City of Boonville
City Council Work Session Agenda

March 4, 2024

6:00 PM

City Council Chambers
525 E. Spring Street
Boonville MO 65233

I. Work Session Topics

A. Final Budget Discussion

NOTICE: The City of Boonville will comply with the Americans with Disabilities Act (ADA). Individuals who require an accommodation due to disability to attend this meeting should contact our office at (660) 882-2332 or Relay Missouri, 1-800-735-2966 TTY at least 48 hours in advance.

401 Main Street | Boonville, MO 65233

City Of est. 1839
BOONVILLE
CITY HALL

660-882-2332 | Fax: 660-882-6608

To: Mayor and City Council
From: Kate Fjell, City Administrator
Re: Budget Works Session #5: Water and Capital Projects

General Comments

We have placed the budget for a first reading tonight. The attached budget to the ordinance includes the 6.7% water increase (discussion below). If this is changed, we will reflect this change at the 2nd reading on March 4th.

The proposed budget addresses several capital items that need to be done and spreads our improvement projects across all departments.

Water

Following the discussion at the last work session, I am providing a budget with a 3.35% Increase in water. While the budget is balanced, it is not the recommendation of myself or staff to move forward with this. The reduction of revenue ultimately will result in less capital projects OR an increased reliance on reserves.

Here is a comparison of rates for the 4000 and minimum gallon (1000) customers with the 6.73% and 3.35% increase>

4000 Gallons	1000 gallons
6.73% - Total utility bill = 148.03	6.73%- Total Utility Bill = $91.98
3.35% - Total utility bill = $146.12	3.35% - Total Utility bill = 90.93

For both bills the difference between them is $1.91, month or $22.92/year.

Compared to the budgeted revenues, the 3.35% increase will result in approximately $160,000 less revenue than budgeted. Looking at the budget, all the cuts will come in capital projects. Here is the impact of the $160,000 reduction:

1. We would remove the $35,000 line item for a new truck. I would increase the auto/repair budget by $1000 to account for potential repairs. So this results in a net savings of $34,000.
2. Reduce the water/sewer/street projects by $126,000 (this is line item 06-07-4080). The new amount would be $309,000. The total funds available for this capital project would be $1,299,000.

We have discussed the capital projects necessary for the water department. If we only decided to do the critical water lines that were budgeted by public works, it would be $851,000. In the 6.7% increase budget, water can pay just over half of this cost ($435,000). The 3.35% budget can only cover $309,000 of this cost; which means that we would have to pull even more out of reserves, which would not be my recommendation. Further, it is not my recommendation to use gaming funds on water and sewer projects; I do not believe it is good practice to be reliant on gaming for necessary water and sewer improvements.

Capital Projects
Wrapping up the discussion for the FY 24-25 budget is capital projects for general admin. These improvements include airport grant match, TAP grant sidewalk match, technology upgrades, city hall remodel, and new fire alarms to name a few. There are also some funds available for unanticipated expenses that may arise.

FUND			FY 2023-2024 BUDGET				44
WATER WORKS			DEPARTMENT				
06-01			**ADMINISTRATION**				
					Actual	Estimate	Budget
					FY	FY	FY
Code #	PERSONNEL SERVICES				2022-23	2023-24	2024-25
1000	Salaries					$75,000	$94,260
1010	Overtime					250	1,500
1020	FICA					6,500	7,540
1030	Health Insurance					24,000	24,000
1060	Retirement (LAGERS)					6,000	13,200
1080	Workmen's Comp Ins.					3,500	3,000
		Subtotal			$0	$115,250	$143,500
	NON-PERSONNEL						
2010	Advertising					100	150
2020	Electricty/Gas					1,600	2,300
2030	Postage/Permits					7,900	9,750
2040	Printing					500	1,500
2050	Telephone					2,600	5,000
2060	Operational Supplies					400	500
2070	Miscellaneous					35,000	4,500
2090	Tires					0	1,500
2110	Motor Fuel/Lubrication					1,200	2,000
2160	Janitorial Supplies					975	500
2340	Office Supplies					400	500
2400	First Aid/Drug Tests					400	400
2420	Special Events					200	700
2460	Building/Grounds Maint.					7,800	7,500
2470	Auto/Machine Maint.					95	1,000
2480	Radio Equipment Maint.					0	0
2490	Other Equipment Maint.					0	1,000
3020	Dues & Publications					250	500
3030	General Insurance					22,580	25,000
3050	Audit Fees					3,000	5,000
3060	Professional Services					50,500	95,000
3120	Maintenance Agreements					1,100	4,000
3135	Administrative Fees					150,000	15,000
3150	Meetings & Conferences					0	500
3180	Adjustments, Claims & Damages					0	5,000
3190	Training & Education					3,200	2,000
3210	Other Contractual Services					47,000	50,000
3230	Credit Card Fees					0	40,000
		Subtotal			$0	$336,800	$280,800
	CAPITAL OUTLAY						
4010	Machine/Auto Equipment					0	0
4020	Other Capital Outlay					0	0
4040	Office Equipment					0	0
		Subtotal			0	0	0
		Grand Total			$0	$452,050	$424,300

FUND	FY 2023-2024 BUDGET			46
WATER WORKS	DEPARTMENT			
06-02	**WATER DISTRIBUTION**			
		Actual	Estimate	Budget
		FY	FY	FY
Code #	PERSONNEL SERVICES	2022-23	2023-24	2024-25
1000	Salaries		$129,000	$135,000
1010	Overtime		14,000	12,000
1015	On Call		0	0
1020	FICA		10,920	12,000
1030	Health Insurance		30,000	27,000
1040	Awards		0	0
1060	Retirement (LAGERS)		6,400	20,100
1080	Workmen's Comp. Ins.		8,000	12,000
	Subtotal	$0	$198,320	$218,100
	NON-PERSONNEL			
2010	Advertising			100
2020	Electricity/Gas		9,000	9,500
2050	Telephone		500	1,200
2060	Operational Supplies		1,000	1,000
2070	Miscellaneous		300	500
2080	Safety Equipment		200	1,000
2090	Tires		1,500	1,500
2110	Motor Fuel/Lubrication		7,600	9,000
2160	Janitorial Supplies		50	300
2190	Clothing & Uniforms		1,500	2,200
2220	Chemicals		0	700
2230	Small Tools & Equipment		750	2,500
2250	Street Materials		45,000	25,000
2340	Office Supplies		50	200
2400	First Aid/Drug Tests		600	600
2460	Building/Grounds Maint.		500	2,000
2470	Auto/Machine Maint.		4,000	4,200
2480	Radio Equipment Maint.		0	0
2490	Other Equipment Maint.		200	2,000
2500	Distribution System Maint.		130,000	75,000
3020	Dues & Publications		70	100
3030	Insurance		44,228	45,000
3040	Equipment Rent/Lease		650	1,500
3140	Chemical Analysis		50	250
3150	Meetings & Conferences		0	0
3190	Training & Education		2,000	0
	Subtotal	$0	$249,748	$185,350
	CAPITAL OUTLAY			
4010	Machine/Automotive Equip.	0	0	0
4020	Other Capital Outlay	0	0	0
4080	Distribution System Improv.	0	0	0
	Total	$0	$0	$0
	Grand Total	$0	$448,068	$403,450

FUND		FY 2023-2024 BUDGET			48
WATER WORKS		DEPARTMENT			
06-03		**WATER TREATMENT PLANT**			
			Actual	Estimate	Budget
			FY	FY	FY
Code #	PERSONNEL SERVICES		2022-23	2023-24	2024-25
1000	Salaries				
1010	Overtime				
1015	On Call				
1020	FICA		**N/A**	**N/A**	**N/A**
1030	Health Insurance				
1040	Awards				
1060	Retirement (LAGERS)				
1080	Workmen's Comp Ins.				
	Subtotal		$0	$0	$0
	NON-PERSONNEL				
2010	Advertisement			$0	$0
2020	Electricity/Gas			$3,200	$5,000
2030	Postage/Permits			$0	$0
2040	Printing			$0	$0
2050	Telephone			$17,000	$20,000
2060	Operational Supplies			$0	$0
2070	Miscellaneous			$0	$0
2080	Safety Equipment			$0	$0
2090	Tires			$0	$0
2110	Motor Fuel/Lubrication			$0	$0
2160	Janitorial Supplies			$0	$0
2190	Clothing & Uniforms			$0	$0
2220	Chemicals			$0	$0
2230	Small Tools & Equipment			$0	$0
2340	Office Supplies			$0	$0
2370	Power Costs/Pumping			$130,000	$135,000
2400	First Aid/Drug Tests			$0	$0
2460	Building/Grounds Maint.			$0	$0
2470	Auto & Machine Maint.			$0	$0
2480	Radio Equipment Maint.			$0	$0
2490	Other Equipment Maint.			$0	$0
2510	Pumping & Treatment Maint.			$0	$0
3020	Dues & Publications			$0	$0
3030	General Insurance			$44,228	$45,000
3040	Equipment Rent/Lease			$0	$0
3120	Maintenance Agreements			$130,000	$140,000
3140	Chemical Analysis			$0	$0
3150	Meetings & Conferences			$0	
3160	Permits/Fees			$32,000	$25,000
3190	Training & Education				$0
3210	Other Contractual Services			$1,240,000	$1,000,000
	Subtotal		$0	$1,596,428	$1,370,000
	CAPITAL OUTLAY				
4020	Other Capital Outlay		$0	$0	$0
4090	Pumping/Treatment Improve.		$0	$0	$0
	Subtotal		$0	$0	$0
	Grand Total		$0	$1,596,428	$1,370,000

FUND			FY 2023-2024 BUDGET				49
WATER WORKS			DEPARTMENT				
06-06			**REVENUE BONDS**				
					Actual	Estimate	Budget
					FY	FY	FY
Code #	DEBT SERVICE				2022-23	2023-24	2024-25
4510	Principal						
4511	Principal - 2013 COP						150,000
4520	Interest						
4521	Interest - 2013 COP						15,000
4530	Fees						
4531	Fees - 2013 COP						2,000
		Grand Total			$0	$0	$167,000
					TRANSFER		

FUND			FY 2023-2024 BUDGET			50
WATER WORKS			DEPARTMENT			
06-07			**CAPITAL PROJECTS**			
				Actual	Estimate	Budget
				FY	FY	FY
Code #	CAPITAL PROJECTS			2022-23	2023-24	2024-25
4010	Vehicles (Plant 18k & Dist 16k (1/2))					$35,000
4020	Technology					$5,000
4030	Meter Reading Equipment					$35,000
4040	Office Equipment					
4050	Hydrants/Meters					
4080	Water Main Imp					$662,200
4081	Associated Salaries					
4082	Associated Overtime					
4151	SCADA Work					
4152	Filter Media Replenish					
4153	Rebuild River Pump					
4155	Clean/Inspect Underground Storage					
4156	Chemical Clean up/Dispose					
4157	Rebuild High Service Pump					
4158	Rebuild River Pump-VFD					
4159	UV Bulbs					
4160	Backhoe Lease					$16,000
4170	Mixers					
4171	Tower Pump Rebuild					
4172	Other (NPDES, Basin leak, Chlorine)					$56,150
4180	Equipment					$40,000
4190	Professional Services					$100,000
			Total	$0	$0	$949,350
	This department accounts for funds set aside for financing major improvements to the water treatment plant, as well as other major non-reoccuring capital expenditures.					

CAPITAL w/ water at 6.7%

Sewer and Water Projects			
Lead Service Line Inventory	Water (Reserve)		$475,000
	Water Admin	06-01-3060	$25,000
	Water- Capital Projects	06-07-4172	$25,000
	Water -Capital Projects	06-07-4190	$25,000
	Water Capital Projects	06-07-4080	$155,000
TOTAL			**$700,000**
Water/Street/Sewer Projects	Water Capital Projects	06-07-4080	$435,000
	Sewer Capital Projects	08-08-4100	$435,000
	Parks and Stormwater	20-01-3080	$200,000
	CIP (Reserve)		$77,500
	Water (Reserve)		$77,500
	Sewer (reserve)		$200,000
TOTAL			**$1,425,000**
Main Street Overlay	Gaming	17-01-3060	130,000
	CIP	05-01-3100	200,000
TOTAL			**$330,000**
06- Water	06-03-3120	$111,000	USG Water Towers Maintenance
	06-03-3120	$22,000	Hach Maintenance Agreement
	06-07-4020	$4,000	GIS Development-Split
	06-03-3060	$40,000	GeoSyntec WTP Permitting
	06-07-4030	$35,000	Meters-Split
	06-07-4190	$25,000	Meco Review Intake pipe/pipelining intake pipe
	06-07-4180	$10,000	Locator
	06-07-4180	$26,000	Ground Penetrating Radar
	06-07-4010	$35,000	Truck for Jeff N. (Get rid of 2003)-split
		$50,000	Exercise Valve Replacement
	06-07-4172	$8,000	Feasibility Study/WTP
	06-07-4172	$19,789	A/C Furnace Units for PW Building
	06-01-3060	$50,000	Backbone Software
O8- Wastewater	08-08-4020	$4,000	GIS Development-Split

	08-08-4030	$105,000	Meters-Split
	08-08-4174	$150,000	I & I Project
	08-08-4100	$30,000	Sewer Line Jefferson Road
	08-08-4010	$35,000	Truck for Jeff N. (Get rid of 2003)-split
	08-08-3060	$12,500	GeoSyntec WWTP Permitting
	08-05-4020	$21,400	Composite Samples 2000
	08-08-4173	$19,789	A/C Furnace Units for PW Building
	08-08-3060	$50,000	Backbone Software

Gaming Funding

17- Gaming	17-01-4355	$15,000	Computers
	17-01-4355	$45,000	NVR
	17-01-4355	$10,000	Equipment Attachments (PW)
	17-01-4355	$18,000	Telephone (Police)
	17-01-4355	$34,600	Radios- SROs (Police)
	17-01-4355	$15,000	Tandem Truck Bed
TOTAL		**$137,600**	
17-Gaming	17-01-4455	$23,000	Body Cameras
17-Gaming	17-01-4342	$85,000	Concrete Streets on Main
	17-01-4342	$20,000	Crack Seal
	17-01-4342	$125,000	Cape Seal
TOTAL		**$230,000**	
17-Gaming	17-01-4361	$110,000	Airport Grant Match
	17-01-4361	$75,000	TAP Grant Match (sidewalks)
	17-01-4361	$12,000	City Hall kitchen remodel
	17-01-4361	$17,550	Fire Alarms @City Hall, Doug's office, Gigi's office
	17-01-4361	$30,000	Comprehensive Plan
	17-01-4361	$150,000	Remodel City Hall – 2nd floor
	17-01-4361	$40,000	Golf Course Pump House
	17-01-4361	$10,000	Internet Switches
	17-01-4361	$100,000* (approx.	Backbone Software

		$50,00 remaining which will be covered by water and sewer)	
	17-01-4361	$204,450	Unallocated, uses included water improvement projects, fire grant match (if awarded), RAISE Grant, Hail Ridge, Kemper, Additional Streets, Health Building, other items on unfunded list
TOTAL		**$544,550**	

CIP - 05

05- CIP	05-01-5030	$15,000	Fencing
	05-01-5030	$2500	Observation Deck at Overlook
	05-01-5030	$6600	Drinking Fountain replacement
TOTAL		**$24,100**	
	05-01-5050	$40,000	Tennis Court resurfacing
	05-01-5055	$55,000	Pump house at Hail Ridge (partial)
	05-01-5060	$8500	Pool lift
	05-01-5060	$20,000**	Diving Boards
	05-01-5060	$20,00**	Pool padding

Parks and Stormwater

21- Parks and Stormwater	20-01-3070	$50,000	Field 3 Rehab at Soccer Park
	20-01-3070	55,000	Hail Ridge Pump House
	20-01-3070	$145,000	Unallocated (options) • Kemper • Hail Ridge Cart Shed • Pickleball Court at Kemper Park • Cost overruns on pool

			equipment
TOTAL		**$250,000**	
	20-01-3080	$50,000	Phase 2 of the I&I Study
	20-01-3080	$50,000	Drainage Project (TBD)
TOTAL		**$100.000**	

Kemper Campus Temporary Sales Tax (21)

Revenues
$4,200,000 Claim on Cash
$1,400,000 Revenue FY 23-24
$1,500,000 Revenue FY 24-25
$250,000 Use Tax FY 24-25
$7,350,000

Abatement of A and D Barracks: Estimates

Terracon (professional services)	$30,000
Abatement	$500,0000
	- $200,000 (EIERA Funding)
TOTAL	$330,000 City portion

Johnson Field House

Bathroom Remodel	$250,000 (FY 24-25)
First Floor Remodel	$800,000 (FY 26-27)
Professional Services	$50,000
TOTAL	$1,000,000

Academic Hall Remodel

Remodel and Addition-	$6,200,000
Professional Services	$300,000
TOTAL	$6,500,000

$7,350,000
-6,500,000
$850,000 – unfunded
$500,000- CDBG
$350,000 – Sources for this will be use tax, parks and stormwater tax

Other Projects – unfunded but future:
$500,000 – Parking Lot

Unfunded/ Future Projects

- PW Door Locks- $14,100
- Handicap Door Opener- $5950
- Hail Ridge ½ parking lot - $400,000
- Rt B Shoulders- $50,000
- Woodland Park Concrete Repair- $10,000
- 2nd Street improvements - $30,000 (Time frame indeterminate)
- Phase 2 Fox Hollow (Sewer) - $160,000
- Cameras at City Hall - $8260
- TV at Police Station - $14,500
- Health Building - $250,000
- Kemper Parking lot - $500,000
- Pickleball court at Kemper - $140,000
- Street and Water Improvements -$$$$$
- Curb/Gutters -$$$$

Water w/ Increase at 3.35%

Water/Street/Sewer Projects	Water Capital Projects	06-07-4080	$309,000
	Sewer Capital Projects	08-08-4100	$435,000
	Parks and Stormwater	20-01-3080	$200,000
	CIP (Reserve)		$77,500
	Water (Reserve)		$77,500
	Sewer (reserve)		$200,000
TOTAL			**$1,299,000**

06- Water	06-03-3120	$111,000	USG Water Towers Maintenance
	06-03-3120	$22,000	Hach Maintenance Agreement
	06-07-4020	$4,000	GIS Development- Split
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	06-07-4180	$10,000	Locator
	06-07-4180	$26,000	Ground Penetrating Radar
	~~06-07-4010~~	~~$35,000~~	~~Truck for Jeff N. (Get rid of 2003)-split~~
	06-01-4080	$50,000	Exercise Valve Replacement
	06-07-4172	$8,000	Feasibility Study/WTP
	06-07-4172	$19,789	A/C Furnace Units for PW Building
	06-01-3060	$50,000	Backbone Software