Young, Susan

Meadows, and Andrew Cowherd. Total (7) Opposed: None (0) Absent: Whitney Venable (1). Motion Carried.

A. Appropriations

Ms. Davis read the ordinance appropriating money, in its entirety, and a second time, by title only, since a copy of the ordinance had been made available prior to the meeting. Ms. Meadows moved, and Mr. Cowherd seconded the motion for approval of the ordinance. Roll call

was taken. Ayes: Barry Elbert, Drew Davis, Brad Atkinson, Steve Young, Susan Meadows, Andrew Cowherd, and Sy Harvell. Total (7) Opposed: None (0) Absent: Whitney Venable (1).

Motion Carried.

VII. Unfinished Business

A. None

VIII. New Business

A. Consider Resolution R2023-04 Authorizing and Approving an Agreement with Survey and Mapping (SAM), LLC for GIS Mapping Services

Consider Resolution R2023-04 Approving an agreement with Survey and Mapping (SAM) LLC for Gis Mapping. Mr. Cowherd moved, and Mr. Atkinson seconded the motion to approve the Resolution. Roll Call was taken. Ayes: Barry Elbert, Drew Davis, Brad Atkinson, Steve Young, Susan Meadows, Andrew Cowherd, and Sy Harvell. Total (7) Opposed: None (0) Absent: Whitney Venable (1). Motion Carried.

IX. Reports of Standing Committees

A. Police Board Meeting

minutes in packet

B. Board of Public Works No Quorum Meeting

C. Planning and Zoning- cancelled meeting

D. Boonville Housing Authority

X. Reports of City Officials

A. City Administrator

Ms. Fjell told the council she would not be at the first meeting in May. The second meeting in May, Tourism Director, Katie Gibson will be coming to talk about business licenses or vendor fees for special events.

Ms. Fjell stated she and Gigi McAreavy toured the Boonville Correctional Facility and looked at their vocational training program, which is a great program that gives offenders skills so that when they get out of prison they will have job prospects.

B. Mayor

None

C. City Clerk

None

XI. Miscellaneous

Mr. Harvell stated he had a complaint about trash collection and the trash not being completely emptied out of the cans.

Mr. Elbert asked for a reminder of when bulk trash pickup is. Ms. Fjell stated it is the week of April 24th-29 on your regular trash pickup day.

XII. Adjourn

With no further discussion, Mr. Young moved, and Mr. Cowherd seconded the motion to Adjourn at 7:22p.m. and the voice vote was unanimous.

A. Public Works March 2023 Monthly Report

ORDINANCE APPROPRIATING MONEY

Be it Ordained by the Council of the City of Boonville as follows:

Section 1: For the purpose of paying salaries and various accounts against the City of Boonville, which have been allowed by the Council, at the regular meeting thereof on **May 1, 2023** the sum of **\$1,559,332.85**

General Fund	\$143,661.63
Sanitation	\$21,678.68
CIP Tax	\$73,825.35
Water Works	\$146,124.77
Capital Projects	\$142,029.72
Waste Water	\$81,072.23
Tourism	\$7,702.84
Gaming	\$30,215.00
Parks/Water	\$913,022.63
Kemper Sales Tax	\$0.00
Economic Development Projects	\$0.00

Section 2: The Accountant is hereby authorized and instructed to draw checks on the respective City bank accounts, in favor of the persons whose salaries and accounts have been allowed as above, amounting to **\$1,559,332.85** being the total amount of money above appropriated.

Section 3: This ordinance shall take effect and be in force from and after its passage. First reading on **May 1, 2023** read for the second time this **May 1, 2023** since a copy was made available prior to the meeting.

Approved **May 1, 2023**

Mayor

Endorsed **May 1, 2023** : I hereby certify that a sufficient sum of money stands to the credit of the City, unappropriated, in the various funds to meet the requirements of this ordinance.

Accountant

Date: May 1, 2023
To: Mayor and Council
From:
Re: None

Date: May 1, 2023

To: Mayor and Council

From:

Re: Consider Resolution R2023-05 Authorizing and Approving an Agreement with Midstate Pipeline Maintenance LLC for Sanitary Sewer Improvements Project 2023

RESOLUTION NO. R2023-05

A RESOLUTION OF THE CITY OF BOONVILLE, MISSOURI AUTHORIZING AND APPROVING AN AGREEMENT BETWEEN MIDSTATE PIPELINE MAINTENANCE LLC AND THE CITY OF BOONVILLE, MISSOURI PERTAINING TO SANITRAY SEWER SYSTEM IMPROVEMENTS 2023; AND PROVIDING AN EFFECTIVE DATE THEREFORE

WHEREAS, the City of Boonville has solicited and received bids for this project and determined that MIDSTATE PIPELINE MAINTENANCE LLC represents the best bid pursuant to the purchasing code set forth in Section 2-20 of the City of Boonville Code of Ordinances;

THEREFORE, be it resolved by the City Council of the City of Boonville, Missouri, as follows:

SECTION 1: That a certain Agreement between Midstate Pipeline Maintenance LLC and the City of Boonville, Missouri relating to the Sanitary Sewer System Improvements 2023 a copy of which is marked "Exhibit A" is attached hereto and made a part hereof, is hereby approved.

SECTION 2: That the City Administrator and the City Clerk are hereby authorized to execute, and attest said agreement on behalf of the City of Boonville.

SECTION 3: This resolution shall take effect and be in full force from and after its passage and approval.

Passed this 1st Day of May 2023, by the City Council of Boonville, Missouri

Ned Beach, Mayor

ATTEST:

Amber Davis, City Clerk

SECTION 005100
NOTICE OF AWARD

TO: Midstate Pipeline Maintenance LLC
801 Hwy 28 W
Belle MO 65013

PROJECT Description: SANITARY SEWER SYSTEM IMPROVEMENTS 2023
_____.

The Owner has considered the Proposal submitted by you for the above-described WORK in response to its Advertisement for Bids and Information for Bidders.

You are hereby notified that your Proposal has been accepted for items in the amount of \$277,360.00

Two Hundred Seventy-Seven Thousand Three Hundred Sixty Dollars

You are required by the Information for Bidders to execute the Contract and furnish the required Contractor's Construction Contract Performance Bond, and certificates of insurance within **ten (10)** calendar days from the date of this Notice to you.

If you fail to execute said Contract and to furnish said Bonds within **ten (10)** days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your Proposal as abandoned. The Owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the Owner.

Dated this _____ day of _____, 20____.

CITY OF BOONVILLE

Owner

By _____

Title City Administrator

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged

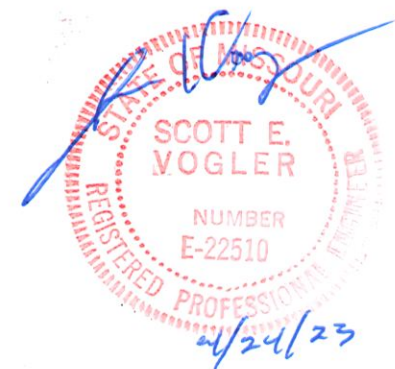
By _____,

this the _____ day of _____, 20_____.

By _____ Title _____

SANITARY SEWER SYSTEM IMPROVEMENTS 2023				ENGINEER'S ESTIMATE		1	
CITY OF BOONVILLE, MISSOURI				MECO Engineering Co., Inc. 2701 Industrial Drive Jefferson City MO 65109		Midstate Pipeline Maintenance LLC 801 Hwy 28 W Belle MO 65013	
Bid Date April 20, 2023 MECO Project No. 454-298							
BASE BID							
Item #	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 30,500.00	\$ 30,500.00
2	Traffic Control & Construction Signage	1	LS	\$ 6,000.00	\$ 6,000.00	\$ 12,000.00	\$ 12,000.00
3	48" Manhole Std. Frame & Lid Only in Concrete Pavement	7	EA	\$ 2,000.00	\$ 14,000.00	\$ 3,282.00	\$ 22,974.00
4	48" Manhole Std. Frame & Lid Only in Earth	12	EA	\$ 1,500.00	\$ 18,000.00	\$ 2,844.00	\$ 34,128.00
5	Precast Concrete Grade Ring	4	EA	\$ 200.00	\$ 800.00	\$ 174.00	\$ 696.00
6	CIPP Line 8" Clay Pipe	874	LF	\$ 40.00	\$ 34,960.00	\$ 54.00	\$ 47,196.00
7	Re-Establishing the Service Line	13	EA	\$ 100.00	\$ 1,300.00	\$ 288.00	\$ 3,744.00
8	Construct Flat Top for Manhole	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 3,222.00	\$ 3,222.00
9	Lining Manholes	329	VLF	\$ 275.00	\$ 90,475.00	\$ 300.00	\$ 98,700.00
10	Fertilizing, Seeding, Mulching	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 4,200.00	\$ 4,200.00
11	Contingency	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
TOTAL BASE BID				\$ 203,035.00		* \$ 277,360.00	

*Proposal Total States \$283,804.00



Date: May 1, 2023
To: Mayor and Council
From:
Re: Boonville Housing Authority



HOUSING AUTHORITY
of the City of Boonville
506 Powell Ct. Office: 660-882-7332
Boonville, MO 65233-1521 Fax: 660-882-6811



**MINUTES OF THE REGULAR MEETING OF THE HOUSING AUTHORITY OF THE
CITY OF BOONVILLE, MO HELD ON April 12, 2023**

On the 12th Day of April 2023 at 12:00 P.M. the Housing Authority Commissioners
met for a regular meeting at 506 Powell Court, Boonville, MO 65233

Present: Chairperson, Marilyn Adkins Vice Chair, Betty St. John
Commissioner, Charles Green Commissioner, Wayne Jones
City Council Rep., Sy Harvell (Tele) Guest; Pat Fisher, Stacy Pagliaro
Absent: Charles Green, Chrissy Stemmons

1. **Roll Call:** Marilyn Adkins asked if there is any pertinent information to discuss before the agenda is placed on the table. Robert Rorah distributed to all members present to sign a waiver and consent for no board meeting held in March 2023. There being a quorum Chairperson, Marilyn Adkins called the meeting to order.

2. **Meeting Minutes:** Consideration was given, and discussion held on the draft minutes of the February 8, 2023, Regular Board Meeting. Betty St. John made motion to approve the minutes. Wayne Jones second. The motion passed.

3. **Bills and Communications:** Discussion was held, and consideration was given to the following. The UMB Bank Balance for April 12, 2023, was \$89,607.93. Bills Paid in February and March 2023 were reviewed. The Bank Reconciliation Statement, Operating Budget, Trial Balance, Board Summary Report from January and February 2023 were discussed and reviewed.

4. **Report of the Secretary:** Consideration was given, and discussion was held on the following. PIC Report for February and March 2023 were both at 100% respectively. Project Performance Reports for February and March 2023 were reviewed. Tenant Occupancy was at 98% for February and 100% for March.

5. **Unfinished Business:** Discussion was held, and consideration given on the following. **a.** Rorah distributed a copy of the final Fiscal Year End June 30, 2022, Audit Report to all Commissioners present. It was a clean audit with "No Audit Findings". An electronic copy has been sent to Boonville City Clerk, Amber Davis. **b.** Gas Range and Refrigerator replacement is taking place now and should be completed by the end of April. **c.** The next maintenance contract will be for water heater replacement and scheduled for May.

6. **New Business:** All Commissioners discussed the Capital Fund Program Grant for 2023, revisions to the (ACOP) Accepted and Continued Occupancy Policy, other business and housing policies including the application and lease. Rorah reported all Public Hearings and Resident Advisory Board meetings have taken place and all certifications are in order for submitting to HUD. Marilyn Adkins made a motion to approve Resolution No. 594 to submit to HUD. Wayne Jones second. The Resolution passed.

7. **Miscellaneous** Discussion was held, and consideration given on employee supplemental accident insurance. No action was taken.

8. **Adjournment:** Betty St. John made motion to adjourn, Wayne Jones second.

CHAIRPERSON: _____ Date _____

SECRETARY: _____ Date _____

Date: May 1, 2023

To: Mayor and Council

From:

Re: Board of Public Works- Cancelled

**CITY OF BOONVILLE
BOARD OF PUBLIC WORKS
CANCELLATION**

April 27, 2023

5:30 p.m.

City Service Building
1200 Locust Street
Boonville, Missouri

The Thursday, April 27, 2023, meeting of the Board of Public Works has been cancelled due to lack of quorum or lack of agenda items. The next regularly scheduled meeting is May 25, 2023.

2022 -2023

FIRE DEPARTMENT

Capital expenditures:

New mower for fire station-\$7,100

4-New SCBA [air-packs]-\$24,487

New fire gear [coats and pants] for the entire department-\$50,462

Calls:

For the year 2022 we ran a total of 1173 calls. Of those calls 1013 were medical related and 44 motor vehicle accidents. Over the past couple of years our calls have stayed steady at around 100 calls a month. We figured an estimated \$560,700 loss due to structure fires and an additional \$105,250 loss for vehicle fires.

BUDGET:

The majority of our budget goes for salaries and maintenance of equipment and grounds. We were able to operate within our department budget for the year.

EQUIPMENT TESTING:

Each year we budget for required testing of certain equipment such as pump testing, ladder and aerial certification, SCBA flow testing, breathing air test and hose testing. As with everything else these costs have risen over the past couple of years which shows in my automotive and equipment maintenance costs.

INSPECTIONS:

We continue to conduct fire inspections and grease trap inspections.

Tourism FY22-23 Annual Report

Visitors- We saw over 6396 visitors in the Visitor Center and Museum during peak tourist season April – October last year with the most popular months being May and October with over 1000 in May and 1745 in October. Some of the farthest places people traveled from are England, Australia, and Poland. Some of the state people came from were Minnesota, Washington State, Wisconsin, Ohio, South Dakota, Georgia, California, Vermont, Alaska, Colorado, Virginia, Florida and New York. Some of the draws that brought visitors to the area were to experience the Katy trail, Warm Springs Ranch, the History, our Museums, the Casino, Sports tournaments and genealogy research. Many came off the interstate, made Boonville their trip destination for day trips and overnight and used Boonville as a hub to explore the Boonslick and the rural areas.

Group Tours- We had over 10 group tours including Car Clubs, Busses and Motorcycle clubs to tour the Mitchell Motorcar Museum from all over Missouri and a couple from out of state.

Bike Events- Some of the largest Bike events were held in town were the Pedalers Jamboree, four Road Scholars Rides, The Big BAM, Festival Bike Ride and the MO Bike Ride. I work with most of the organizers of these events to set up anything they need, provide maps of the area and for some provide shuttle service into town and the different restaurants.

Advertising- We have two billboards to capture interstate traffic from both west bound and east bound. Some of the larger publications we advertised in are Missouri Life, Bike St Louis-Terrain Magazine, Midwest Living- Best of the Midwest, Travel Midwest, Travel, Taste and Tour, the Boonslick Guide, the State Tourism guide, and the Missouri Tourism and Recreational Guide. There are multiple digital campaigns that are apart the print marketing with those as well. We also have a contract with a distribution company to print and distribute our brochures to hotels and visitor centers all along I-70.

Organizations and Memberships- I am a member of the Boonslick Tourism Council, Mid Missouri Tourism Council, Heartland travel, Missouri Travel Council, Lewis and Clark Marketing Partnership and the Missouri Association of Convention and Visitors Bureaus. This year I attended many meetings and couple of conferences with those organizations. We are also a part of the Missouri Civil War Passport program.

Tourism Grants- We received two state tourism marketing grant that helps towards our billboards and Missouri Life Advertising totaling \$14,539.50. We also received a grant for \$10,407.50 for updating and revamping the Tourism Website. Lastly we received a grant from The National Trust for Historic Preservation for help with redoing our Walking tour. With the increased cost with paper and printing, I was able to do all the photography, Map designing and designing of all rest of the guide myself to cut down on costs. These should be out early summer. We gave away \$20,000 in local tourism grants for various events and Sports Tournaments such as Big Muddy, Festival of the Arts, Cal Ripken, Babe Ruth, and the Girls Next Door Concert and more.



Boonville Police Department
401 E. Morgan St.
Boonville, MO. 65233
Chief of Police Randy Ayers
Phone: 660-882-2727
Office: 660-882-4016
Fax: 660-882-6604
randy.ayers@boonvillepd.org

Boonville Police Department 2022

2022 (January – December) the Boonville Police Department had a total of 13,570 CAD entries for dispatch which include the following:

- **Calls For Service**
- **Traffic Stops**

The Cooper County Commissioners released \$282,322.72 ARPA money and with the approval of the City Council we were able to purchase Motorola mobile and portable radios for our officers.

LLEBG Grant – approved and received \$8,792.75 through the Local Law Enforcement Block Grant and was able to purchase every officer protective gear (Helmets, Chest Protectors, Shin Guards, Gloves).

ARPA Peace Officers Grant – approved and received \$19,882.92 to be used for hiring police officers by paying for their training academy and use for salary while they attend training. (Currently 4 Officers Down)